

**TOWN OF TUFTONBORO
BUDGET COMMITTEE**

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BUDGET COMMITTEE MINUTES

Tuesday, October 25, 2022

Present: Chairman Gordon Hunt, Vice Chairman Gary Chehames. *Members:* Selectmen's Representative Chip Albee, Jeff Reisner, Rob Roriston. *Staff:* Jane Lemire. Selectman Guy Pike, Selectman Bob Murray.

Absent: Members: Penny Hug, Chris Sawyer

I. Call to Order

Chairman Hunt called the meeting to order at 6:28 p.m.

II. Quorum declared followed by Pledge of Allegiance.

III. Public Input – None.

IV. Review/Approval of October 11, 2022 Minutes

A motion to accept the Minutes of October 11, 2022 as presented was made by Mr. Roriston and seconded by Selectman Albee. Motion passed unanimously.

V. Chairman's Comments

Chairman Hunt stated that the Executive #4130 budget was tabled at the last meeting and would be reviewed at today's meeting last on the budget reviews list.

VI. Budget Reviews

A. 4312 – Highways & Streets

Selectman Albee reviewed the budget by line item with the group. He mentioned the reason for line items with increases: fuel and apron paving are due to cost increases; catch basins increase is due to the expectation of more work on Ledge Hill Road; spring maintenance includes additional drainage work; fall maintenance is due to a knotweed problem on Ledge Hill Road and Dame Road. Mr. Roriston questioned the overall budget and what was spent. Chairman Hunt as well as Selectman Albee explained that this budget is variable due to the weather and if there is a harsh winter.

A motion was made by Mr. Roriston to accept the 2023 Budget for account 4312 Highways & Streets as suggested by the BOS in the amount of \$679,300.00; seconded by Vice Chairman Chehames. All in favor, motion passed unanimously.

B. 4520 – Parks & Recreation

Mr. Dennis Zilembo was unable to attend due to prior commitments. Selectman Albee reviewed the budget with the group by each line item. Some mentioned items were the increase to 4520-10-120 is due to Mr. Zilembo's schedule becoming busy with the addition of working with the Tuftonboro Conservation Commission on the bike trail behind the fire station as well as other programs; so, his weekly hours have been increased from 15 to 20 per week. 4520-12-120 Water Safety Instructors was unspent as the position could not be filled. The increased dollar amount to that line item is to hopefully help in recruiting. 4520-37-680 Beach – Dock Maintenance is up as we now do the removal of swim lines as there are no longer willing volunteers.

A motion was made by Mr. Reisner to accept the 2023 Budget for account 4520 Parks & Recreation as suggested by the BOS in the amount of \$67,971.00; seconded by Mr. Roriston. All in favor, motion passed unanimously.

C. 4140 – Election

Selectman Albee reviewed the budget with the group. In 2023 there is just one election compared to three in 2022, reducing some of the line items.

A motion was made by Mr. Roriston to accept the 2023 Budget for account 4140 Election as suggested by the BOS in the amount of \$94,941.00; seconded by Selectman Albee. All in favor, motion passed unanimously.

D. 4150 – Financial Administration

Selectman Albee reviewed the budget with the group and provided three computer software vendor quotes and services as well for review. The group discussed this topic as well as cyber security. 4150-23-390 Videotaping has been removed as meetings are now recorded via an installed camera system in the BOS meeting space.

A motion was made by Mr. Roriston to accept the 2023 Budget for account 4150 Financial Administration as suggested by the BOS in the amount of \$173,892.00; seconded by Selectman Albee. All in favor, motion passed unanimously.

E. 4415 – Health Agencies

Selectman Albee reviewed the budget and answered questions from the group. Chairman Hunt asked what work line item 4415-09-390 Starting Point provides. Selectman Albee stated they are a children's advocacy group for children in crisis including abuse and neglect. He pointed out that fourteen Tuftonboro children benefitted from this program last year. 4415-18-390 White Horse Addiction Center was not requesting funds from the Town this year as they elected to seek support from the county.

A motion was made by Vice Chairman Chehames to accept the 2023 Budget for account 4415 Health Agencies as suggested by the BOS in the amount of \$40,815.00; seconded by Mr. Reisner. All in favor, motion passed unanimously.

F. 4130 – Executive (Tabled)

Chairman Hunt and Selectman Albee answered the question that the group had regarding the ~~2022~~ 2021 salary overage and explained that for four months three personnel were doing the work of two positions. Due to one personnel retirement; and personnel was hired, and training of the position was taking place.

A motion was made by Mr. Reisner to accept the 2023 Budget for account 4130 Executive as suggested by the BOS in the amount of \$129,180.00; seconded by Selectman Albee. All in favor, motion passed unanimously.

VII. **Correspondence** – None.

VIII. **New Business**

A. BOS Update

Selectman Albee reported that the BOS reviewed the fire, police and transfer station budgets and are ready for the budget committee's review.

IX. **Adjournment**

There being no further business, a motion was made by Mr. Roriston and seconded by Selectman Albee to adjourn the October 25, 2022 meeting. Motion passed unanimous. Meeting adjourned at 7:40 p.m.

*Respectfully submitted by Jane Lemire, Administrative Secretary
October 28, 2022*