

\*Note notation used: MSP(U) means motion, seconded, passed, unanimous. The names of the members making and seconding the motion are listed at the end of motion. If the vote is not unanimous, the names of those voting aye and nay are listed.

**Town of Tuftonboro**  
**Capital Improvements Program Committee**  
**Minutes of 9/20/17 Meeting Draft**

**1. Call to order; determine a quorum 6:30pm**

**Present:** *Committee Members: Jill Cromwell, Bill Marcussen, Maryann Lynch, Laureen Hadley, Helen Hartshorn, George Gettman, Polly Jeffers, Guest: Tom Young*

*Quorum: A quorum was present*

*Introductions to Tom Young*

**2. Approval of minutes of 9/6/17:**

**MSP(U)**

**Hartshorn/Lynch**

**3. Jim Bean came in to review the Highway Department submission requests. He will send us updates as more price quotes come in.**

**4. Jack Parsons came in to review the Code Officer, Building/Town Office requests. He will send us updates as more price quotes come in.**

**5. Laureen Hadley updated the members on the Cemetery Trustees. They will not have a submission.**

**6. Reviewed the CIP Spreadsheet. BOS will try and have submissions on Library Septic, Lake Road, Union Wharf, and the two bridges by our next meeting.**

**7. Reviewed the Capital capacity Predictions Chart. All capital spending will be included whether in the budget or a separate warrant or funding carried over from the previous year.**

**8. Next Steps:**

**a. Transfer Station and Police Department will be in to review their submissions on 10/4/17.**

**Polly will confirm that Clay can attend.**

**b. Library Trustees will be in to review their submissions on 10/18/17.**

**9. Changed 11/1/17 meeting to 11/8/17 at 6:30pm.**

**10. Other Business: none**

**8. Adjourn: 7:50pm**

**Hartshorn/Lynch**

**MSP(U)**

**Respectfully submitted,**

**Laureen Hadley**

**Secretary**