

**TOWN OF TUFTONBORO  
BUDGET COMMITTEE  
P.O. Box 98; 240 Middle Road  
Center Tuftonboro, NH 03816  
Telephone: (603) 569-4539; Fax: (603) 569-4328**

**BUDGET COMMITTEE MINUTES**

**6:30 p.m. – Town House**

**Tuesday, January 5, 2021**

**Present:** Chairman Gordon Hunt, Bob Theve, Helen Hartshorn, Barry Ennis, Selectmen's Representative Chip Albee, Gary Chehames *via telephone*, Penny Hug *via telephone*, Lloyd Wood

**Call to Order / Open Meeting:** After declaring a quorum, Chairman Hunt opened the meeting at 6:30 p.m. and led the Pledge of Allegiance.

**Public Input:** None.

**Review / Approval of December 16, 2020 Minutes:** Mr. Chehames pointed out two corrections: 1) Under 4153 Legal Expenses, second sentence where it reads "what the *municipality* can offer," the word municipality is to be changed to NHMA (New Hampshire Municipality Association); and 2) Under same paragraph, to correct the misspelling of Mr. Chehames last name within the paragraph. With these corrections, Ms. Hartshorn made a motion to approve the December 16, 2020 Minutes as presented; seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion is passed.

**Chairman's Comments:** None.

**Current Year Expenditures**

Selectman Albee reported an approximate 8% reduction in spending overall. Selectman Albee pointed out that the Highway Department's budget will be on point or a bit under as opposed to historically running over budget. For plans that didn't take place or get accomplished in 2020, Selectman Albee reported that the committee carried over what money they could into 2021. Chairman Hunt congratulated the Selectmen on a well-done job during a difficult year.

**Revenue Report**

Selectman Albee reported that revenue is up by \$60,000. Some short discussion followed as report was reviewed.

## **Proposed 2021 Budget**

### **Budget Reviews:**

#### **4150 Financial Administration**

Selectman Albee reviewed the budget and answered questions. There was discussion regarding the streaming of town meetings so that many people as possible can access the meetings via their computer. Also discussed was IT support for this to happen as well as keeping all town computer systems running optimally. These are two reasons for the budget increase for Computer Maintenance and IT support. Ms. Hartshorn made a motion to approve the 4150 Financial Administration budget in the amount of \$153,803.00, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion passed.

#### **4194 Government Buildings**

Fire Chief Adam Thompson attended and reviewed the budget and answered questions. Chief Thompson reported that some planned improvements for 2020 such as seal coating and crack filling did not happen at the Central Station due to other more critical items that needed repair, such as the furnace. Seal coating has been put back in the budget for 2021. Selectman Albee also reviewed line items and answered questions. It was suggested and discussed that having an excel spreadsheet detailing expenses individually for each building would make looking at this budget more organized and easier to read. Ms. Hartshorn made a motion to approve the 4194 Government Buildings budget in the amount of \$138,500.00, seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion passed.

#### **4313 Other Highways**

Selectman Albee reported that all permitting for 2020 was complete and any encumbered money remaining will be used to continue the permitting process for the Lake Road and 19 Mile Pier projects. Any additional permitting costs needed will be added to the warrant articles. Ms. Hartshorn made a motion to approve the 4313 Other Highways budget in the amount of \$5,000.00, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion passed.

**Correspondence:** None.

**New Business:**

BOS Update

Selectman Albee reported that the BOS are reviewing the warrant articles and are being proactive in getting them completed. He reported that the BOS are hesitant to speak about large warrant articles in detail (such as the police department's building) if only a few residents are present on Town Meeting Day. He is leery to have voting for warrant articles without a public forum other than a Zoom meeting being the only option for residents, many of whom are not familiar with accessing the application. He reported that on Monday (1/4/21) the BOS were given the option on Town Meeting Day to call their meeting to order, adjourn the meeting and postpone it to May or June and have it rescheduled outdoors so that a larger attendance can take place.

CIP Update

No new updates.

**Next Meeting Date:** The next meeting of the Budget Committee is scheduled for Tuesday, January 19, 2021 at 6:30 p.m. at the Town House.

**Public Input:** None.

**Adjournment: Motion:** At 7:35 p.m., Ms. Hartshorn made a motion to adjourn, seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes.

*Respectfully submitted by Jane Lemire, Administrative Secretary*