

TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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Selectmen's Meeting  
8:30 am - Town Offices

Monday, July 30, 2018

***Corrections in bold and italics.***

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Marcussen called the meeting to order at approximately 8:30 am.

At approximately 8:30 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (e) to review legal correspondence, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 9:00 am, Selectman Albee moved to come out of non-public session and back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved that these non-public minutes be sealed, seconded by Chairman Marcussen with all in favor.

After a brief recess, the public meeting reconvened at approximately 9:10 am.

**PUBLIC INPUT**

None.

**REVIEW AND APPROVAL OF MINUTES**

Selectman Albee moved to approve the 7/23/18 meeting minutes as corrected, seconded by Selectman Wood with all in favor.

**APPOINTMENTS/DEPARTMENT UPDATES**

As a follow up to the last Selectmen's meeting, Donald Moore and Dave Allwine of Stantec presented a proposal of a preliminary hydrogeological study of the Melvin River aquifer (which is in close vicinity to the closed landfill). This study would investigate impacts of the landfill on the aquifer. Mr. Moore presented maps to show where the subject aquifer is located. Their proposal is for an initial step to look at a portion of the aquifer in between the Great Meadow and the landfill. The results of which will determine if further investigation is necessary. Selectman Wood spoke of abutting property owners and historical events that occurred near this location, such as other components (other than the landfill) that could be detrimental to the aquifer. The full proposal cost is \$25,670. There was discussion as to just doing the first portion of the study (Data Review, Reconnaissance, and Electromagnetic (EM) Survey) to save on costs and proceed further if results of the first portion of the study deemed it necessary. The discussion was opened up to include Conservation Commission members Steve Wingate and Larry Gil. Mr. Gil feels that this study is the appropriate first step. Mr. Wingate feels that obtaining a second opinion regarding the proposal may be beneficial before investing further funds into this project. Selectman Wood asked for this discussion to be tabled until their next meeting to obtain the results of the seepage sampling, obtain input from the public, and investigate the possibility of fixing Mr. Gil's meter equipment that could provide preliminary information regarding the site. He also suggested that this testing/proposal be a warrant article. The other Selectmen were in agreement with Selectman Wood's suggestion that immediate action was not necessary and that this can be revisited at their next meeting.

Jim Bean gave the Highway Department update. In the last month his crew finished road grading, checked roads before heavy rains to prevent washout problems and cleaned up a few downed trees. The rest of the time was spent on preparing the section of Brown Road that is to be paved by replacing all metal culverts, rebuilding a catch basin and cutting the pavement to remove rocks underneath the pavement. Drainage will probably be next. This road is tentatively scheduled to be paved in early September. The Brown Road project will go slightly over the amount left in the paving warrant article. It was agreed in a former meeting that the work should be done correctly and additional funds will be found if necessary. Chairman Marcussen suggested that Mr. Bean's crew doing the shouldering on Brown Road, instead of FR Carroll, to reduce expense. Mr. Bean feels that this road is not the same as other projects in regards to shouldering and will assess the situation as he gets further into the project. Mowing will be done when he feels confident about staying within budget. There was discussion regarding further budget lines, including the line striping budget and line striping status.

In response to a resident inquiry, Chairman Marcussen asked Mr. Bean to obtain a quote for paving the non-paved portion of Sawyer Road for next year's budgeting planning. This would be a warrant article next year as there was a warrant article done in previous years that voted against paving the road. Per Selectman Wood's request, Mr. Bean will contact Larry Gil regarding beaver issues and speak to a Durgin Road resident regarding a mailbox that's was installed too far into the road **right of way**. The Sodom Road Bridge repair is complete. Selectman Wood moved to remove the 15 ton weight limit for the Sodom Road Bridge and return this bridge to an E-2 posting, seconded by Selectman Albee with all in favor. The Selectmen asked Mr. Bean to remove the weight limit restriction signs. There was discussion regarding the importance of grinding up asphalt over bridges before paving over them to reduce unnecessary additional weight being added. There has not been time to clean out around the sand shed which has postponed painting of the Highway buildings. The 10 wheeler truck has not been dropped off to be painted as it is currently being used for road construction and the paint shop will need the vehicle for at least a month. The six-wheeler is not currently being used as it is to be safety checked before any work is done to **repair** it. Mr. Bean responded to Selectman Wood regarding Class VI road signage. It was agreed that Chairman Marcussen will work with Mr. Bean regarding location and sign language for Class VI roads. Selectman Wood will work with Mr. Bean to put up signs at the Melvin Village Fire Station. Mr. Bean responded to Selectman Wood regarding invoices for the road grader repair and installation of swim lines.

#### **SIGNATURE FILE**

As all of the contingency was not used for the Sodom Road Bridge repair, the total project came in at a reduced cost of \$48,310 (vs. \$67,000). Selectman Wood moved to approve the Sodom Road Bridge Repair Change Order documenting this reduced cost, seconded by Selectman Albee with all in favor. For discussion, Selectman Wood suggested having HEB come in to evaluate other bridge work to be done. The other Selectmen felt that it was best to wait as each bridge is unique. Selectman Wood moved to sign the Payment Authorization of \$48,310 to R.M. Piper, Inc., seconded by Selectman Albee with all in favor. Selectman Wood asked that Karen Koch compose thank you letters to the parties involved. Selectman Albee moved to sign a thank you letter to Sue Wingate for serving on the Planning Board, seconded by Selectman Wood with all in favor. Selectman Wood moved to sign a letter addressed to Brad Gile requesting Selectman Albee's appointment as a trustee of the Hurlburt Trust, seconded by Chairman Marcussen with all in favor.

#### **SELECTMEN'S UPDATE**

Selectman Wood asked that Karen Koch send out a note to Chief Shagoury regarding job performance reviews that are overdue. Potential political candidates are reminded to have permission of landowners before putting up campaign signs and the public is reminded that there is to be no campaign posting on public property. Chairman Marcussen asked that Karen Koch repost a reminder on the website regarding the RSA restricting campaign posting on public property.

Selectman Albee is working on a couple of welfare cases. He will ensure that the Budget Committee receives quarterly reports and will begin looking at healthcare plans for 2019.

Selectman Wood asked that Karen Koch follow up with committees regarding any open positions, particularly the Agricultural Commission and Zoning Board.

### **CORRESPONDENCE**

As there is a gap in time between vendors, the Selectmen accepted Pemi River's offer to extend the Town's contract for oil and diesel to begin 7/30/18 rather than 9/1/18. Selectman Wood will look further into donating to HPH Hospice in memory of Norma Auger. The Selectmen tabled the discussion regarding the groundwater protection grants proposed by Lakes Region Planning Commission. The Selectmen discussed utility pole valuation. As there are projects that may cause the need for additional work hours by the Administrative Assistant and Administrative Secretary, it was agreed that more hours could be worked for additional compensation or compensatory time could be used.

The following items were also reviewed: Residential Tenting and Recreational Vehicle Permit for 51-2-28; building permits for PID 28-3-3, 40-3-39 and 63-2-20; letter from Steve Wingate regarding Libby Park; Holmberg v. Tuftonboro-Sandy Knoll Road Notice of Decision-Order; Right to Know request regarding 1 Windswept Island; DHHS West Nile Virus Health Alert; HealthTrust Summit information; MWV thank you card; PA-34s for PIDs 14-1-18/14-1-19, 70-2-85/70-2-86, 52-1-34, 26-1-60, 26-1-59, 40-4-1-D34, 40-4-1-D51, 26-1-26 and 2-1-40; ZBA Albrecht & Hudson Rev. Trust public hearing notice; Sodom Road Bridge Field Report #5; Energy Star August Training opportunities; PA 45/46 monitoring report; Conservation Commission Cow Island abutter letter; L.I.F.E. Ministries, Inc. Food Pantry thank you letter; PID 51-1-1 abutter letter; Wetlands Permit Applications for PIDs 28-1-43 and 40-5-18; various meeting minutes; various emails and other correspondence.

### **PUBLIC INPUT**

The Selectmen responded to Elissa Paquette regarding Stantec's proposal for a preliminary hydrogeological study and Lakes Region Planning Commission's proposal for groundwater grants. The Selectmen responded to Joe Kowalksi regarding road classification and maintenance of Class VI roads.

### **ADJOURNMENT**

At approximately 11:15 am, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary