

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Work Session  
9:00 am - Town Offices

Friday, June 1, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

#### MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Marcussen opened the work session at 9:00 am. The Selectmen met with Road Agent Jim Bean. Road paving and the paving/road preparation warrant article were discussed. The \$260,000 warrant article is split as follows: \$50,000 for road improvements, \$10,000 for road studies and \$200,000 for paving. Durgin Road paving is complete. The cost of the project to date is \$130,000. An invoice of \$10,500 is expected for gravel. After paying for Durgin Road and for the remainder of the paving study, there is approximately \$114,000-115,000 left in the entire article (of which approximately \$70,000-80,000 is left for other paving projects). Reclaiming and applying a base coat to the worst section of Brown Road will cost \$84,310. (Typically a top coat is done a year later.) Selectman Wood calculated the cost for paving the first section of Federal Corner Road as \$93,000. Grinding up and applying a base coat to all of Northline Rd is estimated to cost \$138,560. There was discussion regarding use of the additional highway block grant funds received from the State to assist with paving projects as well as pier and wharf projects. Selectman Wood shared his opinion regarding identifying the roads most traveled in regards to paving priority and feels that Federal Corner Road should be given the highest priority. Discussion followed as the dirt section of this road was not previously discussed in regards to paving and it was suggested that this section would actually fall under the road improvements portion of the warrant article. Improvement needs for Federal Corner Road, Brown Road and Northline Road and the priority of each were discussed. Mr. Bean shared a suggestion that the Town could donate the dirt road that goes to Camp Northwoods to the camp. This could save the Town \$7,000-10,000 in yearly maintenance costs. Selectman Wood shared concern regarding the importance of this road access for the Fire Department. It was agreed to use the remainder of the paving portion of the warrant article to reclaim and apply a base coat to the worst section of Brown Road complete with underground drainage, catch basins, culvert replacement, shoulders, etc. If additional funding is necessary the Selectmen will look to use the additional State funds received.

There was discussion regarding the culvert study and culverts in need of replacement. This led to discussion regarding the involvement of catch basins with road maintenance. There will be a culvert extension put in at Zadedda Farms and gravel placed in the area (instead of pavement) to reduce costs. Mr. Bean will look into Selectman Wood's suggestion to stripe Durgin Road along with the Town of Ossipee. This led to discussion in regards to the importance of road striping as well as the need to increase the road striping budget next year.

The Selectmen reviewed the Highway Department operating budget. The Winter Maintenance budget is depleted. It was agreed that Mr. Bean will look to cut \$58,000 from Summer and Fall Maintenance to save for Winter Maintenance expenditures expected at the end of the year. There was discussion regarding the use of using FEMA funds recently received (for Storm Stella expenses) to help offset this year's expenses.

In response to Selectman Wood, Mr. Bean responded that he is considering purchasing his own **mower** rather than contracting out for a mower, catch basins are scheduled to be cleaned and inspected, and apron paving will be discussed while discussing other paving projects. Painting of the 10 wheel truck has not been done yet as the truck body of the old

6 wheeler truck needs repairs as the body no longer side dumps. Mr. Bean hopes to do the work in-house to reduce costs. He gave a rough estimate of approximately \$2,500-\$3,000 to fix the vehicle. To support the purchase of a new vehicle at Town Meeting, Selectman Albee shared that it would be beneficial to have a quote comparison for contracting out plowing versus buying a truck. The increased repairs needed for the vehicle, life expectancy of highway vehicles, use of diesel fund grants, etc. were discussed. It was agreed that a truck RFP needs to be put out before budget season to be able to get proposals back in time for budget planning. (A quote of approximately \$157,000 was received last year to replace this vehicle.) There was discussion regarding the importance of following through with painting of the truck body of the 10 wheeler this year as it was scheduled to be done. Mr. Bean suggested a solution to have his crew do the body repairs and painting in-house to extend the life of the dump body and save costs, with a goal of replacing with a new dump body in a few years. Mr. Bean will bring estimates to the Selectmen to have it repaired commercially versus having it repaired in-house as well as estimates for a new dump body. Mr. Bean responded to Selectman Wood regarding the status of quotes for painting projects with Dave Wentworth, cleaning up of trees on Union Wharf Road, cleaning up sand and other items from the wharf and confirmed that Lamprey Lane has been graded.

Selectman Albee will be attending the Carroll County Regional Coordinating Council Meeting on 6/5/18 at 10:00 am at the Conway Tech Village. Chairman Marcussen will be attending the Carroll County Substance Use Disorder bi-monthly meeting on 6/5/18 at 9:00 am at the Cook Memorial Library in Tamworth.

At approximately 10:38 am, Selectman Albee moved to enter non-public session per RSA 91-A: 3 II (a) to discuss and draft a performance evaluation, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 11:07 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. At approximately 11:07 am, Selectman Wood moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary