

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am - Town Offices

Monday, June 4, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

Executive Councilor Joseph Kenney met with the Selectmen to introduce himself and share information about upcoming grants, numerous contracts in process, and upcoming board and committee appointments. He will send a link to Redbook which provides information regarding board and committee reappointments and vacancies. He spoke about judge vacancies, the judicial selection committee, his work with municipalities for road resurfacing, installation of the FirstNet System for first responders (as well as some commercial use), CDFA block grants, USDA grants, his upcoming visits in the area, sale of the Mt. Sunapee business, the Governor's work to improve school safety and a grant available through DES that would help with CIP projects. He will send a copy of the Motorola contract that was recently passed that will improve first responder communications. Chairman Marcussen shared road safety concerns that Tuftonboro is working on with LRPC and DOT (intersection of Ledgehill Rd and Rt. 171 and intersection of 109 and 109A in Melvin Village). To work on this problem Councilor Kenney spoke of a public safety audit that can be done, shared that LRPC is the starting block for the 10 year highway plan and suggested holding a public hearing meeting in Tuftonboro with the appropriate representatives. The Attorney General is going to having a northern three county (Carroll, Grafton and Coos) drug summit sometime in August. In terms of judicial nominations, Selectman Albee gave his recommendation for Christopher Keating.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 5/14/18 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the 5/17/18 meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Chief Thompson reviewed a written recommendation from the Fire Department for the Fire-Apparatus-Pumper/Tanker from the bids received. Only three bids (Alexis, Toyne and Rosenbauer) of the seven received were under the \$580,000 amount approved. The Department feels that Toyne offers the best overall apparatus to serve the Town: \$577,345.69 after trade of 1998 International Pumper (Engine 2) and prepay discount. Selectman Albee moved to award the fire truck bid to Toyne for \$577,345.69, seconded by Chairman Marcussen with all in favor. Chief Shagoury joined conversation regarding FirstNet and the recently signed Motorola contract that Councilor Kenney mentioned.

Chief Shagoury met with the Selectmen to review suggestions advised by legal counsel regarding the parking ordinance. There are still some outstanding questions to be answered. This will be revisited at the next Selectmen's meeting. Chief Shagoury also reviewed radar sign quotes. His recommendation was a sign quoted by Elan City. Chief Shagoury

responded to questions regarding vendor location, useful life, vendors used by other towns, power supply, data collection, etc. Selectman Wood moved to approve the Elan City radar sign recommended by Chief Shagoury in the amount of \$3,208. Public input was allowed. The Selectmen and Chief Shagoury responded to questions from Joe Kowalksi and Elissa Paquette regarding camera use and the signs themselves. Motion was seconded by Selectman Albee for discussion. Chief Shagoury responded to Selectman Albee's concerns regarding brackets, potential additional costs and weather durability of the product. Vote passed with all in favor. Chief Shagoury responded to Selectman Wood's questions regarding the existing radar trailer, a previously reported gas leak on Bay Road and weekly Police Department updates. Selectman Wood shared that the State has told him that a request needs to come from the Police Department to put a no parking sign across from John Sim's and a request needs to be done by the Police Department to fix the upside down sign on Rt. 109.

SIGNATURE FILE

Selectman Albee moved to appoint Carole Dewitt and John Libby to the Parks and Recreation Commission; George Gettman to CIP; Raymond Everest, Larry Gil, and Mark Howard to the Conservation Commission; Robert Theve and Alicia Gettman to the Board of Adjustment; and Ellen Watts to the Milfoil Committee, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an abatement recommendation for PID 44-1-35, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an abatement recommendation for PID 14-3-40, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve an agreement with Pottie Patrol, Inc. for portable restroom rentals for 19 Mile Bay and Melvin Beach, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a Maintenance Agreement with Porter Office Products for the printer in the Selectmen's office, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a Maintenance Agreement with Porter Office Products for the copier, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve abatement application denial letters for PIDs 1-FPC-00, 46-1-6, and 1-NHE-00, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a yield tax levy for PIDs 60-2-20 through 60-2-23, seconded by Selectman Wood with all in favor.

CORRESPONDENCE

Selectman Wood moved to have Lakes Region Visiting Nurses conduct the flu clinic again this fall as their rates are less expensive for uninsured recipients, seconded by Selectman Albee for discussion. Selectman Albee would like to know the previous number of uninsured participants so the Selectmen can potentially offer to pay for uninsured recipients out of the welfare budget. The Selectmen hope that this payment offer will encourage additional participation. Vote passed with all in favor. The Selectmen discussed a draft beneficiary environmental mitigation plan. This has to do with the expenditure of Volkswagen diesel settlement monies. Chairman Marcussen will research this further in regards to replacement of the 6 wheeled highway truck. Selectman Wood shared that he followed up with NH DOT regarding the damaged fence at the Town Beach and they do not have any funds available to repair it. They will come back to the Town with further information (claim form and contractor state bidder list). Selectman Albee will fill out a NHEC Board of Director ballot on behalf of the Selectmen. Selectman Albee will be attending the LRPC Annual Meeting on 6/25/18. The Selectman may individually (at various times) attend an open house at the Families in Transition Shelter in Wolfeboro on 6/26/18. Elissa Paquette shared information with the Selectmen regarding the shelter. Discussion followed. The Selectmen reviewed memos from Clay Gallagher regarding changes in procedures for mixed paper and glass. As of May 22, 2018 all mixed paper is now going into the trash compactor. The glass crusher will no longer be used. Glass will still be recycled but will be collected in a roll off unit at the end of the building (to then be transported to a glass crusher in Wakefield). Selectman Wood provided correspondence regarding the passing away of the former Boston Post Cane holder, Phoebe Willey. He offered his condolences on behalf of the Town and per the family's request they will be given a copy of the picture that the Town has displayed of her. The next recipient is to be determined. The Selectmen approved a proposed absentee sealed bid form for the auction. The Selectmen approved an auction purchase and sales agreement to be used for the tax deeded properties. The Selectmen will attend the tax-deeded property auction on June 23, 2018. The Selectmen made minor adjustments to a draft Per Diem Administrative Secretary employment advertisement. Lakes Region Planning Commission will propose an electricity contract to be signed on 6/11/18. Chairman Marcussen will be available to sign the contract if it is received outside of the regular Selectmen's meeting. The Selectmen reviewed 2018 Hazardous Materials Collection Dates. (Please visit the Transfer

Station page of the Town website for further details.) The Selectmen reviewed specification information regarding the Town Offices front entry doors installation. The following items were also reviewed: Brownfields RLF Cleanup Grant information; HealthTrust 2018 Health Summit information; LRPC Regional Joint Contracting survey for Solid Waste; ZBA Notice of Decision for Deporter; Land Tech letter regarding survey of 42-1-12; Floodplain Administrator NH Workshop information; NHDES letter regarding Deactivation of Public Water System # 2377040; LR Humane Society Spring Newsletter; 6/14/18 Solid Waste Roundtable Event information; NH DHHS Synthetic Cannabinoid Associated Coagulopathy Health Alert; NHMA Legislative Bulletin 05/25/18; informal update on old landfill testing excluding PFAS data; Notice of Acceptance of Permit Application for ID 29-3-32; HHW Coordinators Meeting information 6/6/18; NH Lakes 5/25/18; Newslink 5/23/18; Building Permits for PIDs 37-1-9, 60-1-6, and 51-3-7; Letter regarding Residential Tenting PID 66-2-69; NH Lakes 5/14/18 and 5/16/18; NHES updated Tuftonboro profile; Public Works Employee Memorial information; State of NH PSTC Firearms 2018 recertification information; PA-34s for 42-2-25, 56-1-17, 54-1-19, 51-2-32, 52-3-48, 32-2-13, 59-2-22 & 25, 29-3-40, 14-3-46-20, and 25-1-35; Primex FMLA workshop; BET Highlights 5/2018; DHHS Health Alerts; UNH T2 training; Councilor Kenney's 5/16/18 report; GW Regional School District Town Assessments for FY 2018 and FY 2019; letter regarding PID 55-2-7; NHMA Legislative Bulletin 5/18/18; NH Lakes 5/19/18 Shorelines newsletter; LES Solar Zoning Webinar information; Abutter letter from James R. St. Jean Auctioneers; various meeting minutes; various emails and other correspondence.

SELECTMEN'S UPDATE

Selectman Wood shared that the generators are a work in progress with Scott Thompson. Chairman Marcussen responded to Selectman Wood stating that the Town has received several other procurement policies from other towns as examples to draft Tuftonboro's procurement policy. Selectman Wood commented that there are some job performance reviews due. The other Selectmen confirmed for Selectman Wood that Highway budget lines will not be readjusted and Mr. Bean will work within the overall budget by reserving approximately \$60,000 for anticipated upcoming winter maintenance expenses. Selectman Wood shared his concerns with not readjusting the lines. Karen Koch confirmed for Selectman Wood that there have not been any lifeguard applicants and that Dave Wentworth has not contacted the Town Offices regarding painting quotes. Chairman Marcussen confirmed that a trail was established at Libby Park without permission. It was agreed that the deed should be reviewed by counsel for further advice. This led to further discussion regarding property with restrictions being given to the Town and recreational use of the property.

PUBLIC COMMENT

The Selectmen responded to Elissa Paquette and Chief Shagoury regarding the trail blazed on the Libby Park property. The Selectmen responded to Joe Kowalksi regarding the portable restroom rentals, the library septic and properties being referenced by property map identification rather than owner name. Karen Koch responded to Mr. Kowalski about the printer and copier replacements.

NON-PUBLIC SESSION

At approximately 11:45 am, Selectman Wood moved to enter non-public session per RSA 91-A:3 II (c) for matters that would affect someone's reputation, other than a Board member, and involve issues of assessment and assistance, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 12:15 pm, Selectman Wood moved to come out of non-public session, seconded by Selectman Albee with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Albee with all in favor. At approximately 12:17 pm, Selectman Wood moved to enter a second non-public session per RSA 91-A: 3 II (a) to review a draft performance evaluation, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 12:20 pm Chairman Marcussen moved to end the non-public session and move back into the public session, seconded by Selectman Albee with all in favor.

ADJOURNMENT

At approximately 12:20 pm, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary