

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
8:30 am - Town Offices

Monday, July 9, 2018

Corrections in bold and italics.

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the meeting to order at approximately 8:30 am.

At approximately 8:30 am, Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (e) to review legal correspondence, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 9:07 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved to seal the non-public minutes, seconded by Chairman Marcussen with all in favor.

After a brief recess, the public meeting reconvened at 9:10 am. Chairman Marcussen led the pledge of allegiance. Selectman Wood asked for a moment of silence for Norma Auger's passing and offered condolences to the family.

PUBLIC INPUT

None.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 7/2/18 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the first 7/2/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Wood moved to unseal the first 7/2/18 non-public meeting minutes, seconded by Chairman Marcussen with all in favor. Selectman Albee moved to approve the second 7/2/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS/DEPARTMENT UPDATES

Christie Sarles gave the Library update. Please see attached. 25 overdrive periodicals will soon be available. In regards to the newly adopted Docking and Parking Ordinance, the Selectmen confirmed for Ms. Sarles that resident use of wi-fi after hours should not be an issue as their vehicle is not left unattended. In response to the failure of the previous system, the State's IT department put out RFPs for a new interlibrary loan system. Dennis Guilmette will be attending the vendor demonstrations. Summer programs for kids started last Friday. One Rainy Day Matinee was held. Drop in crafts will be held from 10:00 am-12:00 pm on Saturdays. Four new air conditioners were donated to the Library. The Selectmen agreed that the old ones should go to the State surplus facility or be given away in an impartial manner. The new septic system is installed and functioning. **Ms.** Sarles commended and thanked both DJ's Septic and Scott Lehner for their professionalism and courtesy while handling the implementation. A thank you letter will be crafted to each vendor.

Jack Parsons gave the Building Department update. To date there have been 57 building permits, 7 new houses and 230 inspections. Mr. Parsons gave an update on the Library septic project. The pellet boiler at the Town House has been

repaired and cleaned. The Town Offices front entrance is expected to be done either this week or next. Cory Hunter will fix the walkway to the entrance. Some touch up painting was done at the Town Offices and an estimate will be provided for some window replacements. A few clapboards will be replaced and some touch up painting will be done at the Town House. Selectman Wood will be going out with Scott Thompson on Wednesday to evaluate the Town's generator needs.

Clay Gallagher gave the Transfer Station update. Please see attached. He commended Dave Wentworth's painting and repair of the Quonset Hut. Mr. Gallagher is working to complete the service transfer of the Transfer Station's phone number from Consolidated Communications to Spectrum to keep from any further dual billing. Island Day is 7/21/18 from 8:30 am-12:00 pm. Lakes Region Household Hazardous Waste Days are 7/28/18 in Meredith and 8/4/18 in Center Ossipee. Mr. Gallagher recommends that residents attend the one in Center Ossipee due to traffic congestion in Meredith. The new recycling procedures for paper and glass have been successful. There was discussion regarding expected and actual revenue variances. Resident cost to dispose of construction debris needs to be increased to offset the Town's expense to dispose of the material. This led to further discussion regarding construction debris and the Town's schedule of fees. Chairman Marcussen asked for Mr. Gallagher's suggestions for changes in the schedule of fees for the next Selectmen's meeting. Mr. Gallagher will post information regarding NH Electric Coop's \$30 incentive program for collection of used functioning refrigerators.

Dave Allwine of Stantec and Tuftonboro Conservation Commission members Steve Wingate and Larry Gil met with the Selectmen regarding water testing and pollution concerns in relation to the closed landfill. Abutter Mrs. Nancy Vittum was also in attendance. Mr. Gil provided a detailed summary of events to date. Mr. Wingate shared an aquifer map of USGS well testing sites nearby that have not been tested in approximately 20 years. Mr. Allwine shared that the USGS might help in offsetting some of the testing costs and grants may also be available. There was discussion regarding the possible correlation to the Wolfeboro RIB in terms of contamination. Suggestions for potential next steps were offered. Mr. Allwine suggested hiring a hydrogeologist consultant service (works primarily with flow of groundwater). This person could give guidance as to how to best approach this issue. Mr. Allwine will provide a proposal for hydrogeologist consulting services for the next Selectmen's meeting. Mr. Gallagher suggested that any testing that needs to be done in addition to the State required closed landfill testing be separated into another portion of the budget (i.e. Conservation Commission) rather than the Transfer Station.

After this discussion ended the Selectmen met with Steve Wingate individually. There was further discussion regarding the Wolfeboro RIB, possibility of Wolfeboro working with USGS to do testing, responsibilities of each town (Wolfeboro/Tuftonboro) etc.

Steve Wingate revisited the Conservation Commission ideas for Cow Island that he discussed with the Selectmen at their last meeting, including the proposed easement. It was agreed that the suggested letter can be sent to abutters and others that use the property for feedback.

SIGNATURE FILE

Selectman Wood moved to approve a warrant for unlicensed dogs, seconded by Selectman Albee with all in favor.

SELECTMEN'S UPDATE

Selectman Wood will be going with Scott Thompson Wednesday to assess the Town's generator needs. The recently received FEMA money has been put in a separate account and use of the funds is still to be determined. Selectman Albee will be attending the Carroll County substance abuse meeting this week. There was discussion regarding the upcoming Islander's Association meeting. Chairman Marcussen will not be able to attend but would like it reinforced to the islanders that the staff in the Town Offices are available as a resource for information and feels it important to mention the new parking ordinance. Selectman Wood wants to let the islanders know that launch areas have been improved and would like to see if the islanders would be interested in helping with three dock areas that are in need of improvement as well as expanding the 19 Mile Bay parking area.

CORRESPONDENCE

The following items were reviewed: Correspondence regarding FEMA reimbursement; NHMA Legislative Policy Process review; Executive Councilor Kenny's schedule; Building Permit Applications for PIDs 51-2-49 and 40-5-18; Docking and Public Ordinance adoption notice; Labor Law Statute changes as of June 2018; Lakes Region HHW meeting information; PA-34s for PID 60-3-7/60-3-8; NewsLink 7/04/2018; NH Division of Public Health Mosquito-Borne Diseases Health Alert; various meeting minutes; various emails and other correspondence.

ADJOURNMENT

At approximately 12:05 pm, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

TFL CIRCULATION STATISTICS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2018
CIRCULATION:													
Adult Fiction	536	500	621	505	606	709							3,477
Adult Non-Fiction	165	170	182	163	206	197							1,083
Large Print	79	42	64	51	62	97							395
Young Adult Fiction	30	27	27	24	29	66							203
Young Adult Non-Fiction	3	1	0	0	0	0							4
Kids' Fiction	498	350	464	525	533	542							2,912
Kids' Non-Fiction	103	160	107	93	115	130							708
Inter-Library Loans	56	82	89	75	84	79							465
TOTAL BOOKS:	1,470	1,332	1,554	1,436	1,635	1,820	0	0	0	0	0	0	9,247
Adult DVDs	744	669	678	644	687	774							4,196
Adult CDs - Music (Holiday only)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA			0
Adult Books on CD	67	61	80	69	113	104							494
Kids' DVDs	179	150	166	113	110	151							869
Kids' CDs - Music	2	1	1	3	1	0							8
Kids' Books on CD	19	18	12	13	9	7							78
Games (Wii & Board)	10	8	3	6	1	4							32
Kindle	0	0	0	0	0	1							1
Museum Passes	2	0	4	5	9	24							44
Periodicals	56	44	73	55	60	59							347
Puppets	4	5	2	5	3	7							26
Snowshoes	9	5	4	0	NA	NA	NA	NA	NA	NA			18
Telescope	0	0	1	0	0	1							2
Vertical File	9	4	4	8	3	7							35
Overdrive Audiobooks	25	42	61	33	46	60							267
Overdrive eBooks	75	76	96	97	75	74							493
Overdrive Periodicals	NA	NA	NA	NA	NA	NA							0
Hoopla Audiobooks	61	53	50	59	43	78							344
Hoopla eBooks	15	35	33	26	15	16							140
Hoopla Comics	2	0	1	0	0	0							3
Hoopla Music	23	19	20	20	29	33							144
Hoopla Movies	19	6	8	14	5	10							62
Hoopla TV	7	0	2	0	10	15							34
EBSCO Databases	72	37	6	3	14	35							167
Ancestry.com (ProQuest)	118	1,064	620	632	364	159							2,957
Heritage Quest Online (ProQuest)	75	111	33	8	9	0							236
TOTAL OTHER MATERIALS:	1,593	2,408	1,958	1,813	1,606	1,619	0	0	0	0	0	0	10,997
TOTAL CIRCULATION:	3,063	3,740	3,512	3,249	3,241	3,439	0	0	0	0	0	0	20,244
Total # Materials Added:	173	152	166	152	219	166							1,028
Total # Materials Deleted:	88	127	174	315	136	79							919
Collection Count:	32,746	32,771	32,763	32,600	32,683	32,770							0

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
1-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
1-Jun-18	WM C/D & Plastic		\$245 P/U vs \$334		XXXX	XXX	
4-Jun-18		Scrap Mtl - \$165/ton	NRRA /3.9 tons			250	\$ 557.00
5-Jun-18	WM Comp #2 & C/D		\$245 P/U vs \$334	XXX	XXXX		
5-Jun-18	WM C/D & Plastic		\$245 P/U vs \$334		XXXX	XXX	
7-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
8-Jun-18	Freon and Propane P/U	AC & G	5 Prop 18 Freon				N/A
12-Jun-18	WM Comp #2 & C/D		\$245 P/U vs \$334	XXX	XXXX		
12-Jun-18	WM C/D & C/D		\$245 P/U vs \$334		XXXX x2		
13-Jun-18		Scrap Mtl - \$100/ton	Berwick Mtl /7.1 tons				\$ 633.00
14-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
19-Jun-18	WM Comp #2 & C/D		\$245 P/U vs \$334	XXX	XXXX		
19-Jun-18	WM C/D & Plastic		\$245 P/U vs \$334		XXXX	XXX	
19-Jun-18	NCS - Bulbs		NCS - Bulbs (2084 LF)			XXX	
21-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
22-Jun-18	WM Comp#2 only		\$245 P/U vs \$334	XXX			
22-Jun-18	Glass Haul (\$30/ton)	WM Haul Fee	W/M- / NRRA-17.24			517	
26-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
28-Jun-18	WM Comp #2 & C/D		\$245 P/U vs \$334	XXX	XXXX		
28-Jun-18	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXXX		
29-Jun-18	WM C/D & C/D		\$245 P/U vs \$334		XXXX x2		

11 Solid Waste		WM (XXXX tons)	XXX			
17 C/D Containers		WM (xxxxx tons)		XXX		
3 Plastic		WM (XXXXX tons)			XXX	
1 Glass		WM (17.24 tons)			XXX	
	Scrap Mtl - \$165/ton	NRRA /3.9 tons			250	\$ 557.00
Freon and Propane P/U	AC & G	5 Prop 18 Freon				N/A
	Scrap Mtl - \$100/ton	Berwick Mtl /7.1 tons				\$ 633.00
NCS - Bulbs		NCS - Bulbs (2084 LF)			XXX	
	used oil 300 Gal	Wentworth Oil				Free
NRRA Glass drop off fee					517	
Resident Usage fees paid						\$8,758.00
Stickers fees collected						\$175.00
		Total				\$0.00