

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Work Session
9:00 am – Town Offices

Friday, January 12, 2018

The official video of this meeting and other Town meetings can be found at the Town of Tuftonboro's YouTube at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch. Selectman Bill Marcussen was absent.

CALL TO ORDER

Chairman Wood called the Selectmen's work session to order at 9:00 am and proceeded with the pledge of allegiance. The Selectmen met with Parks and Recreation Commission Chairman Gina Lessard regarding 19 Mile Beach work. Conservation Commission Chairman Steve Wingate and Fran Laase, property abutter, joined the discussion. Ms. Lessard shared that the Parks and Recreation Commission would like input from the Conservation Commission and Mr. Laase before the final design is done. As the project is in such preliminary stages, the Selectmen denied Mr. Laase's request for an encumbrance to be in the proposal in the event that his property is affected by the construction. There is money in the budget for the project but not for the permit as the permit cost is unknown. A \$500 retainer is needed for White Mountain Survey to begin the design work. Selectman Albee moved to authorize the Parks and Recreation Committee to give a \$500 deposit to White Mountain Survey to start the permitting process for beach remediation, seconded by Chairman Wood for discussion. Ms. Lessard confirmed the overall project cost of \$7000 and that funding for the project cost is in the 2018 budget. Permitting cost is not in the Parks and Recreation budget. Vote passed with all in favor.

Steve Wingate spoke in regards to extending Rick Vanderpool's contract to do \$2000 worth of work. As funds were not encumbered by the deadline, Mr. Wingate is going to try to work with the Conservation Commission budget already submitted rather than increase his request.

The Selectmen met with Library Trustees Paul Matlock and Gordon Hunt regarding Library warrant articles. They reviewed updated loan rates from Northway and TD Bank and reviewed the articles for wording:

Article 5: To see if the Town will vote to raise and appropriate the sum of One Million, Nine Hundred Twenty Thousand Dollars (\$1,920,000.00) to renovate and expand the current Library and to authorize the issuance of not more than One Million One Hundred Thousand Dollars (\$1,100,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); to authorize the selectmen to issue and negotiate such bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof. Furthermore, to authorize the withdrawal of Four Hundred Ten Thousand Dollars (\$410,000.00) from the existing Library Capital Reserve Fund and Four Hundred Sixteen Thousand Dollars (\$416,000.00) from the Library Capital Donations Fund. The first payment on the bond or note will not be made until year 2019.

(Two-Thirds (2/3) ballot vote required per RSA 33:8-a)

(Recommended by the Board of Selectmen TBD and the Budget Committee TBD)

Three scheduled public hearings will be done at the Library regarding this project. The loan amount may come down to under a \$1 million with donations/pledges.

Motion: Chairman Wood moved to move forward with this article, seconded by Selectman Albee. There may be substance changes regarding dollar amounts in the interim. Vote passed 2-0.

Article 4: To see if the Town will vote to extend the purposes of the previously established Library Capital Reserve Fund to include expansion and renovation of the existing library building. This Capital Reserve Fund was established by vote at Town Meeting in March, 2010 as Article 12 on the Town Warrant “for the purpose of building a new library.”

(Recommended by the Board of Selectmen TBD and the Budget Committee TBD)

(Majority vote required)

Motion: Chairman Wood moved to approve moving forward with this warrant article, seconded by Selectman Albee with all in favor.

Article 6: To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to replace the septic system at the Tuftonboro Public Library. This article is contingent on Article 5 not passing. If article 5 passes, this article will be null and void.

(Recommended by the Board of Selectmen 3-0 and the Budget Committee TBD)

(Majority vote required)

Motion: Chairman Wood moved to approve moving forward with this revised warrant article, seconded by Selectman Albee. The amount may change and can be changed at Town Meeting. Vote passed with all in favor.

The Selectmen advised Gordon Hunt to check with Diane Falcey about the Library’s request to encumber funds after the end of the year.

Chairman Wood moved to approve an intent to cut for PID 34-1-1, seconded by Selectman Albee with all in favor.

Chairman Wood moved to approve an intent to cut for PID 42-1-12, seconded by Selectman Albee with all in favor.

In regards to the Sodom Road Bridge repair warrant article, the Selectmen first agreed to put out a request for bids for the project to have more specific project cost information in time for Town meeting. Chairman Wood moved to approve putting the project out to bid, seconded by Selectman Albee. It was agreed to put language in the design packet that states that the project needs to be approved at Town Meeting. Motion passed with all in favor. After further discussion it was confirmed for Selectman Albee that the motion made was not to have HEB do the bidding process but for the bidding responses to be reviewed in-house. Selectman Albee then moved to table putting the Sodom Road bridge repair out to bid in order to collect further information on the bidding process, seconded by Chairman Wood with all in favor.

The Selectmen reviewed 2018 estimated revenues with Diane Falcey and made some adjustments.

At approximately 10:30 am, Chairman Wood made a motion to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary