

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Work Session
8:30 am - Town Offices

Friday, October 20, 2017

IMPORTANT NOTICE: Official unedited videos of the Selectmen's meetings can now be found on the [Town of Tuftonboro's](https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw) new [YouTube](https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw) site at: <https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch. Chairman Wood called the meeting to order at 8:30 am and proceeded with the Pledge of Allegiance.

Sue Weeks met with the Selectmen regarding the Cemeteries budget and Cemetery Abandonment.

4195 Cemeteries

Ms. Weeks recapped cemetery improvements completed and ones in progress. 2017 expenditures were reviewed. Most of the 2017 budget is expected to be expended by the end of the year.

Motion: Selectman Marcussen moved to approve budget 4195 for \$19,800, seconded by Selectman Albee with all in favor.

Abandonment

Ms. Weeks shared correspondence from Attorney Puffer that confirms that the rest of the cemeteries need to be declared abandoned to legally take care of them (about 42 cemeteries remain, 8 privately maintained). There was discussion regarding the responsibilities that abandonment places on the Town and the best means to notify the descendants, landowners and abutters of the abandonment.

Chief Thompson reviewed the following budgets with the Selectmen.

4215 Ambulance (Contract Service)

In 2018, the Town will be in its last year of a three year contract with Stewart's Ambulance Service. Ambulance service will be reviewed again when the current contract's expiration is approaching. There was discussion regarding a resident ambulance study, use of the Town's ambulance and use of Stewart's ambulance service.

Motion: Selectman Marcussen moved to approve budget 4215 Ambulance for \$188,036, seconded by Selectman Albee with all in favor.

4220 Fire Department

Many budget lines have been reduced. Including salaries, the total budget increase is \$4,616.24 over 2017. Chief Thompson has tried to install a less expensive telephone service at the Melvin Village Fire Station but has been unsuccessful. He explained the use of some budget lines, such as dry hydrants, training, Firefighter's DOT physicals, etc.

Motion: Selectman Marcussen moved to approve budget 4220 for \$437,617.24, seconded by Selectman Albee with all in favor.

4290 Emergency Management

There was discussion regarding use of some budget lines such as Forest Fire Expense, Equipment, and Generators as well as current year expenditures. 01-4290-24-680 Equipment increased to account for a one-time expense for road closure signs and traffic cones.

Motion: Chairman Wood moved to approve budget 4290 for \$15,630, seconded by Selectman Albee with all in favor.

Chief Thompson is awaiting some quotes for the Fire Department's portion of budget 4194 General Government Buildings.

4153 Legal (revisit)

Motion: Selectman Albee moved to add two lines to this budget: one for Cemetery and one for ZBA in amounts of \$600 each; to reduce 01-4153-01-320 Legal to \$35,300; increase 01-4153-02-320 Legal Planning to \$2500; increase 01-4153-03-320 Legal ZBA to \$1000, for a total budget of \$42,800, seconded by Selectman Marcussen with all in favor.

4240 (revisit)

Jack Parsons requested that the Selectmen revisit this budget to add \$2000 to vehicle maintenance in case Town Meeting doesn't support a vehicle replacement. The Selectmen support a vehicle replacement. If Town Meeting does not support replacing the vehicle, the Selectmen will find the funds to account for additional vehicle maintenance needed on the current vehicle. No additional funds were added.

Chairman Wood signed the revised agreement with Spectrum for cable installation and service at the Transfer Station.

Selectman Marcussen moved to sign the State of NH Hunting and Fishing Limited Agency Agreement, seconded by Selectman Albee with all in favor.

A draft Power Purchase Agreement was reviewed by the Selectmen. Lakes Region Planning Commission is having the agreement reviewed by an attorney to make sure that the agreement has all parties' interests in mind. As NHEC's rate will be increasing in November the Town will endure greater savings than expected with the Power Purchase Agreement. The final agreement will be signed by Chairman Wood on 10/25/2017.

Carla Lootens requested a copy of the resident ambulance study for the Budget Committee.

Diane Falcey reviewed Town health insurance plans with the Selectmen. HealthTrust's 2018 rates reduced from 2017. There was discussion regarding the differences between the Town's current plan and the plan proposed by HealthTrust. A comparison of in-network providers, between the current and proposed plans, will be performed before the Selectmen make a final decision regarding the Town's health insurance. Dental rates were also reviewed. Rates increased 2.3% for 2018; the first increase in the last few years. The RSA pertaining to the creation of an insurance expendable trust fund was reviewed.

The Selectmen approved Diane Falcey working a few additional hours to work on setting the tax rate. The Selectmen will have a tentative additional work session on Thursday, 10/26/17, at 8:30 am to set the tax rate.

Carla Lootens expressed her gratitude to those working on the Town's health insurance and for their consideration of the effect on employees.

At approximately 10:35 am, Selectman Albee moved to adjourn, seconded by Chairman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary