

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Work Session
8:30 am – Town Offices

Friday March 22, 2019

Correction in bold and italics.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's work session to order at 8:30 am.

At approximately 8:31 am, Chairman Marcussen moved to enter a non-public session per RSA 91-A:3 II (b) for hiring of an employee, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 9:11 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved that these minutes be sealed, seconded by Chairman Marcussen with all in favor.

Chairman Marcussen reconvened the public meeting at approximately 9:12 am.

APPOINTMENTS

The Selectmen met with Jim Bean and Frank Carroll of FR Carroll Paving (now All States Paving) to discuss paving projects for 2019. There was discussion about prepping and paving Sawyer Road as the warrant article for preparation of Sawyer Road for paving was approved at Town Meeting. Mr. Carroll estimated a cost of \$56,400 with prep work, shoulders, basecoat and topcoat. There was discussion about the pros and cons of doing both coats (base and top) in one year, incorporating paving of the first 50 feet of Phineas Graves Road with Sawyer Road, applying a top coat on Brown Road (\$51,260 with shoulders), crack sealing and chip sealing. Mr. Carroll suggested looking at chip sealing that has been done in neighboring towns to see if it has been effective and confirmed that it is not cost effective to do road paving in sections. The best way to approach paving is to pave at least a minimum of 3500 feet. If Sawyer Road and Brown Road projects are done together costs would be reduced by \$12,840. There was discussion about the best way to utilize the \$285,000 warrant article approved for paving and preparation of roads.

Mr. Carroll responded to Selectman Wood that the best and most cost effective time to start paving is earlier in the season and that he has no experience with crushed glass (*aka PGA*). In regards to culverts, Mr. Bean plans to do the culverts on Dame Road and Northline Road this year. It was agreed to add Brown Road and Sawyer Road to the suggested list of paving projects presented by the Lakes Region Planning Commission as well as any other projects that Mr. Bean proposes. Mr. Bean and Mr. Carroll will review the needs of the roads and come up with a paving proposal for 2019 and revisit this discussion at either the 4/8 or 4/22 Selectmen's meeting.

Mr. Bean gave the Highway Department update. His crew has been plowing and treating roads, repaired washed out road edges, and have tried to be proactive on dirt roads by adding stone in some of the mud areas to keep them passable. The town truck's front tire and rim were replaced as the tire blew out due to wearing from the weight of the wing. In response to Selectman Wood, there was discussion regarding the Granite post on Durgin Road. Chairman Marcussen suggested that all owners of granite mail posts be notified that the location of their post is hindering mail delivery and snow removal not just the one on Durgin Road. Selectman Albee suggested that an ordinance be created.

In response to Selectman Wood, Mr. Bean responded that the frozen ground has prevented installation of new sign posts. Mr. Bean will revisit the list of signs with Chairman Marcussen to confirm that all signage has been ordered and received. Mr. Bean responded to Selectman Wood regarding weight limit posting, an irregular sized stop sign at the Transfer Station, road striping including the potential of adding striping before the stop signs at the end of the five town roads that intersect Route 171 (if budgeting allows), and catch basins.

Mr. Bean will review the snow removal and ice control and winter operations policies for updating and revisit this with the Selectmen when he comes back with Frank Carroll. Selectman Albee asked that he also provide a tabulation of how many snow events occurred this past winter to help determine a cost per mile for snow removal.

In response to Chairman Marcussen, Mr. Bean will talk to his crew to see if the size limitations of the salt and sand shed adversely affect efficiency.

CORRESPONDENCE

The Selectmen approved a draft submission to the Spring Edition of the Tuftonboro Times. The Selectmen approved a public hearing notice scheduled for 4/8/19 for the acceptance of two grants for acquisitions of property at the Great Meadows. Lakes Region Planning Commission is accepting nominations for their annual awards ceremony. The Joint Loss Safety Committee is offering Slip, Trip & Fall and Back Injury Prevention and Blood Borne Pathogens at the Town Office on 4/3/19. Selectman Wood will attend the morning session. Chairman Marcussen may attend the afternoon session. The Selectmen will invite Alba Architects to their 4/1/19 meeting to discuss details of the Police Facility project. The NH Emergency Preparedness Annual Conference will be held 6/4/19. The Town Moderator shared that the recount held of the votes cast for selectman in the recent Town Election was exactly the same as the total counted on Election Day.

SIGNATURE FILE

Selectman Albee moved to approve the 2019 MS-232, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve Yield Tax Levies for PIDs 16-1-5, 54-1-13 and 71-2-1, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a timber extension request for PID 68-3-2, seconded by Selectman Wood with all in favor. Selectman Wood will confirm details listed in a residency letter to the Governor Wentworth Regional School District before approval. Selectman Albee signed a revised Pole License for Eversource and Consolidated Communications to do pole work on Durgin Road, seconded by Selectman Wood with all in favor. This license will replace the license that the Selectmen approved on 1-8-19.

PUBLIC INPUT

The Selectmen confirmed for Joe Kowalski that Election of Officers will be done at the 4/1/19 meeting.

NON-PUBLIC SESSION

At approximately 10:48 am, Selectman Albee moved to enter a non-public session per RSA 91-A:3 II (I) to review legal correspondence, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 11:04 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Chairman Marcussen moved that these minutes be sealed, seconded by Selectman Wood with all in favor.

ADJOURNMENT

The meeting adjourned at approximately 11:04 am.

Respectfully submitted,
Karen Koch, Administrative Secretary