

Tuftonboro Cemetery Trustees
Meeting Minutes
December 5, 2023

The meeting was promptly called to order at 5:00 PM at the Tuftonboro Town Offices.

In attendance: trustee Susan Weeks (chairperson), trustee Alana Albee and trustee Carol Bush.

The minutes of the November 7, 2023 meeting were read and approved with two additions and one correction to clarify that no upright monuments are allowed on cremation plots, only flat markers. This information will be included in our revised cemetery regulations to take effect on January 1, 2024.

The November Cemetery Trustees meeting was fully notified to the public via the Town's website for the purposes of approving the new Regulations and Fees proposed to begin January 1, 2024. Final adjustments to the text have been made, and Alana agreed to provide hard and electronic copies before the end of the year for Trustees' signatures and posting on the Town's web page. Alana will notify the trustees when the printed regulations and fee schedule are ready for the trustees to sign at the Town Office.

Sue reported that we did not receive any applications since the last meeting from anyone wishing to purchase burial rights.

We received an invoice from TruGreen for \$236.86 for lime application in the old section of the Town House Cemetery. The trustees voted to approve payment of this amount. Discussion followed regarding TruGreen's proposal to add additional services in 2024. Alana researched National Park Service practices regarding turf maintenance and treatment in historic cemeteries and will send TruGreen the information she found. It may be helpful in determining how we proceed with TruGreen since they may not be aware of specific practices that would benefit the Town House Cemetery, and they may be better able to service our needs once they have reviewed the National Park Service information from Alana.

Sue will be attending tonight's Budget Committee meeting to answer any questions about our proposed 2024 budget. We had \$19,622 at the end of 2022 in expendable trust funds. Sue reported that we will have about \$23,000 by the end of this year. These funds are available for the trustees to spend as needed for cemetery purposes.

The CIP Committee included the Cemetery Trustees' proposal as a placeholder for 2025-27 for \$30,000 for "vital rehabilitation of small cemeteries" as presented by Alana. The CIP Committee looks forward to seeing a "Needs Assessment Report" in 2024 which should provide details for budgeting.

The meeting was adjourned at 5:25 PM. The next meeting of the cemetery trustees will be Tuesday, January 2, 2024 at 5:00 PM at the Tuftonboro Town Offices. Public attendance and input are encouraged.

Submitted by Carol Bush, Secretary
Tuftonboro Cemetery Trustees

