

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am - Town Offices

Monday, July 23, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

None.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 7/9/18 meeting minutes as corrected, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the 7/9/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS/DEPARTMENT UPDATES

Chief Thompson gave the Fire Department update. Please see attached.

Chief Shagoury gave the Police Department update. In response to Selectman Albee's inquiry, he will follow up with the State regarding a tree leaning on wires near North Country Village. Chief Shagoury spoke of concern brought up by residents in regards to the new parking ordinance, specifically regarding no parking being allowed at the Mirror Lake boat launch. The Selectmen will continue to monitor the issue. Chief Shagoury is working with Jim Bean on verifying road signage. He is also working with Mr. Bean and the State in regards to setting up the radar sign. All department members went through a stalking training session. Chief Shagoury is working with Parks and Recreation to have a National Night Out Community Event on Tuesday, August 7th from 6-8 pm but it is not yet confirmed. He will work with Selectman Wood on the Police building study and design RFP. He is working on a Right to Know request from the ACLU. Selectman Wood complimented Chief Shagoury for his work on the parking ordinance and his work through the Police Chiefs Association in regards to license plate readers/cameras. In response to Selectman Wood, Chief Shagoury shared that he is working on some job performance reviews, that the Simms maintenance person will be trimming the bushes on their property to increase visibility and that no parking signs in this area have been taken care of.

Tuftonboro Conservation Commission Chairman Steve Wingate and Susan Slack of the Lakes Region Planning Commission (LRPC) met with the Selectmen regarding water quality protection grant opportunities. These grant funds would allow for projects to plan for the proper handling and storage of chemicals and products to prevent groundwater contamination. Ms. Slack is reaching out to see if Tuftonboro would be interested in working with LRPC to establish a zoning ordinance for water quality protection and shared examples of other towns' ordinances that LRPC created with other municipalities. Grants would be awarded to LRPC in the fall. LRPC's work with towns would be planned for March 2020 town meetings. There was discussion regarding the ordinance development, effect of the ordinance, how it incorporates with other regulation, the Department of Environmental Services' current involvement, etc. Steve Wingate

noted that groundwater quality protection was recognized in the past and current draft Master Plan as being important. As the grant is expected to cover all project expenses, no expense should be endured by municipalities. The Selectmen will come back to LRPC as to whether or not they'd like to proceed further.

Resident Susan Taylor met with the Selectmen and expressed her concerns regarding the management of the Transfer Station swap shop.

Cow Island resident Doug Bean, Aries Engineering, Inc. representative George Holt and Code Officer Jack Parsons met with the Selectmen regarding use of the Windswept Island property. Mr. Bean gave the historical background regarding his investigation of the property (use, sewage holding tank concerns, water testing, DES involvement, etc). Mr. Bean explained that he then hired Aries Engineering to further investigate the issue. The results of bacterial testing done by Aries Engineering was shared with the Selectmen. Mr. Parsons shared that the owners of the Windswept Island property are willing to replace their existing holding tank with a larger water tight tank. This is allowed as the tank is grandfathered and there is no pressurized water at the property. He also confirmed that there are no existing building permits for this property. Mr. Parsons shared the results of his recent investigation of other island properties in the surrounding area of Windswept Island. He discovered that six of the nearby properties' septic systems were not in compliance and could also be involved in the resulting bacteria, one of which was Mr. Bean's system. Mr. Bean will work with his septic designer to come into compliance. Mr. Bean shared additional concerns regarding the Windswept Island property including high use of the property as well as concern for future ongoing issues. The Selectmen feel that the appropriate first steps are being done by the Windswept Island property owner to rectify the issue. They also feel that it is appropriate to hear from all sides before any further decisions are made.

SIGNATURE FILE

Selectman Albee moved to sign thank you letters to Lehner Excavation and DJ's Septic Pumping Services, Inc., seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the MS-535 for the period ending December 31, 2017, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

The Selectmen will invite Mr. Bean to their 7/30/18 meeting as he was unable to attend today's meeting. The Sodom Road Bridge work is complete and the road is open to throughway traffic. The Selectmen agreed to request a letter from HEB confirming that the work is complete before they lift the weight restriction. The Selectmen did not attend Ragged Island Islander's Day scheduled for 7/14/18 as it was cancelled. In response to Selectman Wood, Karen Koch agreed to ask Cory Hunter to take care of a large tree limb down at the Gould property.

CORRESPONDENCE

Selectman Wood moved to accept Sue Wingate's resignation from the Planning Board and to send a letter of thanks, seconded by Selectman Albee with all in favor. Selectman Albee moved to put out the RFP for Fence Repair at the Town Beach, seconded by Chairman Marcussen with all in favor. Selectman Wood confirmed that there is an opportunity to be reimbursed for the project by the State. The Selectmen did not wish to submit any floor proposals to be considered for the 2019-2020 Legislative Policy Process. The Selectmen reviewed Sodom Road Bridge Field Reports 1-4 for the Sodom Road Bridge repair. There was discussion regarding the importance of grinding the pavement at bridges when road paving is done rather than adding additional weight to the bridge. Selectman Albee moved to approve wording changes to the Closing Policy and to incorporate the policy into the Personnel Policy, seconded by Selectman Wood with all in favor. This wording change will allow lifeguards/swim instructors that are scheduled to work, but not required to report for duty due to weather, to be compensated for their entire scheduled shift. Tuftonboro Island Day was a success on Saturday with about 25 boat loads full of debris being serviced. Selectman Wood will further research making a donation to HPH Hospice in memory of Norma Auger. Selectman Wood moved to invite Alden Ringer to their 8/13/18 meeting to present him with the Boston Post Cane, seconded by Selectman Albee with all in favor.

The following items were also reviewed: September Supervisors Academy Information; 8/16/18 Solid Waste Roundtable information; LRPC Competitive Solid Waste Group Purchasing information; Library Financial information; Attorney

General letter announcing Terry Knowles retirement; Officer Lafavre training certification; Advocacy Alert 7/12/18; Councilor Kenney 7/13/18 Report; NH Healthy Homes July 2018 newsletter; NHDOT TAP funding ineligibility confirmation; PA-34 for PID 52-1-20; Shorelines July newsletter; LES July newsletter; Letter of Deficiency for PID 40-5-3; BET July newsletter; NH DOT Proposed Readoption of NH Admin Rule Saf-C 3300; Tri-County CAP and CASA thank you letters; UNH T2 Mousetrap Competition update; NewsLink 7/18/18; Building Permit Applications for PIDs 31-1-22 and 69-1-11; Letter regarding PID 63-1-8-2; Wetlands Permit Application for PID 51-1-1; Libby Park information; various meeting minutes; various emails and other correspondence.

The Selectmen discussed construction debris fees with Clay Gallagher. He feels that nothing needs to be changed on the fee chart, but rather there needs to be a better evaluation of what is in each trailer as well as the weight. In regards to the swap shop, Mr. Gallagher and the Selectmen discussed management of the swap shop, possibility of adding an additional employee to monitor the swap shop, use of volunteers, lost revenue, etc. Mr. Gallagher feels that the small minority of people having an issue with how the swap shop is run doesn't justify dedicating a person to monitor it. He feels that it should remain opened as it is currently or be closed.

PUBLIC INPUT

Elissa Paquette spoke about looking at the trend in swap shops and what can be done to educate the public.

The Selectmen did not have an update for Steve Hunter in regards to Fish and Game's parking arrangements at the 19 Mile Bay Pier.

ADJOURNMENT

At approximately 11:35 am, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

July 23 2018

Fire Calls 103	Gas Furnace Inspections	10
EMS Calls 119	Oil Burner Inspections	5
Service Calls 11	Wood /Pellet Stove Inspections	5
SPD 9	Life Safety	13
Total 242	Total	33

We have received the performance bond for the new fire engine and the truck has now been paid for by the leasing company and the towns first payment has been made.

The department has completed most of the back flushing and water flow testing of the towns 19 dry hydrants. We have also checked 3 out of 4 cisterns in town. We are currently working with 2 pond owners regarding pond maintenance. One is in Mtn Shadows and the other is off of Hulburt Road. The department is also working with one of the property owners of the Edgerly Estates project as the fire department right away for water source runs through the back yard of one of the properties.

We have received a call from Walker and Varney inquiring if the FD would relinquish the rights to the water source. A 30,000-gallon cistern would have to be installed in order to do so.

I am enrolled in a two-day active attacked integrated response course. The course is performance level direct delivery course designed to improve integration between law enforcement, fire, tele communications and EMS in an active attack or a shooter event. This course has been designed to improve the safety and survivability of victims of active attack/active shooter events and increase the effectiveness and coordination and resources integration between police, fire dispatch and EMS when responding to these events.

This is a free class sponsored by NH Department of Safety Division of Homeland Security and Emergency Management. It will be held at the New London Elementary School on August 6th and 7th from 8 am -5pm.

The ambulance billing is brought in \$ 2425.77 this amount is going back in to the general fund.

Ambulance Contract:

1. Normal contract 1 or 3 years.
2. Become part of the consortium which is Moultonborough, Meredith, Sandwich and Center Harbor.
3. Tuftonboro Transport: 8 am -12 Midnight with Stewarts Covering from 12 am -8 am. Tuftonboro continue their first response. *contract*
4. Tuftonboro do transports with a ~~contact~~ with Stewarts to do back up transports.
5. Tuftonboro do transports with the purchase of a second ambulance and per diem personnel or full-time personnel option.
6. Place ambulance contract back out to bid Tuftonboro first response and back up transports

We may want to contact Bob McWhirter and Mark Howard to work with us on this project. I have contact Chief Dave Bengston of Moultonborough to work on setting a meeting with consortium.

I have been working with CCSO, Ossipee Mtn Electronics in reference to a radio issue with the B Tower which is located on Far Away mtn. The issue with this tower are affecting both the police and fire sides of radio communications. A temporary repair on the fire side was completed last week to get communications back up and the police side temporary is in progress.

The part that failed in the system was sent back to Malaysia by Ossipee Mtn electronics and will be gone for approximately a month.