

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
9:00 am – Town offices**

Monday December 2, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

None.

REVIEW AND APPROVAL OF MINUTES

Selectman Marcussen moved to approve the 11/25/19 meeting minutes as corrected, seconded by Selectman Wood with all in favor.

APPOINTMENTS/BUDGET REVIEWS

Dave Cribbie, of G.W. Brooks, met with the Selectmen regarding the 19 Mile Bay Beach Improvements Project. During the first phase of this project, plastic grates were used during the ramp installation (off of the parking lot near the Pavilion). When designed it was unknown that private plowing occurs in this area when vehicles bring their ice houses and the like onto the ice. These grates will not withstand plowing. The ramp would need to be replaced with a more durable product. Mr. Cribbie estimated a cost of \$15,000-\$25,000 for alternative options. The Selectmen agreed to his recommendation of using turf stone with granite edging on the leaving edges and paver restraints on the sides. Mr. Cribbie will work with White Mountain Survey to obtain the Department of Environmental Services (DES) approval for this change and will provide a cost estimate as soon as a final design is available. Chairman Albee allowed public input. Mr. Cribbie responded to Fran Lasse's questions regarding the retaining wall. Mr. Cribbie took responsibility for the spacing errors made between the blocks in the wall resulting in sand washout. G. W. Brooks will correct this by using an expandable foam (at no cost). Mr. Laase suggested adding an alternative for hand launching of kayaks, wooden canoes, etc. (versus dragging them onto the lake). Chairman Albee asked that he put his request in writing so it can be sent to White Mountain Survey for their feedback. Mr. Laase also shared concern regarding road salt from people's vehicles opening up the ice. Later in the meeting, Mr. Lasse offered to have the town stop sanding Bay Road at his driveway to help prevent the amount of salt transfer to the lake. In regards to the second half of the improvement project, Mr. Cribbie recommended including a 5-10% contingency for 2020 fluctuation in plant material prices.

Christie Sarles gave the Library update. Complete statistics for November are not yet available. The Library registered 9 new patrons in November for a total of 147 so far this year. Mr. Sarles provided an update on the building project. Taping is done inside and sanding is now being done. The exterior siding is not completely finished. The windows, doors and new boiler have been installed. Temporary propane heat is currently being used. The Town's contracted propane price is being used to offset cost. The contractors are a little ahead of schedule inside and a bit behind outside. The current building roof has been re-shingled. A new woodworking exhibit of items made by Scott and Lane Evans is on display for the month of December. Sundays continue to be extremely popular and may end up being considered to be part of their regular opening schedule. The next building meeting is 12/5/2019 at 10:00 am. Both Library cupolas are rotted and need to be rebuilt or replaced.

Jack Parsons gave the Building Department update. To date there have been 126 new building permits, 19 new homes and 509 inspections. All ice heaters are in. Installation of the Highway Department generator is complete. He tested the generator at Town House. He installed “no plowing” signs at the newly installed 19 Mile Bay Beach ramp. Karen Koch will request that the Town Reporter publish a notice in the Granite State News stating that private plowing at the ramp area is prohibited.

SIGNATURE FILE

Selectman Marcussen moved to approve a Veteran’s credit exemption for PID 65-1-3, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 45-1-5, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve an insurance renewal agreement with HealthTrust for 2020, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 54-1-13, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a yield tax levy for PID 32-2-4, seconded by Selectman Wood with all in favor.

SELECTMEN’S UPDATE

Selectman Wood shared that the Copp’s Pond Observation Platform is done and thanked volunteers. He asked that the other Selectmen consider his suggestion to move the Selectmen’s meetings from Mondays to Tuesdays due to so many holidays falling on Monday and the additional election days next year.

Chairman Albee shared that CIP will present the CIP Report at the 12/3/2019 Budget Committee meeting at 6:30 pm at the Town House and recapped the items reviewed at the 11/26/2019 Budget Committee meeting. In regards to CIP’s suggestion regarding police cruiser replacement, Chairman Albee feels that there should be an inventory done of all cruisers.

The Selectmen will hold a work session on 12/6/2019. An additional meeting will be held 12/9/2019. The 12/16/2019 meeting has been rescheduled to 12/23/2019. Encumbering of funds and special fund balances will be reviewed near year end.

CORRESPONDENCE

The Selectmen agreed to invite Normandeau Associates to their 12/9/2019 meeting or to a work session on 12/13/2019 to present their 19 Mile Bay Brook draft report. A Carroll County Responds to Substance Use Disorder meeting will be held on 12/10/2019. Jeffrey and Adriana Newcomb will be invited to attend a January Selectmen’s meeting to discuss their concern regarding repairing and repaving of Shirley Way and Chandler Road. The Department of Health and Human Services issued a Health Alert that influenza activity is increasing in NH. Chairman Albee offered Town assistance for residents that may need financial help in order to obtain a flu shot.

Other correspondence reviewed included: Sergeant Hathcock Notice of Course Completion; CDBG Implementation Guide Training information; Councilor Kenney 1/25/19 Report; NHDES 12/3/19 Public Hearing Notice; Wetland Permit Application for PID 38-3-4; VW Settlement webinar information; 2020 NH Water & Watershed 3/13/20 Conference information; CDBG correspondence; UNH T2 workshop information; NHDES Municipal November EcoLink; various emails; various minutes and other various correspondence.

PUBLIC INPUT

The Selectmen confirmed for Fran Laase that Town generators are on a testing schedule.

ADJOURNMENT

At approximately 10:10 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary