

**TOWN OF TUFTONBORO
BUDGET COMMITTEE
P.O. Box 98; 240 Middle Road
Center Tuftonboro, NH 03816
Telephone: (603) 569-4539; Fax: (603) 569-4328**

BUDGET COMMITTEE MINUTES

6:30 p.m. – Town House

Tuesday, November 24, 2020

Present: Chairman Gordon Hunt, Bob Theve, Helen Hartshorn, Barry Ennis, Selectmen’s Representative Chip Albee, Gary Chehames *via telephone*, Lloyd Wood

Not Present: Penny Hug

Call to Order / Open Meeting: After declaring a quorum, Chairman Hunt opened the meeting at 6:30 p.m. and led the Pledge of Allegiance.

Public Input: None.

Review / Approval of November 10, 2020 Minutes: Ms. Hartshorn made one correction / clarification under 4220 Fire Department last sentence. Motion should read: Motion carried 6-0-1. With that correction Ms. Hartshorn made a motion to approve the November 10, 2020 Minutes, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Chairman Hunt – Yes.

Chairman’s Comments: None.

Budget Reviews:

4415 Health Agencies

Selectman Albee reviewed the budget and reported that the 2021 request is down from 2020. Selectman Albee went over particular line items that changed from last year and answered questions from the committee. Mr. Theve made a motion to approve the 4415 Health Agencies budget in the amount of \$40,185.00, seconded by Ms. Hartshorn. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Chairman Hunt – Yes.

4210 Police Department

Chief Shagoury reviewed the budget and reported that the 2021 request is up 2.8% from 2020. A majority of this increase is due to salary. It was also noted that the 2020 Conferences & Training expenditure was low from what had been budgeted because of cancellations due to COVID. Chief Shagoury reviewed and discussed line items and answered questions from the committee. Chairman Hunt made a motion to approve the 4210 Police Department budget in the amount of \$441,247.00, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Chairman Hunt – Yes.

4312 Highway Department

Mr. Bean handed out a packet detailing line items in the Highway Department's budget. Mr. Bean reviewed each line item and answered questions from the committee. In particular, the road preparation and repair were discussed as was seasonal maintenance items. Ms. Hartshorn made a motion to approve the 4312 Highway Department budget in the amount of \$624,325.00, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Chairman Hunt – Yes.

Correspondence: None.

New Business:

BOS Update

Selectman Albee reported on the status of the remaining department budgets that are yet to be submitted.

CIP Update

Ms. Hartshorn reported that the CIP will be attending the December 1, 2020 Budget Committee meeting to present their report.

Next Meeting Date: The next meeting of the Budget Committee is scheduled for Tuesday, December 1, 2020 at the Town House.

Public Input: None.

Adjournment: Motion: At 7:50 p.m., Chairman Hunt made a motion to adjourn, seconded by Mr. Theve. A roll call vote followed: Mr. Ennis – Yes; Selectman Albee – Yes; Ms. Hartshorn – Yes; Mr. Theve – Yes; Mr. Chehames – Yes; Chairman Hunt – Yes.

Respectfully submitted by Jane Lemire, Administrative Secretary