

**TOWN OF TUFTONBORO
CONSERVATION COMMISSION**

240 Middle Road
Center Tuftonboro, NH 03816

**MEETING MINUTES
November 15, 2021**

Present: Chairman Stephen Scapicchio, Vice Chairman Steven Wingate, Heather Brown, Larry Gil, Mark Howard, Kate Nesbit, Lynne Walsh. Staff: Jane Lemire. Absent: Guy Pike, Laurel Podsen, Michael Phelps

Call to Order: Chairman Scapicchio called the meeting to order at 6:35 p.m.

I. Consideration of Minutes

A. October 18, 2021

A motion to accept the Minutes of 10/18/21 as presented was made by Mr. Howard and seconded by Vice Chairman Wingate. Motion passed unanimous.

II. Melvin River Woody Addition Project

A. Rick Van de Poll, Ph.D.

Not in attendance. Postponed to a later date.

III. Discussion Items

A. Remaining 2021 Budget

Chairman Scapicchio reviewed each line item with the group. The group discussed using the year's surplus from 01-4612-09-330 Acquisitions & Monitoring to purchase materials for the Great Meadow project. Chairman Scapicchio stated the Selectmen did state this was acceptable. Materials, however, need to be purchased by 12/31/2021. Also discussed was buying educational posters for the school and perhaps an additional camera.

Vice Chairman Wingate made a motion to allow the following expenditures in 2021 from the budget surplus: Great Meadow Project materials purchase and Grant Funding for Bean property land easement. Seconded by Ms. Nesbit. Motion passed unanimous.

III. Discussion Items (Continued)

B. Approve 2022 Budget

Chairman Scapicchio reviewed the 2022 budget with the group. He pointed out that the Great Meadow Trail now has its own line item which will be used for match funding for grants and/or materials. Also, a reduction was made to Administrative Assistant line item as monthly hours were adjusted from last year's estimate. Vice Chairman Wingate discussed with the group that line item 01-4612-10-330 Environmental Study 19 Mile Brook is a "backup" expenditure in case more testing was to be needed. Although not always expended, the selectmen suggested keeping it as a line item.

Vice Chairman Wingate made a motion to approve up to \$1,500.00 for water testing equipment from this year's (2021) budget. Seconded by Mr. Howard. Motion passed unanimous.

IV. Status of Dredge & Fill Application

The status of permit applications was reported by Jane Lemire.

V. Correspondence

A. Donation Request from Moose Mountain

Chairman Scapicchio stated that \$100.00 would be donated to Moose Mountain Greenways, which includes the commission's membership.

VI. Old Business

A. Nineteen Mile Brook Monitoring

Mr. Gil stated the last sampling of the year will be on 11/17/21. A report will be forthcoming in February 2022 with their findings.

B. Great Meadow

a. Trail Progress

Chairman Scapicchio stated that phase 1 is complete. Phase 2 will start next week with two more sections of the boardwalk leading to the observation platform will begin/continue. Also, the two pre-fab kiosks are ready for installation. We also received an additional \$400.00 in contributions from the Tuftonboro Association.

VI. Old Business (Continued)

B. Great Meadow (Continued)

b. Lyon's Lot

Chairman Scapicchio reported that the surveyor had been to the property and finished the field work. Once the survey with the subdivision is completed, it can go to the planning board to get the subdivision approved. Once that is completed, the property can be purchased.

c. Grant Funding through Carroll County Conservation District

Chairman Scapicchio stated he spoke with Catherine Dufault and reiterated we want her to apply for grant money for Great Meadow both for building trails and for alternate transportation; she will apply for both of these.

C. Forest Plans

Vice Chairman Wingate reported that the Phelps and Sargent lots are done. Work has started on the Gould lot behind the fire station; all the field work is done and now needs to be written up. Next will be the 19-Mile Bay lot.

VII. New Business

A. CCCD Plant/Shrub Sale

Chairman Scapicchio reported that Carroll County Conservation District is running an autumn plant sale with orders to be placed by January 7, 2022. Only native plants are being sold. CCCD is partially funded through Carroll County but other funds need to be raised for operations. Catherine Dufault asked if we would put this on our FB page to help raise awareness of the sale.

VIII. Non-Public Session (if needed) – Not applicable.

Adjourn: There being no further business, a motion was made to adjourn the meeting by Ms. Nesbit and seconded by Mr. Gil. A roll call vote followed; motion passed unanimous. Meeting adjourned at 7:55 p.m.

*Respectfully submitted by Jane Lemire, Tuftonboro Conservation Commission Secretary
November 19, 2021*