

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting Minutes
9:00 am – Town House

Monday July 13, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am, read aloud instructions on how to join the meeting remotely and asked Dan Barnard to lead the pledge of allegiance.

PUBLIC INPUT

Dan Barnard addressed a conflict that came to his attention in regards to holding Town Elections at the Tuftonboro Central School on 9/8/2020. The School Board approved their 2020-2021 school year calendar with school scheduled to begin the same day. Jack Widmer will address this at the virtual School Board meeting to be held this week. He will request that the School Board approve a change to the calendar to move the start of school to 9/9/2020. Alternative locations were discussed such as the Fire Station, a tent at Gould Field, the Conference Center at Camp Northwood as well as looking outside of town lines if necessary. Mr. Barnard responded to Selectman Albee that Town Elections are not typically held on the same days that school is in session to prevent the chance of firearms coming into the building. He also confirmed that holding elections at multiple polling places is not allowed. The November election date is confirmed for use of the school gymnasium.

Pete Dancy, a prospective buyer to a property on Willand Road, was in attendance to hear the planned discussion with the Road Agent regarding Willand Road but the Road Agent was not in attendance. The Selectmen confirmed for Mr. Dancy that they plan to keep this an unpaved road and that they plan to review the road with the Road Agent to decide what needs to be done to bring it to Class V specifications.

MINUTES

Selectman Marcussen moved to approve the 7/6/20 minutes as corrected, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the first 7/6/20 non-public meeting minutes as written, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the second 7/6/20 non-public meeting minutes as written, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to unseal the second 7/6/20 non-public meeting minutes, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the third 7/6/20 non-public meeting minutes as written, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to unseal the third 7/6/20 non-public meeting minutes, seconded by Selectman Albee with all in favor.

APPOINTMENTS

Jack Parsons gave the Building Department update. To date there have been 10 new homes, 235 inspections and 63 building permits. Mr. Parsons will be making some more PPE shields for the Library. Painting at the Town Offices will begin soon. As some of the windows are being replaced and don't require painting, some painting will be completed at the Town House as well. Some rotted boards will be replaced at the Town House also. Mr. Parsons gave a brief update of junkyard properties.

Jim Bean was ill and unavailable to give the Highway Department update. It was agreed to invite Mr. Bean to meet on-site at Willand Road on Friday morning at 9:00 am. The Board will also discuss some other road projects/concerns with him, such as the breaking up of Federal Corner Road at the junction of Middle Road and the status of stop line painting.

Clay Gallagher gave the Transfer Station update. Please see attached. Revenues have decreased as not as much construction debris has been taken in and this is the second year for the transfer station stickers. Mr. Gallagher suggests using the 2019 revenue estimates for 2021 budget planning as long as there are no further interruptions in collection of construction debris.

Since the Moultonborough Transfer Station is not accepting recyclables at this time, Jessica Stanton of Bald Peak reached out to Mr. Gallagher to request that Bald Peak residents be able to use the Tuftonboro Transfer Station temporarily for recycling. As requested she submitted a proposal to the Selectmen. Mr. Gallagher didn't agree with option #1 for individual passes. He did agree with option 2 (one person to deliver all the residents recyclables at an agreed upon time). The increase in glass and plastic would come at a cost but other recyclables revenue would offset that. Selectman Marcussen moved to approve issuance of a temporary permit to Bald Peak Colony for acceptance of recycled materials based upon delivery by a single source on a scheduled basis that works for the Transfer Station, seconded by Selectman Albee with all in favor. The hours of the Swap Shop are Saturday, Sunday and Tuesday from 8-3 unless weather hinders this.

SIGNATURE FILE

Selectman Marcussen moved to approve a Land Use Change Tax for PID 65-2-8, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve thank you letters to Vicki Kinnaman, Maryann Lynch and Kathleen Murphy, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a DRA form stating that Tuftonboro will not be using the PA-28 form, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Right of Burial for plot C46, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a Right of Burial for plot CR 1-6, seconded by Selectman Albee with all in favor.

CORRESPONDENCE

The Selectmen revisited the need to appoint a member to the Budget Committee to replace Thomas Young. Guy Pike previously expressed interest. Penny Hug expressed her interest in response to the recent advertisement. Selectman Marcussen shared that Ms. Hug has similar experience and moved to appoint her to the Budget Committee, seconded by Chairman Wood for discussion. Vote passed 2-1. Selectman Albee opposed. The Selectmen revisited Carl Kriegeskotte's request to dock steamboats at Melvin Wharf. Selectman Marcussen moved to approve use of the Melvin Wharf by the steamboats from 9/13-9/19/20, seconded by Selectman Albee with all in favor. The Selectmen revisited Brian Cranston's request to rename Abbott Dr. to Cranston Road. Selectman Marcussen moved to not to rename the road. Although he appreciates Mr. Cranston's purpose in wanting to rename the road, it was named originally in honor of the person that developed the area and he doesn't agree with renaming it. Motion seconded by Selectman Albee for discussion. Charley Baer and Gail Gordon shared their support of keeping the road name the same. Brian Cranston arrived after the motion was made. He added to his presentation at the last meeting that he finds it ironic that two of his neighbors want him to keep the name of his road Abbott Drive but not rename their driveways Abbott Drive and reconfirmed that it is his driveway. Chairman Wood shared other ways to carry on a family name through donations. Vote passed with all in favor. The Selectmen declined Kip Lachner's request to insert temporary speed bumps on Lang Pond Road during the summer months to slow traffic speed. Selectman Marcussen suggested that Karen Koch ask that Chief Shagoury consider other speed enforcement alternatives, such as further patrolling. Chairman Wood shared that he has witnessed frequent police presence in this area. Selectman Marcussen then suggested that the radar trailer be posted there may help. The State will be using federal funds to provide cities and towns with PPE (personal protective equipment) for election workers. This led to discussion regarding the required use of PPE by election personnel. The Selectmen declined the Town of Effingham's suggestion that Tuftonboro join them in requesting that the Governor Wentworth School District consider reducing the school tax rate since numerous expenses were not incurred this past year due to Covid-19. The Selectmen agreed to Karen Koch reaching out to suppliers to collect annual fuel bid prices. Chairman Wood will reach out to Jeff Hayes in regards to his concerns regarding Household Hazardous Waste Collection and the Master Plan. The Board approved an advertisement for a Conservation Commission Secretary as well as a Part-Time Assistant in the Selectmen's Office. The Selectmen agreed to invite Tyler Phillips to meet with them on 7/27/20 to discuss the Union Wharf and Lake Road projects.

Other correspondence reviewed included: ZBA 7/7/2020 YMCA Notice of Decision; NH Lakes Webinar Information; PFAS Webinar Information; NHMA 7/2/2020 Legislative Bulletin; NHDHHS Mosquito Health Alert; UNH T2 Training information; Covid-19 correspondence from the Governor's Office; various minutes; emails and other various correspondence.

SELECTMEN'S UPDATE

Selectman Marcussen shared that there will be a Planning Board meeting Thursday night to review two site plan reviews for different projects at Camp Belknap.

NON-PUBLIC SESSION

At approximately 10:27 am, Selectman Marcussen moved to enter non-public session per RSA 91-A:3 II (l) legal, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 10:42 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Chairman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

ADJOURNMENT

At approximately 10:43 pm, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

B.O.S. Meeting 7/13/2020:

Transfer Station

1. Monthly Totals for June 2020 (14 SW compactors, 18 C/D containers, 3 Plastic Containers)

- a. 1 x Load of Glass – 13.23 tons, Cost \$143 haul / \$ 463 crush NRRA – total \$606
- b. 2 X Loads of Brush P/U – Cost \$1000
- c. 41 Freon units / 21 Propane units recycled
- d. Tire container swapped out – 6 tons, Cost \$750
- e. Revenues thru June 2020 are approx. \$25,129. Same time last year was \$51,528.

2. General Info Items

- a. New Compactor #1 and new Hopper system installed and working great (\$500 below CIP listing)
- b. New Doors for Recycling building installed (double and two single doors). Great job, on budget from encumbered funds.
- c. New Baler to be installed on 23 July (Our 2 CIP item)
 - i. Circuit Shut off box to be installed 16 July (safety requirement for new baler)
 - ii. New Baler replaces our oldest baler with bad unrepairable piston.
- d. Landfill / Field mowed - Kyle did a great job
- e. Island Day – Friday 17 July Pier 19 from 0800am - 1200 noon.
 - i. Coordinated fully with W/M and driver to have can delivered on time and picked up on time
 - ii. Talked to Chief about surveillance of area before and early morning 17th and after for illegal dumping
- f. HHW day.
 - i. Banner posted at station. Two dates 25 July and 1 Aug.
 - ii. Locations limited. Recommend - Moultonboro on 1 Aug, as the most convenient.
 - iii. Remember, you can always can go to Wolf HHW days and pay as you go.

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	970	354		
2-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	835	637		
4-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	798	565		
4-Jun-20	WM C/D & Plastic		\$286 P/U vs \$390		470	143	
9-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	829	351		
9-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	942	481		
11-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	879	468		
16-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	931	334		
16-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	1058	533		
17-Jun-20	WM Plastic & Glass		\$143 Plastic/143 glass			286	
18-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	756	469		
18-Jun-20	WM C/D & C/D		\$286 P/U vs \$390		668		
18-Jun-20	Scrap metal P/U	LLL/Berwick	2 Loads x 16.05 Tons				\$358.00
22-Jun-20	Brush Removal		2 Loads @ 500/load			1000	
23-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	880	273		
23-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	996	451		
23-Jun-20	Freon & Propaner P/U	AC & G	41 Freon 21 Prop				N/A
25-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	764	505		
25-Jun-20	WM Plastic & C/D		\$286 P/U vs \$390		453	143	
26-Jun-20		tire container p/u	NRRA - (6.0 tons)			750	
30-Jun-20	WM Comp #2 & C/D		\$286 P/U vs \$390	1011	595		
30-Jun-20	WM Comp #1 & C/D		\$286 P/U vs \$390	1088	582		

14 Solid Waste		WM (122.73 tons)	\$12,738			
18 C/D Containers		WM (64.47 tons)		\$8,187		
3 Plastic		WM (1.93 tons)			430	
1 Glass		WM (13.23 tons)			143	
Freon & Propaner P/U	AC & G	41 Freon 21 Prop				N/A
Scrap metal P/U	LLL/Berwick	2 Loads x 16.05 Tons				\$358.00
NRRA Glass At \$35 /TON		13.23 TONS \$35/ton			463	
		3 x plastic/1.93 tons			XXXX	
	tire container p/u	NRRA - (6.0 tons)			750	
Brush Removal		2 Loads @ 500/load			1000	
Resident Usage fees paid						\$5,484.70
Stickers fees collected						\$545.00
		Total	\$12,738	\$8,187	XXXX	\$6,387.26

25,129

	Monthly Total	Prev Balance	Year to Date	Last Year to date
Solid Waste	14 (122.73 tons)	50 (441.94 tons)	64 (564.67 tons)	59 (494.28 tons)
C&D	18 (64.47 tons)	28 (140.14 tons)	46 (204.61 tons)	62 (379.84 tons)
Plastic co-mingle	3 (1.93 tons)	9 (9.38 tons)	12 (11.31 tons)	15 (13.59 tons)
Glass	1 (13.23 tons)	1 (14.74 tons)	2 (27.97 tons)	2 (31.29 tons)
Paper				
Cardboard Bales		1 (9.25 tons)	1 (9.25 tons)	1 (22.65 tons)
Alum Bales				
Steel / Tin Cans		1 (4.26 tons)	1 (4.26 tons)	2 (7.46 tons)
Electronics W/screen		1 (6000 lbs)	1 (6000 lbs)	1 (6000 lbs)
car batteries				1 (1865 lbs)
Freon	1 (41 units)	1 (23 units)	2 (64 units)	3 (68 units)
Metal Scrap	2 (16.05 tons)	4 (33.95 tons)	6 (50 tons)	5 (39.99 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane	1 (21 units)	1 (0 Units)	2 (21 units)	3 (15 units)
Tires	1 (6 tons)		1 (6 tons)	1 (6 tons)
Used Oil				1 (250 Gallons)
Call 2 Recycle				2 (98 lbs)
Bulbs				1 (2,564 Lin Feet)
BRUSH	2 X Loads	4 x Loads	6 x Loads	



**2020 Lakes Region
Household Hazardous Waste
Collections**
www.lakesrpc.org/serviceshhw.asp

Keep Our Lakes Region Clean and Beautiful!

Residents and taxpayers may bring up to 10 gallons or 50 pounds of household hazardous waste to one of our regional collection days for no additional cost!

Saturday, July 25 (8:30 AM – 12 PM)

Belmont Fire Station (14 Gilmanton Rd.)
Franklin DPW Garage (43 W Bow St.)
Gilford DPW Garage (55 Cherry Valley Rd.)

Saturday, August 1 (8:30 AM – 12 PM)

Bristol Newfound Regional School (150 Newfound Rd.)
Laconia DPW Garage (27 Bisson Ave.)
Moultonborough DPW Garage (68 Hwy Garage Rd.)
Effingham Elementary School (6 Partridge Cove Rd.)

*Meredith and Ossipee will **NOT** be host sites for 2020 Collections*

19 PARTICIPATING COMMUNITIES

Alexandria • Andover • Belmont • Bristol • Center Harbor • Effingham • Franklin • Freedom •
Gilford • Gilmanton • Hebron • Hill • Holderness • Laconia • Moultonborough • New Hampton
• Sanbornton • Sandwich • Tuftonboro

ATTENTION: Resident participation in the following 6 communities is postponed until 2021;
Bridgewater, Meredith, Northfield, Ossipee, Tamworth and Tilton.
(For alternative disposal options visit www.lakesrpc.org/serviceshhw.asp)

COVID-19 Update – on collection day, attendees **MUST**:

- **STAY IN YOUR VEHICLE!**
- Avoid bringing fuel containers you want back
- Wear a mask on site
- Put HHW in open car trunk or truck bed



HOUSEHOLD ITEMS

Art Supplies
Cleaning Fluids
Roofing Tar
Unbroken Fluorescent Bulbs

YARD AND GARDEN

Herbicides/Weed Killer
Pesticides
Pool chemicals
Coal Tar-based Driveway Sealer

GARAGE

Car Wax Polish
Antifreeze
Gasoline & Diesel Fuel
Carburetor Cleaners

WORKBENCH

Paint Stripper
Oil-based Paint
Stains & Varnishes
Spray Paint

ITEMS NOT ACCEPTED:

- Tires
- Electronics
- Ammunition/Fireworks
- Radioactive Materials
- Asbestos and Propane Tanks

NO LATEX PAINT!



Find us on
Facebook & Instagram:
@lakesrpc

Questions? For more information visit lakesrpc.org/serviceshhw.asp



Annual household hazardous waste collection events are organized by the Lakes Region Planning Commission, with financial support from participating communities and the NH Department of Environmental Services.

