

Tuftonboro Cemetery Trustees
DRAFT Meeting Minutes
November 7, 2023

The meeting was promptly called to order at 5:00 PM at the Tuftonboro Town Offices.

In attendance: trustee Susan Weeks (chairperson), trustee Carol Bush and Chris Ruel. Trustee Alana Albee was absent.

The minutes of the October 3rd, 2023 meeting were read and approved with no changes.

Chris Ruel gave an update on cemetery maintenance and submitted an invoice for \$382.50 for two mowings and fall leaf clean-up. A vote was taken that approved this expenditure. Chris submitted his proposed budget for 2024: \$12,240 for regular maintenance from April to November, plus \$4,576 for suggested improvements at the Town House Cemetery. This list includes stump grinding, tree trimming and chipping, straight coil wire fencing, and leveling depressed areas to facilitate easier mowing. The trustees approved of his maintenance budget, as well as the additional expenditures for improvements.

TruGreen has requested a 2024 renewal agreement for 4 turf treatments at the Town House Cemetery, the same as 2023. The cost will be 5 percent higher. The trustees approved this expenditure, and Sue will contact the company and sign their agreement.

We received an application from Joseph and Thomas Nelson of 37 Winni Shores Road to purchase burial rights. The application was approved pending a discussion with the Nelsons since they noted the intent to bury up to 6 cremated remains but only want one cremation plot. Sue will call them to discuss their options.

We also received copies of two burial transit permits, one for Barbara Dore and one for Leonora Quilliam.

Sue suggested several additions to our rules in order to clarify the permitted shape and size of flat markers on cremation plots (no monuments are allowed), as well as the number of cremation burials permitted per plot – 2 if burials are vaulted, 4 if burials are in urns or unlimited cremains burials without any containers.

Sue will schedule a public hearing for our December 5th meeting regarding the increase in our fee schedule.

Our 2024 budget was discussed and approved in the amount of \$33,300 which is a ten percent increase over 2023.

The meeting was adjourned at 6:20 PM. The next meeting of the cemetery trustees will be Tuesday, December 5th, 2023 at 5:00 PM at the Tuftonboro Town Offices. Public attendance and input are encouraged.

Submitted by Carol Bush, Secretary
Tuftonboro Cemetery Trustees

