

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Work Session
8:30 am – Town offices**

Friday November 8, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's Work Session to order at 8:30 am.

The Selectmen met with Josh McCallister, of HEB Engineering, and Jim Bean regarding road studies for Federal Corner Road and Ledge Hill Road. HEB will have an engineer study the condition of Federal Corner Road from the William Lawrence Camp down to Burleigh Road, provide an aerial sketch, and propose schematic plans as far as solutions. This study will require multiple designs and multiple cost considerations. Ledge Hill Road will be studied from Dame Road to the intersection of Route 171. The length of road to be studied is longer than Federal Corner Road but there not as many alternatives for this section. Therefore the cost for each study is the same (\$5500 each). Weather permitting, HEB would start work immediately. The projects would be delayed if snow covers the road. Selectman Marcussen moved to approve these Letters of Agreement with HEB, seconded by Selectman Wood with all in favor. Chris Fournier, of HEB, was unable to attend this meeting but will reschedule his visit to discuss State Bridge Aid and the Tuftonboro Neck Road Bridge project.

Jim Bean gave the Highway Department update. All culverts across Northline Road have been changed and paved back in. Swim lines have been taken in, picnic tables put away, some structural beams on the Melvin Town Wharf dock itself have been replaced and his crew hopes to have the ice clusters in next week. His crew has been cleaning out ditch lines and culverts with the help of the Fire Department, cleaning up storm debris, cleaned out beaver dams, graveled low road edges, replaced several street signs and have been getting the equipment ready for plowing. The Town truck had some work done to the pan that the chain for the sander rides in and is back in operation. Mr. Bean responded to Selectman Wood that the Town truck inner fender wells have not been done yet in order to conserve budget funds but now that the truck repair is done he will order them. Mr. Bean plans to have the truck inspected in Ossipee but will consider having Crowell's do the inspection per Selectman Wood's suggestion. Budget funding is being watched as the sand and salt sheds still need to be filled. There are approximately 12 culverts left to be replaced. If funding allows, more culverts will be ordered and crack sealing will be done. Apron paving will not be done. Mr. Bean will investigate the use of a catch basin on Lake Road with Selectman Wood. Mr. Bean will remove the conflicting parking signs at the 19 Mile Bay parking lot.

4312 HIGHWAY BUDGET

01-4312-24-680 Catch Basins: Request increased \$100 based on 2019 expenditures. Mr. Bean responded to Selectman Wood that catch basins are inspected at the same time that they are cleaned out.

01-4312-25-680 Roadside Mowing: 2020 bid pricing increased from \$19,500 to \$28,000 as the contractor realized that they underestimated their 2019 proposal. Mr. Bean confirmed that mowing of all roadsides should be included in 2020. If mowing takes less time than estimated the contractor will not charge the full amount.

01-4312-27-680 Tree Removal: Request increased from \$12,500 to \$15,000. Selectman Wood shared a proposal for putting tree cutting and clean up out to bid. After discussion, it was agreed that Selectman Wood will confirm the price that the Town of Center Harbor is paying for this service. This cost would probably not be a part of the Highway Budget.

01-4312-40-680 Spring Maintenance: Not all work was done in 2019 in order to keep within budget. Request increased from \$30,000 to \$35,000 for 2020.

01-4312-41-680 Fall Maintenance: Request increased from \$30,000 to \$35,000 based on 2019 expenditures.

Motion: Chairman Albee moved to approve \$594,600 for budget 4312, seconded by Selectman Marcussen. Vote passed 2-1. Selectman Wood against.

The Selectmen met with Dave Jeffers of Lakes Region Planning Commission (LRPC) to revisit and update the RSMS paving study. Mr. Jeffers will update the study to reflect work that was completed in 2019 as well as 2020 anticipated projects. Chairman Albee suggested that Federal Corner Road work might be added as its own warrant article in 2020 once HEB Engineering completes their assessment. The Selectmen discussed increasing the paving budget for 2020 to \$300,000 and would like to obtain an estimate from FR Carroll for finishing Dame Road in 2020 rather than just doing a section. Karen Koch will send LRPC the updated culvert shape file to update the culvert report.

4194 General Government Buildings (Highway)

This budget was visited for discussion. The upper header on one of the shed doors will be fixed and a cinder block repair will be done in 2019. Previous years' maintenance projects were reviewed. For future budgeting, the Selectmen discussed making the Highway garage a heat efficient building. Items that could be done to begin the process should be budgeted for 2020. It was agreed that the Highway Garage generator will be managed by the Emergency Management budget. This budget was tabled for future discussion.

The necessity of an ordinance against public plowing of seasonally maintained town roads was discussed, along with previous concerns regarding public plowing and concern for plowing to allow access to the new house being built on Piper Road. After discussion, it was agreed that an ordinance isn't necessary at this time.

4153 Legal

01-4153-04-320 Legal Conservation: Chairman Albee was concerned with reduction in this budget. Karen Koch confirmed that the Conservation Commission reduced their request from \$4,400 to \$2,000.

01-4153-03-320 ZBA Legal: Chairman Albee was also concerned with the reduction in this budget. Karen Koch confirmed that the Zoning Board reduced their request from \$1000 to \$500.

Motion: Selectman Wood moved to approve \$57,600 for budget 4153, seconded by Selectman Marcussen. There was a brief discussion regarding Chairman Albee's concern about there being enough funding available for the Conservation Commission. Vote passed with all in favor.

SIGNATURE FILE

Selectman Wood moved to approve a Tax Collector's Warrant for \$6,580,545.67, seconded by Selectman Marcussen with all in favor. Chairman Albee moved to approve a mowing contract with Cory Hunter for \$16,880, seconded by Selectman Marcussen with all in favor. It was agreed to invite Tim Yee of Structure Consulting Group to meet with the Selectmen regarding his proposal to construct a wireless Verizon facility at 69 Sodom Road in addition to one at the Fire Station. Selectman Marcussen moved to approve a CDBG 11/25/19 Public Hearings notice, seconded by Selectman Wood with all in favor.

CORRESPONDENCE

A Carroll County Broadband Initiative meeting is scheduled for 11/14/2019 at 10:00 am at the Moultonborough Town Hall. Chairman Albee added that there has been a lot of discussion about the cost and implementation for high-speed internet. NHEC Cooperative is intending to give away their rights to have fiber optic cables installed on their poles. He encourages the public to call NHEC to express their concerns. The Selectmen discussed Normandeau Associates' 19 Mile Brook Study and the recent issue regarding data omission. This will be discussed further when Normandeau Associates presents their final report.

PUBLIC INPUT

The Selectmen clarified information for Joe Kowalski regarding the existing cell tower at Melvin Village. Mr. Kowalski added that high cellular usage during the summer affects signal strength.

ADJOURNMENT

At approximately 10:48 am, Chairman Albee moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary