

**TOWN OF TUFTONBORO**  
**CONSERVATION COMMISSION**

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**MEETING MINUTES**  
**DECEMBER 19, 2022**

Present: Chairman Stephen Scapicchio, Vice Chairman Steven Wingate. Members: Heather Brown, Larry Gil, Michael Phelps, Laurel Podsen, Lynne Walsh. *Staff*: Jane Lemire.  
Absent: Mark Howard, Kate Nesbit, Selectman Guy Pike.

**Call to Order**: Chairman Scapicchio called the meeting to order at 6:35 p.m.

**I. Consideration of Minutes**

A. November 21, 2022

A motion to accept the Minutes of November 21, 2022 as presented but with a correction to VI. A. New Business MMRG Conservation Mixer [first sentence, location of mixer: “*mixer to be held on February 4, 2023 from 1:00-3:00 p.m. at the Old Town Hall, 200 Kings Highway in Middleton, NH 03887”] was made by Ms. Podsen and seconded by Vice Chairman Wingate. All in favor; motion passed unanimously.*

**II. Discussion Items**

A. Budget Update

Chairman Scapicchio reported that the 2023 budget including the two new line items (\$2,000.00 for invasive species removal and \$2,000.00 for forestry plan) has been approved by the budget committee. At the budget committee meeting, it was asked if a chemical treatment would be used for the invasive species removal. Chairman Scapicchio responded that at this time he does not know; only an estimate based on similar work has been provided. Until funding is approved, TCC will not have a plan to present. If approved, the plan will be put in place and will be available to the public. Chairman Scapicchio continued and reviewed the present budget with the group. He reported that two water monitoring kits were purchased for \$1,000.00. No money had been disbursed for Mileage and Inspection Fees. Chairman Scapicchio encouraged the group to submit their mileage when doing work for TCC. A new office printer and ink has been purchased for \$275.00 that will be disbursed from the miscellaneous account.

**III. Status of Dredge & Fill Applications**

The status of permit applications was reported by Jane Lemire.

#### IV. Correspondence

None

#### V. Old Business

##### A. Nineteen Mile Brook Monitoring

*Nothing new to report.*

##### B. Great Meadow Trail Progress

*Nothing new to report.*

##### C. Other

Chairman Scapicchio reported that along with Veronica Bodge he met with the Governor last week and officially received the last final reward of \$25,000.00 for the Lyons lot. The Wolfeboro/Tuftonboro Landbank made a bridge loan for the \$20,000.00 that was needed, and Moose Mountain applied for the L-Chip grant to cover the cost of the \$20,000.00 loan.

Chairman Scapicchio reported that he received a call from Aquatic Resource Mitigation Fund and learned TCC was awarded 100% (\$35,000.00) for the 35-acres Bean easement, which is behind Great Meadow. The grant also covered a large portion of Rick Van de Poll's fee.

#### VI. New Business

##### A. MMRG Conservation Mixer – 2/4/2023, 1-3pm

Chairman Scapicchio asked the group who would like to attend and to email him by January 25<sup>th</sup> if they would like to go. The event is being catered and a head count is needed. To date, S. Scapicchio, S. Wingate, L. Walsh, and M. Phelps have responded they will attend. Also, it was pointed out that the November 21, 2022 minutes had reported the wrong location for the mixer. It will be held at the Old Town Hall, 200 Kings Highway in Middleton.

##### B. New Resident Pamphlet

Ms. Walsh read the updated draft of the pamphlet she put together on the topic of wells and septic/sewer systems for new residents. The group responded that it was good information. Once printed, they will be available at the information table at Town Hall and mailed to new property owners. Vice Chairman Wingate suggested that they also be mailed retroactively to newer town residents from the past year or so. TCC secretary J. Lemire will get a list of new town residents for the mailing.

## VII. Non-Public Session

***Motion to enter non-public session made by Vice Chairman Wingate; seconded by Mr. Phelps.*** Per RSA 91-A:3, ii(d)

Roll call vote to enter non-public session:

- |                         |   |     |
|-------------------------|---|-----|
| • Chairman Scapicchio   | - | Aye |
| • Vice Chairman Wingate | - | Aye |
| • Heather Brown         | - | Aye |
| • Laurel Podsen         | - | Aye |
| • Michael Phelps        | - | Aye |
| • Lynne Walsh           | - | Aye |
| • Larry Gil             | - | Aye |

***Motion passed unanimous.***

Entered non-public session at 7:06 p.m.

***Motion to leave non-public session and return to public session made by Mr. Gil; seconded by Ms. Walsh. All in favor, motion passed unanimous.***

Public session reconvened at 7:14 p.m.

***Motion to seal minutes made by Vice Chairman Wingate; seconded by Ms. Walsh. All in favor, motion passed unanimous.***

Roll call vote to seal non-public minutes:

- |                         |   |     |
|-------------------------|---|-----|
| • Chairman Scapicchio   | - | Aye |
| • Vice Chairman Wingate | - | Aye |
| • Heather Brown         | - | Aye |
| • Laurel Podsen         | - | Aye |
| • Michael Phelps        | - | Aye |
| • Lynne Walsh           | - | Aye |
| • Larry Gil             | - | Aye |

**Adjourn:** There being no further business, a motion was made to adjourn the meeting by Ms. Brown and seconded by Mr. Gil. Motion passed unanimous. Meeting adjourned at 7:15 p.m.

*Respectfully submitted by Jane Lemire, Tuftonboro Conservation Commission Secretary  
December 26, 2022*

*Tuftonboro Conservation Commission  
Meeting Minutes of Monday, December 19, 2022*