

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
4:00 pm - Town Offices**

Monday, September 25, 2017

IMPORTANT NOTICE: Official unedited videos of the Selectmen's meetings can now be found on the **Town of Tuftonboro's** new **YouTube** site at: <https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.
This specific meeting can be found at: https://www.youtube.com/playlist?list=PL2euaVLigTV_jCuSLWw-eb1KFUhCbSZ2a

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance. Chairman Wood read aloud the bid advertisement for the former 2009 Ford Expedition police cruiser. Three bids were received in the amounts of \$5189.58, \$1001 and \$5000. Selectman Albee moved to sell the Expedition to Natasha Moody for \$5189.58, seconded by Selectman Marcussen with all in favor.

Guy Pike passed along a compliment to the Tuftonboro Police Department, particularly Sargent Hatchcock, and spoke of the public's responsibility to interact with the department. Max Ledoux complimented members of the department as well.

Selectman Marcussen moved to approve the 9/8/17 meeting minutes as written, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve the 9/11/17 meeting minutes as corrected, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen moved to approve a letter addressed to Katie Slonaker of FEMA in regards to Tuftonboro's procurement of contractors (in response to questions regarding the March storm submission), seconded by Chairman Wood with all in favor. NHMA's Contracting 101 literature will be included to show the applicable RSAs that the Town follows. A letter to Beveridge Craft Beer & Soap Co., regarding the January beer fest, was tabled until language is added to the letter requiring a certificate of insurance where the Town is the named insured. Selectman Marcussen moved to approve a Right of Burial for lots CR 11-3 and 11-4, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Right of Burial for lot E50, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Notice of Appointment for Thomas Young to the CIP Committee for a 3 year term, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 68-3-2, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the MS-1, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Veterans and Disability Tax Exemption for PID 59-1-10, seconded by Selectman Albee with all in favor. The Selectmen signed thank you letters to Mr. Bowley and Mr. McKenna for installing the new beach sign on Cow Island.

Chief Shagoury gave the Police Department update. Drug Take Back Day will be 10/28/17 from 10:00 am-2:00 pm at the Transfer Station. The department endured computer issues this past week due to hardware updates implemented by the County. He has spoken with our IT person regarding computer and server upgrades for next year. The new vehicle is being outfitted. Gina Lessard reached out to the department about an event at the school on 10/21/17. The department will be participating in a Beards for Bucks fundraiser, growing beards for the month of October, to raise money for the Child Advocacy Center of Carroll County. Chairman Wood complimented Chief Shagoury regarding a drug article he wrote in the Conway Daily Sun. The department did a speed study for Lang Pond Road. The road can be

posted for 25 mph. Chief Shagoury will be receiving the Nick Halias Law Enforcement Award presented by newFutures on November 9, 2017. The radar trailer will be fixed in October when the vendor comes to recalibrate their radar units. Chief Shagoury will follow up with the State regarding the status of installing no parking signs along Route 109. He will work on the parking ordinance for docks, etc. Chairman Wood asked Chief Shagoury to review any **enforcement issues** to limiting the Sodom Road bridge to 15 tons.

Selectman Albee shared that he and Diane met with an insurance broker regarding Town health insurance. So far he hasn't found any significant difference in cost or benefit. Rate information will be available at the beginning of October. He shared that the Transfer Station submitted the budget for 2018 at only \$1000 more than last year. There was discussion regarding the remainder of the 2017 budget. Selectman Albee shared a suggestion that payment for the Town's portion of the work done on Canaan Road could come from the additional allocation of Highway Block Grant Funds. Chairman Wood proposed that the funds be used to finish Durgin Road. Selectman Marcussen explained that the difficulty with getting projects done this year is the unavailability of our Town's contractor as every other town has received this additional funding as well.

Selectman Marcussen shared that the schedule for the fall harvesting of milfoil has been adjusted to start in Tuftonboro tomorrow. Selectman Marcussen is working with Jim Bean in regards to the Diesel Commission Reduction Act application for replacement of the 2002 Town highway truck. This grant would allow for 35% reimbursement. The Lakes Region Planning Commission will soon be providing an electricity purchase agreement for the Selectmen's review. It is estimated that this agreement would reduce the Town's power cost by 10%.

Chairman Wood summarized some points that he would like to see in the Road Agent's 2018 budget. Karen Koch will contact vendors for pricing.

Selectman Marcussen moved to approve the replacement of the computer in the Selectmen's room for \$816, seconded by Selectman Albee with all in favor. The computer replacement schedule will be reviewed by the Selectmen for budgeting purchases.

In written correspondence, HEB offered to prepare a proposal to repair the Sodom Road bridge to remove the weight restriction. HEB also explained that while the two bridges may not be good candidates for the Hazard Mitigation Grant Program; culverts, road drainage, and bank stabilizations can be and offered to submit a letter of intent by the 10/9/17 deadline. The Selectmen will meet with Chief Thompson to confirm if these items are in the Town's Hazard Mitigation Plan and if sufficient backup data is available to document these items as a hazard. Selectman Marcussen shared that Jack Parsons is gathering information in regards to the Union Wharf reconstruction. This topic will be put on the next meeting's agenda. The Selectmen tabled a proposal for a radar feedback sign until they are able to discuss this with Chief Shagoury.

As there were not as many mowings this year there are extra funds in the budget to replace shrubs at the Town Offices. Chairman Wood moved to approve the removal of shrubs at the Town Office and replace them with perennials, seconded by Selectman Marcussen with all in favor. The Town Clerk's Office will have modified hours in October due to the NH DMV installation of VISION software. The Selectmen agreed to have Chairman Wood pass along information to Kevin Van Brunt regarding the possibility of outsourcing the hiring and scheduling of lifeguards for the Town Beach to Sentinel Lodge next year.

The following correspondence was also reviewed: email from HEB encouraging the Selectmen to support an increase in funding for the State Aid Bridge program; LES September newsletter; Building Permit Applications for PID 13-1-2, 30-2-19, 52-2-3 and 37-1-235; HI-LITES Fall Issue; detailed site plan for Library addition; Lakes Region Conservation Trust Summer/Fall newsletter; Conservation Easement Landowner meeting information; 2017 Employment Law Summit information; Newslink 9/13/17; NHDES 2018 Surface Water Quality Assessment request for data; CIP submissions; Councilor Kenney's 9/14/17 report; NHDOT SRTS Fall Newsletter; STIC Incentive Funding information; AID Demonstration Funding information; Primex Risk Management Bulletin; PA-34s for PIDs 40-4-1-D12, 25-2-190, 54-1-4 &

55-1-11, 63-1-8-1, 16-1-7, 38-1-273, 34-2-6 and 25-1-10; HealthTrust Public Hearing Notice; NNE SWANA 10/24/17 Technical Session information; State Electric Vehicle webinar information; NHDES EcoLink September 2017; Primex training information; DES Landfill sampling response; UNH Technology Transfer Center Fall Training Calendar; Officer Hours Tally for August 2017; NH Dept of Safety email regarding HMGP funding consideration; Jack Parson's training certificate; various meeting minutes; various emails and other correspondence.

During public input, the Chairman Wood responded to Guy Pike regarding the Mirror Lake boat ramp. Guy Pike confirmed for Selectman Albee that he will bring up Bob McWhirter's email correspondence to the Budget Committee regarding the Town's ambulance service contract. Selectman Albee confirmed for Max Ledoux that the Budget Committee meets on 10/11/17. Separately, Max Ledoux encouraged the Selectmen to review mutual aid agreements. Selectman Marcussen responded to Joe Kowalski regarding the Library septic system. Selectman Marcussen and Karen Koch responded to Joe Kowalksi regarding the Town's IT person and computer replacement.

At 5: 25 pm, Selectman Marcussen moved to enter a non-public session per RSA 91-A: 3 II (e) to review attorney bills for a 91-A request, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 5:36 pm, Selectman Marcussen made a motion to end the non-public session and move back into public session, seconded by Chairman Wood with all in favor. Chairman Wood moved that the non-public minutes be sealed, seconded by Selectman Marcussen with all in favor. At approximately 5:37 pm, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary