

**TOWN OF TUFTONBORO
MIRROR LAKE WATERSHED COMMITTEE
May 19, 2016
MINUTES**

Members Present: Ben Ladd, Chairman, Steve Wingate, Vice-Chairman, Bill Marcussen, BOS Representative, Faye Friedrich, Larry Gil, Jeff Moody, John Lapolla, Members, Gene Kelley, Alternate.

Member Absent: Dusty Davies, Member.

Staff Present: Lee Ann Keathley, Secretary.

Chairman Ladd opened the meeting opened at 5 PM.

The Committee participated in the Pledge of Allegiance.

Consideration of Minutes
December 3, 2015

It was moved by Faye Friedrich and seconded by Larry Gil to approve the December 3, 2015 Mirror Lake Watershed Committee as submitted. All members voted in favor. The motion passed.

May 12, 2016

It was moved by Steve Wingate and seconded by Faye Friedrich to approve the May 12, 2016 Mirror Lake Watershed Committee as submitted. All members voted in favor. The motion passed.

Discussion Items

A. Lang Pond Road Improvements

The Committee reviewed the Invitation to Bid and agreed to the following;

- #1; strike third bullet
- #1; add "Note: Notice to Proceed will be issued on or before August 1, 2016"
- Strike #3

It was moved by Steve Wingate and seconded by Faye Friedrich to forward the Invitation to Bid for the Lang Pond Road Reconstruction Project to the Board of Selectmen, as amended, for review and consideration. All members voted in favor. The motion passed.

The Committee discussed an August start date for construction, posting of the road, public notices of the Invitation to Bid to be placed in the Granite State News, on the Town's website and the NH Municipal Association website, contact Jack Parsons regarding the status of the contract with Norway Plains Associates, contact Norway Plains to prepare a contract for services with the Town, request Norway Plains to review the draft contract documents and bids and Staff's preparation of the contract documents and timeframe of such. The Committee agreed that the Invitation to Bid should not be advertised prior to the preparation of the contract documents.

B. 2016 Work Plan

The Committee agreed to focus its efforts on the construction of road improvements to Lang Pond Road. However, the Committee noted the importance of continued monitoring and cleaning of the Mirror Lake outlet and in addition, following the completion of the improvements to Lang Pond Road, the Committee would address improvements to the Mirror Lake boat launch.

Other Business

Guy Pike reported that the Mirror Lake Outlet is clear and running freely.

It was moved by John Lapolla and seconded by Steve Wingate to adjourn the May 19, 2016 Mirror Lake Watershed Committee meeting. All members voted in favor. The motion passed.

There being no further business before the Committee, the meeting adjourned at 5:51 PM.

Respectfully Submitted,

Lee Ann Keathley

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