

**TOWN OF TUFTONBORO
BUDGET COMMITTEE
P.O. Box 98, 240 Middle Road
Center Tuftonboro, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328**

BUDGET COMMITTEE MINUTES

**Tuesday, July 30, 2019
6:30 p.m. - Town Offices**

Present: Gordon Hunt, Helen Hartshorn, Bob Theve, Guy Pike, Thomas Young, Barry Ennis, Selectmen's Representative Albee and Karen Koch.

OPEN MEETING: After declaring a quorum, Gordon Hunt opened the meeting at 6:27 p.m. and led the Pledge of Allegiance.

PUBLIC INPUT: None.

ELECTION OF OFFICERS: Helen Hartshorn moved to appoint Gordon Hunt as Chairman, seconded by Guy Pike with all in favor. Guy Pike moved to appoint Helen Hartshorn as Vice-Chairman, seconded by Bob Theve with all in favor.

CHAIRMAN'S COMMENTS: Chairman Hunt shared that he attended a State budget conference at the request of the Selectmen. He found the conference interesting and it made him realize how fortunate Tuftonboro is financially compared to other towns. He officially welcomed Barry Ennis to the Committee.

REVIEW/APPROVAL OF 2/15/19 MINUTES: In reference to these minutes, Selectmen's Representative Albee responded to Vice-Chairman Hartshorn regarding significant revenue that is generated by the Parks and Recreation Department. He shared that most of the revenue is generated through contributions at the concert series. Chairman Hunt responded to Barry Ennis regarding the Library budget, particularly the budget total minus the salary line item. Guy Pike moved to approve the February 15, 2019 minutes as written, seconded by Vice-Chairman Hartshorn. Vote passed 6-0. Mr. Ennis abstained as he was not a member of the Committee when this meeting was held.

CORRESPONDENCE: None.

OLD BUSINESS: Selectmen's Representative Albee agreed to work with Tom Young regarding employee health insurance. This led to further discussion about the components of health insurance costs. Selectmen's Representative Albee responded to Guy Pike in regards to only receiving one bid for the 19 Mile Bay Beach project and the cost being much higher than the estimate. He also responded to Mr. Pike in regards to the increased 2019 Winter Maintenance budget being almost expended and the steps being taken to monitor the Highway budget overall. Lloyd Wood was in attendance and shared October-December historical winter maintenance expenditures in order to estimate what may be needed for the remainder of 2019. Helen Hartshorn requested that smaller/simpler budgets be presented to the Budget Committee at the beginning of the season.

NEW BUSINESS:

QUARTERLY REPORTS:

Revenue Report: Selectmen's Representative Albee shared that revenue is up \$110,000 year to date over last year. He confirmed that meals and rooms tax is collected at the end of the year, responded in regards to the amount of penalties and interest already collected and responded to the revenue collected for the sale of municipal properties. Some of the Committee's questions will require further research (Primex holiday pay not being credited to the following year and the reasoning for the spike in Land Use Change Tax). The Committee agreed that they would like quarterly reports provided every quarter.

Expenses: Unspent monies were discussed (i.e. tax maps, town revaluation, Master Plan Review, and the Police Department new equipment line (computers)). These items are being worked on and invoicing is expected soon. The Wolfeboro Parks and Recreation bill is also expected to be received soon. Selectmen's Representative Albee confirmed that the numbers in parentheses in the government buildings budget line descriptions reflect the 2018 encumbered amounts. At the time this report was printed lifeguard, swim coaches, and water safety instructors had not yet started getting paid and the Cemetery Sexton line didn't have much activity.

UPCOMING NHMA WORKSHOPS: All Budget Committee members, except Selectmen's Representative Albee, will attend the 9/26/19 budget workshop at Loon Mountain in Lincoln.

BOS UPDATE:

Selectmen's Representative Albee shared that the Selectmen are not going to present a Police Facility in 2020 but he is optimistic that they will present putting money into the Capital Reserve. Last year, the Selectmen chose to not finance the Library building and to pay it off in one year. He hopes to be able to do this with the Police Facility. This led to discussion regarding fundraising, grants, etc. He feels that the Selectmen can get the dollar amount of warrant articles back down to their usual amount in 2020. He shared that the 19 Mile Bay Beach project will be back on the warrant as cost came in higher than estimated. The 19 Mile Pier estimates are still being researched. Information might not be available until the 2021 warrant. He expects that the 2020 requested budget will be reasonable. He shared the potential for some additions (Parks and Recreation budget, Conservation Commission Great Meadow Trail and a compactor replacement and roof work at the Transfer Station).

CIP UPDATE:

Vice-Chairman Hartshorn shared that CIP will hold their organizational meeting on 8/28/19. Project requests are requested by 9/5/19. Vice-Chairman Hartshorn has served as the Budget Committee Representative on CIP for 6 years and she feels that it's time to give another person an opportunity. The Committee agreed with her suggestion that Tom Young take her place and Mr. Young accepted. Polly Jeffers is also stepping aside from CIP. If anyone is interested in serving on CIP, please contact Jill Cromwell.

LIBRARY UPDATE:

Chairman Hunt shared an update regarding the Library addition construction. Footings and cross walls have been installed. They have had to take cost cutting measures as the actual project cost is coming in higher than anticipated. None of the cost saving measures will affect the use of the building and the Trustees will not be requesting more town funding. The Trustees will meet with the architect on 8/1/19 at 12:30 pm to discuss cost saving measures further.

The Committee had no changes to the proposed meeting schedule.

ADJOURNMENT:

Motion: At 7:24 pm, Bob Theve moved to adjourn, seconded by Helen Hartshorn. Vote passed 7-0.

Prepared and submitted by: Karen Koch