

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
240 MIDDLE ROAD, P.O. BOX 98
CENTER TUFTONBORO, NH 03816
Telephone: (603) 569-4539 Fax: (603) 569-4328
www.tuftonboro.org**

**Selectmen's Meeting
8:30 am – Town Offices**

Monday, December 17, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's meeting to order at 8:30 am.

NON-PUBLIC SESSION

At approximately 8:30 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (b) for hiring of a public employee, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 8:50 am, Selectman Wood moved to come out of non-public session and back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved that these non-public minutes be sealed, seconded by Chairman Marcussen with all in favor.

The second non-public session was rescheduled for the end of the meeting. Chairman Marcussen reconvened the public meeting at 9:08 am and led the pledge of allegiance.

PUBLIC INPUT

None.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 12/10/18 meeting minutes as corrected, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Chief Shagoury gave his Police Department update. Please see attached. In response to Selectman Wood, Chief Shagoury confirmed that a report was done for an accident with the Town truck. (A parked car's mirror was clipped). There was a brief discussion regarding possible trespassing on a tax deeded property. One of the department's officers will be attending a rescheduled Thanksgiving dinner at Tuftonboro Central School on Thursday. The Fire Department and Police Department will be doing additional fun activities at the school on Friday. End of year training is in progress. Chief Shagoury agreed to work with Selectman Wood to see if there is enough money left in the Police Department budget to get work done on the old cruiser (including rustproofing). There was discussion regarding the new police cruiser (as well as other items submitted for the 2019 Warrant) being pushed out a year in order to help fund the library addition without having to borrow funds.

Selectman Albee moved to approve a revised Letter of Agreement with Alba Architects for the Police Facility Assessment, seconded by Selectman Wood. Selectman Wood reviewed previous work done by the Police Study Advisory Committee in 2014 and suggested that the floor plan previously made for the existing library location could be used on a new piece of property. This led to further discussion. Vote passed with all in favor. A \$2000 retainer will be

sent with the contract. Selectman Albee moved to encumber \$19,500 from the warrant article to be paid when the project is complete, seconded by Selectman Wood with all in favor.

SIGNATURE FILE

Selectman Albee moved to approve an intent to cut for PID 44-2-20, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a revised 2019 revaluation agreement with R. B. Wood & Associates, LLC, seconded by Chairman Marcussen with all in favor. This revised agreement incorporates additional language as advised by The Department of Revenue. Selectman Wood moved to approve a Health Officer nomination renewal for Jack Parsons, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve a letter to be sent with Lakes Region Planning Commission's appeal to federal delegation regarding FCC cell phone coverage, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

Selectman Wood shared that he, Scott Thompson, Jack Parsons and Clay Gallagher came up with a reasonable solution for a generator at the Transfer Station and for sealing the water that is leaking onto the electrical system. He suggested a notification system be put in place to signal when the electricity goes out. He added that he would like \$1000 added to the Transfer Station Construction Debris budget for disposal of road debris and \$2000 added for monitoring of the swap shop. The Selectmen agreed to meet with Mr. Gallagher in January to review his 2019 budget request after all 2018 expenditures are in.

Selectman Albee gave an update regarding the 12/11/18 Budget Committee meeting. In regards to plowing of seasonal roads, he shared that it is the Road Agent's obligation to keep these roads open until 12/10. He will review revenue with Diane Falcey today. He has recently worked with her on a number of welfare cases. He added that if anyone needs help it is available. However, the Town needs certain documentation to be in compliance. Selectman Albee asked that sealed non-public minutes be put together for the Selectmen's review at their 12/28/18 work session and shared that a non-public meeting was needed for personnel.

Chairman Marcussen shared that the Planning Board will meet this Thursday and discuss at least one or two zoning regulation changes to be included on the 2019 ballot. In response to Selectman Wood, Chairman Marcussen shared that the agreement with LRPC has been extended through 6/30/19 for completion of the Master Plan. This led to further discussion regarding the Master Plan.

Chief Shagoury revisited the meeting to add that there was another incident with the gate on Piper Road. One of the posts broke and Mr. Ulwick insisted that it was done maliciously. Chief Shagoury disagreed and Mr. Ulwick is unhappy that no charges were brought.

CORRESPONDENCE

The Selectmen agreed with Normandeau Associates' request to extend their completion deadline to mid-January for the 19 Mile Brook file review. Chairman Marcussen will write the Tuftonboro Times Winter 2019 submission and the 2018 annual report submission on behalf of the Selectmen. The Selectmen reviewed an email from a resident supporting the speed/radar trailer for the 2019 warrant. The Selectmen reviewed feedback from Chief Thompson and Jim Bean regarding the width of the Piper Road gate. Both agreed that the width of the gate should be widened to at least 14 feet. The Selectmen will craft a more detailed explanation of the gate requirements for the Ulwicks. A LRPC Regional Purchasing Survey will be completed by Chairman Marcussen. Encumbering funds for the Master Plan and DES permit applications for the Town Beach will be revisited at the 12/28 meeting.

The following correspondence was also reviewed: Building Permit Application for PID 55-2-8; NE ADA 12/13/18 updates; NH Lakes legislative information; Sergeant Hathcock Notice of Course Completion; ZBA Notice of Decision for McWhirter appeal; NH Lakes Advocacy Alert 12/12/18 newsletter; Library Financial update; NHMA 2019-2020 Legislative Policy Positions; NH Lakes Shorelines December newsletter; NH Economic Development December newsletter; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

None.

NON-PUBLIC SESSIONS

At approximately 10:10 am, Selectman Albee moved to go into non-public session per RSA 91-A: 3 II (c) reputation, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 10:57 am, Selectman Albee moved to come out of non-public session and back into public session, seconded by Selectman Wood with all in favor. Selectman Albee moved to seal these non-public minutes, seconded by Chairman Marcussen with all in favor.

At approximately 10:57 am, Selectman Albee moved to go into non-public session per RSA 91-A: 3 II (a) personnel, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 11:13 am, Selectman Wood moved to come out of non-public session and back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Albee with all in favor.

ADJOURNMENT

At approximately 11:13 am, Selectman Wood moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

Memo

To: Selectmen
From: Chief Shagoury
Date: 12/17/18
Re: 2018 Statistics (to November 30)

Call-outs: 11/13 Accident

Court: 11/28

Arrest: 11/18 60 Year old Tuftonboro man into protective custody on Middle Road
11/23 Paul Swift, 55, Tuftonboro, arrested for DUI on Middle Road

Training: Firearms Instructor Recertification

Activity from January 1 to end of November:

Category	2017	2018
Motor Vehicle Stops	109	110
Summons	4	6
Accidents	36	41
Arrests	17	12 14
Felonies	17	20
Offenses	139	114
Incidents	188	137