

**TOWN OF TUFTONBORO
BUDGET COMMITTEE
P.O. Box 98, 240 Middle Road
Center Tuftonboro, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

BUDGET COMMITTEE MINUTES

**Wednesday, January 2, 2019
6:30 p.m. - Town Offices**

Present: Chairman Gordon Hunt, Vice-Chairman Helen Hartshorn, Bob Theve, Guy Pike, Thomas Young, John Libby and Karen Koch. Selectmen's Representative Albee arrived at 6:40 pm and was not present to vote on the 12/11/18 minutes or the Legal Budget (4153).

OPEN MEETING: After declaring a quorum, Chairman Hunt opened the meeting at 6:30 p.m. and led the Pledge of Allegiance.

PUBLIC INPUT: Referencing the 12/28/18 Selectmen's minutes, Guy Pike relayed a suggestion given by a resident in regards to encumbering funds.

REVIEW/APPROVAL OF MINUTES: Vice-Chairman Hartshorn moved to approve the December 11, 2018 minutes as corrected, seconded by Tom Young. Vote passed 6-0.

CHAIRMAN COMMENTS: None.

BUDGET REVIEWS:

4153 LEGAL (2nd revisit)

01-4153-04-320 Legal Conservation: \$4000 was added to this line in anticipation of legal advice required for the Great Meadow acquisitions.

Motion: Chairman Hunt moved to accept budget 4153 in the amount of \$57,500, seconded by Vice-Chairman Hartshorn. Vote passed 6-0.

4150 FINANCIAL ADMINISTRATION

There was discussion regarding the use of the Ad Hoc Secretary line, Appreciation Event, Joe Kowalski's videotaping frequency, digitizing of tax maps, 2018 expenditures, etc.

Motion: Vice-Chairman Hartshorn moved to accept budget 4150 in the amount of \$131,675, seconded by Tom Young. Vote passed 7-0.

4414 ANIMAL CONTROL

Selectmen's Representative Albee explained the contract that the Town has with Lakes Region Humane Society for sheltering of stray dogs. The payment to NHSPCA is the State fee for dog licenses.

Motion: Vice-Chairman Hartshorn moved to accept budget 4414 in the amount of \$1,750, seconded by Bob Theve. Vote passed 7-0.

4583 PATRIOTIC PURPOSES

The American Legion provides flags for the cemetery in return for an annual donation.

Motion: Bob Theve moved to accept budget 4583 in the amount of \$1500, seconded by Vice-Chairman Hartshorn. Selectmen's Representative Albee responded to John Libby that he believes that this donation is a statutory requirement and therefore needs to be under its own budget number and can't be included along with the other donation section of the budget. Vote passed 7-0.

4589 GIFTS & DONATIONS

Selectmen's Representative Albee shared that this budget line is used by the Selectmen, in special circumstances, to purchase flowers and make donations on behalf of Town employees and citizens.

Motion: Vice-Chairman Hartshorn moved to accept budget 4589 in the amount of \$500, seconded by Guy Pike. Vote passed 7-0.

4711 LONG TERM BONDS

This is the 2019 payment for the Central Fire Station.

Motion: Bob Theve moved to accept budget 4711 in the amount of \$153,711, seconded by Chairman Hunt. Vote passed 7-0.

4721 LONG TERM INTEREST

This is the 2019 interest payment for the Central Fire Station.

Motion: Vice-Chairman Hartshorn moved to accept budget 4721 in the amount of \$34,447, seconded by Tom Young. Vote passed 7-0.

4313 OTHER HIGHWAY & STREETS

Selectmen's Representative Albee shared that this budget is for the design and permitting of the Lake Road bulkhead and Union Wharf. \$11,200 has been encumbered from 2018 funds for these projects. Selectman Wood shared the challenges associated with Union Wharf.

Motion: Bob Theve moved to accept budget 4313 in the amount of \$16,200, seconded by Tom Young. Vote passed 7-0.

4442 DIRECT ASSISTANCE

This budget is for assistance for those in need. Selectmen's Representative Albee explained that the Town reaches out to local organizations as well for assistance thus reducing the expenditures for the Town.

Motion: Bob Theve moved to accept budget 4442 in the amount of \$21,750, seconded by Vice-Chairman Hartshorn. Vote passed 7-0.

4196 INSURANCE

01-4196-01-260 Worker's Compensation: There was discussion regarding the reasoning for the increase from \$29,006 to \$31,907 (potentially caused by increase in payroll, 53 week pay period, and a claim that might have caused the increase).

01-4196-03-520 Insurance Policy Deductible: Each insurance claim deductible is \$1000. This line was added by the Selectmen in the amount of \$2000 so deductible payments do not have to be made out of departmental budgets.

Motion: Vice-Chairman Hartshorn moved to accept budget 4196 in the amount of \$67,578, seconded by Tom Young. Vote passed 7-0.

4130 EXECUTIVE (revisit)

01-4130-05-130 Clerical Assistant: Selectmen's Representative Albee shared that this line was increased from \$2000 to \$3000 for the potential need of additional part-time help to assist with the 2019 revaluation and for committee(s) administrative support.

Motion: Bob Theve moved to accept budget 4130 in the amount of \$105,683, seconded by Vice-Chairman Hartshorn. Vote passed 5-2. Guy Pike and John Libby opposed.

CORRESPONDENCE: None.

NEW BUSINESS: None.

OLD BUSINESS: Per Guy Pike's request, Vice-Chairman Hartshorn provided a copy of the chart that she presented at the last meeting that reflected decreasing Police activity.

NEW BUSINESS:

BOS UPDATE:

Selectmen's Representative Albee shared that he will continue working on revenue this week.

NEXT MEETING DATE: January 8, 2019 at the Town Offices to review the last two budgets, revenue, 2018 year-to-date expenditures, and a draft 2019 budget.

PUBLIC INPUT: None.

ADJOURNMENT: Motion: At 7:35 pm, Bob Theve moved to adjourn, seconded by Guy Pike. Vote passed 7-0.

Prepared and submitted by: Karen Koch