

**\*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of the motion. If the vote is not unanimous, the names of those voting aye and nay are listed.**

**TOWN OF TUFTONBORO  
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

Minutes of the 9/16/2020 Meeting

**1. Call to Order; determine quorum:**

The meeting of the Capital Improvements Program Committee (CIP) was called to order at 6:31 p.m. on September 16, 2020 at the Tuftonboro Town House, Center Tuftonboro, NH, by Jill Cromwell, Chair.

Present:

Committee Members: Barbara Maidhof, David Carle, Helen Hartshorn, Tom Young, Jill Cromwell, Jeff Reisner, Lloyd Wood

Absent: Laureen Hadley

Quorum: A quorum was present.

**2. Review and approve Minutes from 9/2/2020 meeting:**

MSP(U) to accept the minutes of 9/2/2020 as corrected.. Maidhof/Young

**3. Fire Department presentation of projects.**

Captain Caleb Pike and Chief Adam Thompson presented the following projects:

- **ATV/Trailer & Rescue Sled:** \$50,000 to replace in 2021 the existing equipment after 20years. The expenditure could push out if there is a need to reprioritize expenses.
- **Portable radio system replacement:** \$120,000 in 2021 to replace the 35 radios obtained in 2006 with a grant. The fire department is trying for a grant, but it is not likely.
- **SCBA(self contained breathing apparatus):** \$30,000 in 2021 to be added to \$219,470 in the capital reserve account. To replace equipment with a service life ending in 2022. The new packs will be warranted for life. In 2021 all the bottles will need to be replaced at a cost of \$48,000.
- **Utility/Forestry & Rescue Sled:** \$100,000 in 2023.
- **Boat2/Air Boat:** \$100,000 in 2025.
- **Car 1:** \$90,000 in 2025.
- **Engine 4:** Capital reserve of \$124,000 in 2021, 2022, 2023 and 2024 and \$248,000 in 2025, the year the existing vehicle will be replaced.
- There was discussion about funding a capital reserve annually starting in 2026 or 2027 for Engine 1 which will be due for replacement in 2032, or for fire equipment in general. The fire department capital expenditures tend to run about \$185,000 to \$200,000 each year.

**4. Review list of projects received to date and which are still expected: Parks & Rec wants a permanent bathroom instead of porta potties and will submit a request. He also wants a**

storage container. Jeff will follow up with him. Tom will confirm that Clay will be at our next meeting and whether he still will be requesting a building since he is no longer recycling. We also need the selectmen projects and their thinking on funding the police facility.

5. Update CIP Recommendations for 2020 Compared to Town Meeting Decisions Chart.  
Barbara will update the chart.
6. Other Business: None
7. Next meeting: 9/30/2020: Clay Gallagher will present the Transfer Station projects.
8. Public Input: None
9. Adjourn:  
MSP(U) to adjourn at 7:56pm Cromwell/Maidhof

Respectfully submitted,

Helen Hartshorn, Secretary