

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
4:00 pm - Town Offices

Monday, July 24, 2017

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance. During public input, Chairman Wood agreed to Lee Ann Hendrickson's request that public input be available at the conclusion of the appointment with Chris Sawyer. Max Ledoux offered thanks in regards to help with a driveway application, was updated in regards to his recent 91-A request, and the Selectmen responded to his concerns in regards to non-public meetings and non-public minutes.

Chairman Wood read the public notice regarding the reversal of the Thompson Moulton Cemetery Abandonment per RSA 289:20 and opened the public hearing. Sue Weeks shared that the Thompson Moulton Cemetery is actually two cemeteries, read aloud from the Tuftonboro NH Cemeteries, Graveyards and Burial Sites book and shared documentation showing the division. Scott Thompson shared that the Thompson family is happy to take care of the Moulton portion of the cemetery themselves or allow the Town to do it. The Cemetery Trustees prefer that the Selectmen unabandon the Thompson portion of the cemetery and keep the Moulton portion abandoned. Selectmen Marcussen shared NH Municipal's advice that abandonment affects an entire cemetery; not just a portion of it. Sue Weeks suggested continuing the public hearing while obtaining legal advice in regards to dividing the cemetery into two lots. After much discussion, Selectman Marcussen moved to unabandon the Thompson Moulton Cemetery and return it to the situation that existing before the Selectmen declared it abandoned in January, seconded by Selectman Albee with all in favor. Going forward, the Selectmen are willing to pursue if there are ways to properly separate out sections of the cemetery by family.

The Selectmen met with Chris Sawyer. She read aloud a statement regarding her accomplishments while a member of the Planning Board and requested reappointment to the Board. Members of the public spoke in support of Ms. Sawyer and asked questions in regards to the Selectmen choosing not to automatically reappoint her. After much discussion, Selectman Albee moved to reappoint Chris Sawyer to the Planning Board, seconded by Selectman Marcussen. For discussion, Selectman Albee shared that there needs to be work between both the Selectmen and the Planning Board to ease tension between the boards. Vote did not pass 1-2. Selectman Marcussen and Chairman Wood opposed. Ms. Sawyer quoted RSAs 673:5 and 41:57-a stating that she is still technically a member of the Planning Board because the Selectmen have not appointed a successor and feels that decisions were made previously by the Selectmen to not reappoint her. Members of the public voiced their opinions against the failed motion to reappoint Ms. Sawyer.

After a brief recess the meeting reconvened. Chief Thompson gave the Fire Department update. There were some additional calls that were received today that are not included in the attached summary. Chief Thompson is awaiting information from the Road Agent, in regards to the July 1st storm, to research reimbursement opportunities. Chief Thompson reviewed material regarding the Town's ambulance rates and a contract for a billing company. The Selectmen agreed that an initial one year contract would be appropriate and agreed to review the contract more carefully before making a final decision. Selectman Marcussen reviewed some information with Chief Thompson regarding FEMA Hazard Mitigation grant opportunities that are available that the Town may be eligible for.

Chief Shagoury gave the Police Department update. Please see attached. Incidents and car stops are down as the department has been working on some very time consuming incidents. Narcan recertification training is underway. There was discussion regarding parking issues. Chief Shagoury is working on these issues and has reached out to other towns for their parking regulations. Parts for the new cruiser are on order. The old cruiser will be put out to auction after he has time to remove the decals. He is working on ordering personal protective equipment for the officers. In response to Chairman Wood, Chief Shagoury shared information regarding the commendation received for First Responders and NHEC for their response to the March storm. Chief Shagoury agreed to Chairman Wood's request to provide the Selectmen three job performance reviews for his department in the next week. Chief Shagoury agreed to Selectman Albee's request to include responses to drug related incidents within the department's statistics. The Selectmen and Chief Shagoury will have a work session on August 4th to review community policing and statistics. Selectman Marcussen suggested encouraging awareness for Project Good Morning, which is a service that the Police Department provides to ensure the well-being of elderly residents that live alone.

Selectman Marcussen moved to approve the 7/10/17 meeting minutes as corrected, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve the 7/14/17 meeting minutes as corrected, seconded by Chairman Wood. Vote passed 2-0. Selectman Marcussen abstained as has not in attendance at the 7/14 meeting. Selectman Marcussen moved to approve the 7/10/17 non-public meeting minutes as written, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve an intent to cut for PID 42-2-7, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 68-2-3, 8 and 9, seconded by Selectman Albee with all in favor. Chairman Wood signed a pre-buy agreement for oil for \$1.799 with Carroll County Oil, LLC. (A previous motion was made at the 7/3 meeting to accept this proposal.) As this pricing was offered to Town employees, it was agreed to look at offering fixed fuel pricing to residents as well next year. Selectman Marcussen moved to approve a memo to the Trustees of the Trust Funds to request reimbursement for payment made to SMP Architecture for design services regarding the proposed library building for \$7,896.75, seconded by Selectman Albee with all in favor. The Selectmen discussed the reasoning for the memo and how the funds are managed. Selectman Marcussen moved to approve a notice of appointment for John Cameron to the Planning Board for another term, seconded by Selectman Albee with all in favor.

Selectman Marcussen shared that the Old Home Days Committee is meeting tomorrow at 6:30 pm in the Town Offices. Participation by members of the public is encouraged. Selectman Albee shared that he has worked on welfare issues recently. Selectman Albee will check with Jack Parsons before the Board approves taking funds out of the docks and bridges budget line for the River Reach wharf repairs. Chairman Wood shared that he attended the Mirror Lake Protective Association meeting on Saturday. The debris in the water has been moved and brought to the boat ramp. Chairman Wood asked that Karen Koch coordinate pick up of the debris with Jim Bean. There was discussion regarding possible use of scales at the Transfer Station. The Selectmen agreed for Chairman Wood and Clay Gallagher to work with the appropriate person in regards to installation of network cable at the Transfer Station. It was agreed that a work session would be appropriate for the Town's health insurance carrier to come in to meet with the Board in regards to planning for next year. It was agreed to ask Jim Bean to meet with the Selectmen July 28th at 9:00 am. It was agreed that Mr. Gallagher and Jack Parsons can work with residents that are required to clean up their properties in regards to cost of debris disposal. It was agreed to have the Town's Emergency Management person contact the appropriate utility companies in regards to utility poles that are deemed hazardous.

Chairman Wood shared BG Hodges' compliment regarding the paving of Union Wharf Road. He also read the Island Day results aloud and thanked all the people involved. The following correspondence was also reviewed: Driveway Permit for PID 60-1-5; Building Permits for PIDs 52-3-19, 46-3-8, 56-1-8, and 55-1-9; Continental Paving Project Notification for DOT project #40703; DES letter regarding PID 37-1-10; Abutter notification for PID 51-3-19; IRS letter; Library financial information; Wetlands Permit Application for PID 37-1-24, 14-1-26 and 39-1-13; FEMA emails; Newslink 7/19/17; DHHS Measles Health Alert; Healthy Homes conference information; Healthy Homes July Newsletter; letter regarding Consolidated Communications merger with FairPoint; Bureau of Education and Training program schedule; Primex

webinar information; LES July newsletter; PA-34s for PID 50-1-18, 55-1-6-24, 44-1-35, 15-2-8; Jack Parson's training information; NHEC Herbicide use notification; NH Municipal Bond Bank's 2017 Series B Bond Sale Results; Asphalt Rubber Chip Sealing demo invitation; Flood Lines summer newsletter; Councilor Kenney Report 7/20/17; Charter Communications letter regarding billing changes; various meeting minutes; various emails and other correspondence.

During public input, Chairman Wood responded to Elissa Paquette about Island Day revenue. The Selectmen responded to Sue Weeks' and Max Ledoux's concerns regarding the use of the Town's ambulance and air boat in regards to mutual aid. In response to Elissa Paquette, it was agreed to follow up with Chief Thompson to inquire if other towns invoice Tuftonboro when they provide mutual aid for Tuftonboro. Selectman Marcussen responded to Lee Ann Hendrickson in regards to the recent Planning Board changes. Karen Koch responded to Joe Kowalski that there has been no meeting response from Spectrum. The Selectmen responded to members of the public's concerns regarding administering of non-public meetings and non-public minutes.

At 6:21 pm, Selectman Marcussen moved to enter non-public session per RSA 91-A:3, II (e), to review attorney invoices for a Right to Know request, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At 6:26 pm, Selectman Marcussen moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor.

At 6:27 pm, Selectman Albee moved to adjourn, seconded by Selectmen Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

Selectman Meeting
July 24, 2017

Fire Calls	117	Gas Furnace Inspection	12
EMS Calls	156	Oil Burner Inspection	06
Service Calls	33	Wood/Pellet Stove Inspections	02
SPD	14	Life Safety	06
Total	320		26

The Mirror Lake Fire Station was struck by lightning during the thunder storm that passed through the town on Monday July 17th. The buildings alarm system went off after the lighting strike advising of smoke in the building second floor. Currently we have found one electric door opener for engine 2 was damaged. The alarm panel was damaged and two outlets were damaged. The town has a thousand-dollar deductible for insurance claims. We are currently waiting for a total on damage to see if it something we can put in a claim for.

We continue to work with FEMA on reimbursement of the March 14-15th storm. It looks like any reimbursement we have will be 85% of the total cost. *Approx. \$12,430*

After net working with other fire departments we were able to locate a company called Enhanced Management Service's out of Danville Pennsylvania to provide ambulance billing for the town.

After a one-time \$1000 set up fee the company will provide billing for the departments ambulance transports. The town can do a 1 yr. contract @8.5% of what is billed or a 3-yr. contract for 8.0% of what is billed. No other fees will be charged. The original company Comstar that we were talking to advised it was not worth it to them to provide us service even if they billed us \$ 250 month and charged a percentage of what we transported.

There are currently 13 departments in NH that are using Enhanced Management Services.

The select board has been provided with a list of amounts that should be billed for transports. These amounts are the same amounts that our current contracted ambulance service bills. This way there will be consistency in billing whether from Stewarts or ours.

On July 17th I was reelected in as OVMAA Chairman for another year.

The department currently has two people that new membership paper work is out to.

Memo

To: Selectmen
From: Chief Shagoury
Date: 07/24/17
Re: 2017 Statistics (to June 30)

Call-outs: 06/04 Alarm
06/14 Alarm

Arrests: 06/01 Bradley Johnson, 24, Tuftonboro, warrant for Rochester, NH
06/15 44 female from Tuftonboro, protective custody
06/21 Scott Urquhart, 38, Tuftonboro, Criminal Trespass,

Activity from January 1 to the end of July:

Category	2016	2017
Motor Vehicle Stops	117	60
Summons	4	1
Accidents	23	26
Arrests	9	9
Felonies	12	5
Offenses	64	62
Incidents	120	78