

**TOWN OF TUFTONBORO
BUDGET COMMITTEE
P.O. Box 98; 240 Middle Road
Center Tuftonboro, NH 03816
Telephone: (603) 569-4539; Fax: (603) 569-4328**

BUDGET COMMITTEE MINUTES

6:30 p.m. – Town House

Wednesday, December 16, 2020

Present: Chairman Gordon Hunt, Bob Theve, Helen Hartshorn, Barry Ennis, Penny Hug, Selectmen's Representative Chip Albee, Gary Chehames *via telephone*, Lloyd Wood

Call to Order / Open Meeting: After declaring a quorum, Chairman Hunt opened the meeting at 6:30 p.m. and led the Pledge of Allegiance.

Public Input: None.

Review / Approval of December 1, 2020 Minutes: Ms. Hartshorn made a motion to approve the December 1, 2020 Minutes as presented; seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion is passed.

Chairman's Comments: None.

Proposed 2021 Budget

Chairman Hunt reported that there are three final budgets still to be submitted; they are: 4150 Financial Administration; 4194 Government Buildings; and 4313 Other Highways and Streets. Selectman Albee confirmed this.

Budget Reviews:

4152 Revaluation (Revisit)

Selectman Albee reviewed the budget and reported it revised due to a clerical error. Column 3 and Column 4 were each corrected from \$46,224.00 to \$46,980.00. With that correction, Ms. Hartshorn made a motion to approve the 4152 Revaluation budget in the amount of \$46,980.00, seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion passed.

4153 Legal Expenses

Selectman Albee reviewed the budget line items followed by discussion amongst members. 01-4153-06-320 Legal Trustee of Trust Fund is a new line item added in case the Trustees' need a legal opinion outside of what the NHMA can offer. In addition, it was discussed that this

4153 Legal Expenses (Continued)

line item be reduced from \$600.00 to \$100.00. Mr. Chehames made a motion to approve the 4153 Legal Expenses budget in the revised amount of \$63,350.00, seconded by Mr. Ennis. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – No; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – No, Chairman Hunt – Yes. The Motion passed with 5 votes in favor and 2 against.

4195 Cemetery

Ms. Susan Weeks reviewed the budget by each line item and answered questions. In addition, Ms. Weeks submitted a summary of what transpired in 2020. Mr. Theve. made a motion to approve the 4195 Cemetery budget in the amount of \$29,961.00, seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes. Motion passed.

Correspondence: None.

New Business:

BOS Update

Selectman Albee thanked the office for providing the updated operating budget for 2021. As reported earlier, Selectman Albee confirmed there are three budgets remaining to be submitted.

CIP Update

No new updates.

Next Meeting Date: The next meeting of the Budget Committee is scheduled for Tuesday, January 5, 2021 at the Town House.

Public Input: None.

Adjournment: Motion: At 7:18 p.m., Ms. Hartshorn made a motion to adjourn, seconded by Ms. Hug. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Ms. Hug – Yes; Chairman Hunt – Yes.

Respectfully submitted by Jane Lemire, Administrative Secretary