

\*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of motion. If the vote is not unanimous, the names of those voting aye and nay are listed.

**TOWN OF TUFTONBORO**  
Capital Improvements Program Committee  
Final Minutes of 10/9/2019

1. Call to Order – 6:30 p.m. Determine Quorum: A quorum was present. Committee members present: Jill Cromwell, George Gettman, Tom Young, Lloyd Wood, Jim Weigel, Barbara Maidhof and myself, Maryann Lynch. Absent: Laureen Hadley.
2. Review and approve Minutes of 9/25/2019 meeting. MSP(U) to approve minutes. Young/Maidhof.
3. Review Highway Dept submissions with Road Agent, Jim Bean.
  - A. Sanders - \$15,000 for two, scheduled for 2020. Goes in back of one ton trucks not owned by town, meant for smaller roads. Town owns two now - One is approximately 25 years old, the other approximately 11 years old.
  - B. Paving Schedule – Northline Rd and Dame Rd.
  - C. Heating System - \$15,000, for 2021.
  - D. Paving Highway Garage - \$20,000, for 2022.
  - E. Town Truck – As a 7 year trade in, it would be worth more and cost less in repairs. \$235,000 for 2022.
4. Review Police submissions with Chief Shagoury.
  - A. Cruiser computers - \$17,000 originally submitted; now needs \$4000 more to be able to use ECrash system to send accident reports digitally to the state and have a printer in the vehicle to print out tickets - for 2020. Seeking four rugged tablets, one for each vehicle, but one is in current budget. He is going to apply for a grant or two which would help offset cost to about \$11,000. Software compatible with state system, includes printer and modem GPS, roof-mounted antenna for better reception and printers. Existing computers are 4-5 years old.
  - B. Message Board and Radar Trailer - \$19,000. He conceded that it wasn't a priority, there isn't any grant money. Can still use old one which has been repaired and the new portable radar signs. He does not think sharing one with the Transfer Station is practical due to time to transport it and set it up. It is usually left in one area for a number of days. He would defer it until a new Police Facility is built. .
  - C. Vehicle – Did not purchase one last year, need one for rotation this year. Mileage on other vehicles – truck 45,000 miles, 35,000, 46,000 and 106,000. Having a spare vehicle saves time jockeying equipment from one vehicle to another. Chief will provide a new updated chart of the vehicles owned.

- D. Police Station – scheduled for 2021, as Selectmen decided not to pursue a new building while the library is still under construction. By next year there will be more developed plans with bids ready to go. An addition to the capital reserve fund may save it from being financed. He suggested \$55,000 in 2020 to complete architectural plans. Some more planning is being done now to develop a better estimate of the amount needed for the building, which is currently estimated to be \$1,200,000.
- 5. Liaisons check – Jim spoke with Steve Wingate and would like to keep \$12,000 on the schedule for 2024.
- 6. Draft 4 of Spreadsheet is being updated, currently not available.
- 7. Other Business – None
- 8. Next meeting – 10/23/2019 to discuss recommendations.
- 9. Public Input – None
- 10. Adjourn at 8:10 p.m.

Respectfully submitted,

Maryann Lynch