

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
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**Selectmen's Work Session**  
**8:30 am - Town Offices**

**Friday, March 30, 2018**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

The meeting started later than the 8:30 am scheduled time. Chairman Marcussen called the Selectmen's work session to order at 9:02 am.

**NON-PUBLIC SESSION**

At 9:02 am, Chairman Marcussen moved to enter non-public session per RSA 91-A: 3 II (b) hiring of a public employee, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Wood – Yes; Albee – Yes. At approximately 9:09 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. There was a brief recess. The meeting reconvened at 9:15 am.

**APPOINTMENTS**

The Selectmen met with Steve Wingate regarding the Wolfeboro RIB site and rehabilitation of the facility. Mr. Wingate shared historical presentation materials regarding the RIB. He did not have any official documentation to share with the Selectmen. Mr. Wingate shared a historical timeline of the project. Discussion items included site reviews, Conservation Commission 19 Mile Brook monitoring program, 2010 Tuftonboro/Wolfeboro special meeting, involvement of Dave Ford, RIB improvements, monitoring by the Conservation Commission, pharmaceutical and personal care item testing, Wolfeboro's lawsuit for failure of the RIB system, failure remedy solutions, lack of official notifications, questioning of notification and testing requirements, testing of the area, condition of the effluent, Wolfeboro vs. Tuftonboro's monitoring responsibilities, DES permit requirements, Wolfeboro taking property by eminent domain, etc. Public input was allowed. Sue Weeks spoke of the importance of testing on behalf of Tuftonboro.

**SIGNATURE FILE**

Selectman Albee moved to approve a Notice of Award to R.M. Piper, Inc. to repair the Sodom Road Bridge for \$67,000, seconded by Selectman Wood with all in favor. The Selectmen will sign the contract with R.M. Piper on 4/9/18. Jack Parsons was given authority to make any timely decisions that may be necessary during the project process. Chairman Marcussen moved to approve a letter in support of grant funding for the Tuftonboro Community Solar Project, seconded by Selectman Albee for discussion. Chairman Marcussen confirmed that there is no commitment of Town funds with signing this letter and that the grant application is due 4/3/18. Vote passed with all in favor. Chairman Marcussen moved to approve an Avitar Assessing Internet Kiosk Online Data Hosting Software Agreement to put tax cards up online, seconded by Selectman Wood. Selectman Albee shared his disapproval of personal mailing address information being readily available to the public. Selectman Wood moved to table the agreement, seconded by Selectman Albee with all in favor. Avitar Associates will be invited to meet with the Selectmen to discuss this further. Selectman Wood moved to approve the MS-232, seconded by Selectman Albee with all in favor.

## **OTHER BUSINESS**

### **SALE OF TAX-DEEDED PROPERTIES**

Selectman Albee shared his opinion of the Town holding on to PID 67-1-2 Sandy Knoll Road. The Selectmen are in favor of getting these properties back on the tax roll (excluding PID 67-1-2). Public input was allowed. The Selectmen responded to Sue Weeks' concerns for one Union Wharf Road property (old Town dump) not being a house lot and the Lang Pond Road property increasing the likelihood for the Town to maintain the road. Guy Pike shared electricity source concerns for the Lang Pond Road property. Selectman Albee moved to advertise for auctioneers, seconded by Selectman Wood. The Selectmen would still like to proceed under the sealed bid process as well. Vote passed with all in favor.

### **WARRANT ARTICLE PROCESS**

The Selectmen discussed the public hearing being missed for the Library bond article this year. Selectman Albee will create a checklist for the warrant article process for future articles. In conjunction with establishing a warrant article process, he volunteered to remain on the Budget Committee. It was agreed that it would be helpful at Town Meeting to have CIP information (at least the chart) included in the annual report for reference of future years' planned spending. The Selectmen also discussed holding Town Meeting earlier in the evening.

### **CORRESPONDENCE**

As the new copier has color printing availability, it was agreed that a black and white printer will be sufficient for the Selectmen's office rather than the color one that was approved. (This will result in a \$300 savings to the Town in addition to a page per print savings.) Selectman Albee will attend the SUD Prevention & Continuum of Care Workgroup Bi-Monthly Meeting on 4/3/18. Selectman Wood moved to approve an invitation to bid for the sale of the old Code Officer's vehicle (2008 Chevrolet Colorado) with minor language additions, seconded by Selectman Albee with all in favor.

### **PUBLIC INPUT**

Sue Weeks spoke about the importance of having a protocol for processes in the Town Offices (e.g. filing, email preservation, etc.). Due to the issues with Wolfeboro's RIB system, Guy Pike suggested that the Selectmen look into retaining an attorney with experience in both eminent domain and environmental issues.

### **ADJOURNMENT**

At approximately 10:47 am, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted,  
Karen Koch  
Administrative Secretary