

**TOWN OF TUFTONBORO
CONSERVATION COMMISSION**

240 Middle Road
Center Tuftonboro, NH 03816

**MEETING MINUTES
October 18, 2021**

Present: Vice Chairman Steven Wingate, Heather Brown, Mark Howard, Kate Nesbit, Michael Phelps, Selectmen's Rep Guy Pike, Laurel Podsen, Lynne Walsh. Staff: Jane Lemire. Absent: Chairman Stephen Scapicchio, Larry Gil.

Call to Order: Vice Chairman Wingate called the meeting to order at 6:33 p.m.

I. Consideration of Minutes

A. September 20, 2021

A motion to accept the Minutes of 9/20/21 as presented was made by Ms. Podsen and seconded by Mr. Howard. Motion passed unanimous.

II. Discussion Items

A. Current Budget Review

Ms. Nesbit reviewed the current budget which basically remained the same as last month. To date, only 19% of the budget has been expended.

B. 2022 Budget Planning

Selectman Pike stated that the selectmen are currently reviewing department budgets and that the sooner the conservation commission can submit their budget the better. Vice Chairman Wingate stated he spoke with Bill Marcussen regarding the Great Meadow trail and that he encouraged putting the Great Meadow project in the budget as its own line item. The group discussed committing some of the remaining 2021 budget be used for the Great Meadow trail project. Materials would need to be purchased by December for use in the spring for phase two. Vice Chairman Wingate stated that there is \$1,000 that was rolled over from last year's budget for Rick van de Pol which will be used to pay him for his work this year. The budgeted amount in 2021 for his work will also be rolled over to next year's budget to pay him for the work he is doing now regarding the Bean property. The group also discussed present and future donations to the commission and their status.

III. Status of Dredge & Fill Application

The status of permit applications was reported by Jane Lemire.

IV. Correspondence – None.

V. Old Business

A. Nineteen Mile Brook Monitoring

Vice Chairman Wingate stated that Mr. Gil has been pleased with the monitoring. Mr. Gil will give an update at next month's meeting.

B. Great Meadow

a. Trail Progress

Vice Chairman Wingate reported that last Thursday was the last day work was done at the trail. He also reported that the kiosks are in and ready to be installed. Ms. Nesbit is putting a storyboard together to be displayed in the kiosk and asked the group their thought on her recommendation of rotating the storyboard by seasons to create interest. The group discussed and agreed it would be a good idea. Also, Ms. Brown stated she can add Facebook postings to help create interest in the trail.

b. Lyon's Lot

Vice Chairman Wingate reported that the legal document regarding the Lyon's lot has now been signed by all parties and is complete. He also mentioned that it is a somewhat complicated document to read; and went over it with the group. The next step is having a survey of the property done, which the town will pay for. The surveyor is expected to contact Vice Chairman Wingate this week to advise when he will be finished; and once complete the survey will go to the planning board for subdivision. When the survey is complete, the agreement must be closed within thirty (30) days.

C. Forest Plans

Vice Chairman Wingate reported that the Phelps lot is complete, and an updated and edited version has been emailed to all commission members. The forester is now working on the Gould lot. Vice Chairman Wingate informed him of the cell tower that will be installed, as well as a bike trail.

VI. New Business

A. NHACC Annual Meeting

Vice Chairman Wingate encouraged all members to attend the virtual NHACC annual meeting scheduled on Saturday, November 6, 2021.

VII. Non-Public Session (if needed) - None.

Adjourn: There being no further business, a motion was made to adjourn the meeting by Mr. Howard and seconded by Selectman Pike. A roll call vote followed; motion passed unanimous. Meeting adjourned at 7:20 p.m.

Respectfully submitted by Jane Lemire, Tuftonboro Conservation Commission Secretary-October 20, 2021

*Tuftonboro Conservation Commission
Meeting Minutes of Monday, October 18, 2021*