

**CEMETERY TRUSTEES AND TRUSTEES OF TRUST FUNDS**

**January 5, 2016**

**Minutes**

**6:30 p.m. Town Office**

**CEMETERY TRUSTEE MINUTES**

Present: Sue Weeks, Peter Sluski and Maryann Lynch. Meeting was called to order at 6:30 p.m.

Motion was made, seconded and unanimously voted to approve the 12-1-15 minutes.

Follow Up to last month: Steve Hunter's bill has been paid. The Trider Right to Burial will be amended to reflect lot 6-5 not 5-5. Tru-Green service was discussed with Cory Hunter. He suggested continuing with the current frequency of service because of the price. He was agreeable to limiting cuts in the smaller cemeteries. Three (3) misplaced cornerstone were reset on the Graham lot.

Cemetery Sexton Steve Honeycutt's bill should be itemized by date as opposed to one total. Sue will draft End of Year Reports, and an additional meeting was scheduled for 1-19-16. This information is due by 1-22-16.

A right to burial has been received from Patricia Morrill. A transit permit has been received for Graham.

Meeting adjourned at 7:00 p.m.

**January 5, 2016**

**Final Minutes**

**6:30 p.m. Town Office**

**TRUSTEE OF TRUST FUNDS MINUTES**

Present: Sue Weeks, Peter Sluski and Maryann Lynch. Meeting called to order at 6:30 p.m.

Minutes of 12-1-15 meeting were approved as amended.

Shepherd Fund – \$3,200.00 needs to be replaced, so \$733.50 in income from 2015 will be applied to this amount. Peter will notify Mackensen.

Davis Fund – Of the \$605.10 that needs to be replaced, \$446.44 will be applied over the course of 2016. A letter to Terry Knowles advising her of this plan of action to replace monies will be sent.

Scholarship donations – Forty-five checks totaling \$11,460.00 has so far been donated. Maryann will send thank you acknowledgments. That brings to approximately \$70,000.00 as a current balance.

A statement of Portfolio Management Fees has been received from Mackensen & Associates. One for Capital Reserve Funds in the amount of \$883.00 and one for Common Trust Funds in the amount of \$376.00.

Peter has a snapshot of all accounts. A check will be cut to the Library for income on Tomb Fund.

Maryann will contact all first year student recipients of the Town Scholarship asking for their student ID and Bursar address. Sue will update this years' scholarship application. Meeting adjourned at 7:50 p.m.