

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
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**Selectmen's Meeting  
9:00 am – Town Offices**

**Monday July 8, 2019**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

**19 MILE BAY BEACH BID OPENING**

One bid was received for the beach improvement project from G.W Brooks and Sons, Inc. for \$71,537. The approved warrant article amount is \$40,551. G. W. Brooks and Sons, Inc. representative, Dave Cribbie, was in attendance. He shared that he can do the wall work this year for \$40,238 and the rest of the work could be done in another budget cycle. He will revise the proposal to reflect this and this will be revisited by the Selectmen. It needs to be confirmed that the project would still be in compliance with the current permits if only part of the work is done this year. Mr. Cribbie has done residential projects such as this and will provide references. Selectman Wood moved to table making a decision regarding the beach project until further information is obtained, seconded by Selectman Marcussen with all in favor.

**APPOINTMENTS**

Clay Gallagher gave the Transfer Station update. Please see attached. Mr. Gallagher will further research solutions for lack of compactor space due to increased customer traffic/increased disposal volume. He will also research solutions to deal with the increased volume in construction debris. A damaged panel will be replaced on the recycling building this year as a temporary fix. A long term solution will be put out to bid for next year. Dave Wentworth finished painting the office area of the Transfer Station building. Installation of the generator has begun but is not completed. Mr. Gallagher will work with Jim Bean regarding brush chipping and Transfer Station signage. Funds are budgeted in the Transfer Station equipment maintenance line for a boiler replacement, which Jack Parsons is working on.

Jim Bean gave the Highway Department update. Brown Road and Sawyer Road paving is done. Dame Road prep is almost done and ditch lines are corrected. Reclamation is scheduled for Wednesday. Most road grading is completed. Swim lines are installed. Beaver control is being worked on. Tree limbing, culvert work, roadside mowing and stop line striping will be done this year. There was discussion in regards to improving the driveway permitting process. Mr. Bean will work with Selectman Wood to obtain further information in regards to putting year round tree removal out to bid. Mr. Bean will look into replacing the inner rear fender wells of the town truck. Japanese Knotweed permitting was discussed. There was discussion regarding troublesome mailbox posts and potential solutions.

Jack Parsons gave the Building Department update. To date there have been 75 building permits, 248 inspections and 9 new homes. The engineer working on the two wharfs is still working with the State. Junkyard issues are being addressed. Mr. Parsons feels that doing the 19 Mile Bay Beach project in two phases will be ok and will be in compliance with the permits issued. There was discussion regarding the increased amount of construction debris in comparison to ongoing building projects. There was discussion in regards to making the driveway permitting process similar to the building permit process. Generators are on order and should arrive in approximately 3 weeks. Mr. Parsons

recommends replacing the Transfer Station boiler this year and budgeting to replace the controllers next year. Mr. Parsons shared that the Farm Island subdivision application is conforming according to town zoning ordinances. A public hearing will be held by the Planning Board on 7/18/19 at the Town House regarding this application. Although work has started for the Library construction, a formal ground breaking date will be set.

#### **REVIEW AND APPROVAL OF MINUTES**

Chairman Albee moved to approve the 7/1/19 meeting minutes as amended, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 7/1/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

#### **SIGNATURE FILE**

Selectman Marcussen moved to approve a swap shop volunteer appointment for Joanne Svenson, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a swap shop volunteer appointment for Steve Andrew, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a Notice of Appointment for Selectman Wood to the Lakes Region Planning Commission Transportation Advisory Committee, seconded by Chairman Albee with all in favor.

#### **SELECTMEN'S UPDATE**

Selectman Wood will be attending the Mirror Lake Protective Association Annual Meeting 7/13/19 at 9:00 at the Tuftonboro Central Fire Station.

Chairman Albee will attend the Tuftonboro Islanders Association Meeting on 7/13/19 at 9:30 am on Ragged Island. He will speak on Steve Wingate's behalf regarding the postponement of the conservation easement on Cow Island.

#### **CORRESPONDENCE**

Chairman Albee is planning to attend a Transition Re-entry Under Supportive Treatment (TRUST) presentation being given by the Carroll County Department of Corrections on July 24, 2019. The Selectmen approved questions to be used to conduct a resident survey regarding Charter Communications customer service. The Planning Board is having their wastewater presentation on 7/11/19 at the Town House. The Selectmen will revisit a response from Alba Architects in regards to the Police Station Facility project with Chief Shagoury at their 7/22/19 meeting. Karen Koch will attend Right to Know training being offered by the NH Municipal Association.

The following correspondence was also reviewed: June Officer Hours; NHDOT June newsletter; Thank you letter from LIFE Ministries, Inc. Food Pantry; PA-34s for PIDs 14-2-4, 2-2-7, 29-3-35, 41-3-24, 41-3-37, and 29-3-58; Cease and Desist Notice for PID 55-2-15; Building Permit Application for PIDs 55-1-6-54, 59-2-31, 4-1-21, and 62-1-5; Residential Tenting and Recreational Vehicle Permit for PID 44-2-25; Mirror Lake Protective Association 7/13/19 annual meeting notice; NHMA 7/3/19 NewsLink; NH Department of Business and Economic Affairs July newsletter; Municipal EcoLink June 2019 newsletter; NH Lakes 2019 Annual Report; various meeting minutes; various emails and other correspondence.

#### **PUBLIC INPUT**

The Selectmen responded to Joe Kowalski in regards to how Right to Know RSA updates and case law changes are documented.

#### **ADJOURNMENT**

At approximately 10:47 am, Selectman Marcussen moved to adjourn, seconded by Chairman Albee with all in favor.

Respectfully submitted,  
Karen Koch, Administrative Secretary

**B.O.S. Meeting 7/8/2019:**

**Transfer Station**

- 1. Monthly Totals for Jun 2019 (11 SW compactors, 16 C/D containers, 2 Plastic Containers)**
  - a. 1 x Glass P/U 16.43 Tons, Cost- (W/M \$180, NRRA \$575)**
  - b. Freon and Propane P/U – (3 Propane, 16 Freon)**
  - c. 2 X Scrap Metal P/U – 16.75 Tons, Revenue \$1275**
  - d. OCC shipped out – 22.65 Tons, Revenue \$850**
  - e. Steel/Tin can P/U – 3.06 Tons, Cost - \$247 shipping, Revenue \$137**
  - f. Revenues thru May 2019 are approx. \$36,798. Last year same time was \$27,466**
- 2. General Info Items**
  - a. Island day , July 20<sup>th</sup>, 19 mile bay dock, 830-1200 noon,**
  - b. New stickers (2019-2020) are in at transfer station and at town office for purchase**
  - c. Small portion of recycling building roof peeled up in high winds. Jake Stanley inspected rest of roof and provided options and cost for each option. Recommend just getting panel replaces and sealed \$500.**
  - d. Signage from LRPC for hazardous waste collection dates and locations are up: 0830-1200noon on 27 July –Meridith TS, 0830-1200 noon on 3Aug – Ossipee Town Garage**
  - e. Swap shop**

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
4-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
4-Jun-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
4-Jun-19		Scrap Mtl P/U \$65/ton	Berwick 8.24 tons				\$ 478.00
6-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
11-Jun-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
11-Jun-19	WM C/D & Plastic		\$264 P/U vs \$360		XXX	XXXX	
12-Jun-18	Freon and Propane P/U	AC & G	3 Prop 16 Freon				N/A
13-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
13-Jun-19	WM C/D only		180 P/U vs 132		XXX		
17-Jun-19		Scrap Mtl P/U \$65/ton	Berwick 8.51 tons				\$ 493.00
18-Jun-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
18-Jun-19	WM C/D & Plastic		\$264 P/U vs \$360		XXX	XXXX	
18-Jun-19		Steel/Tin Can	NRRA (3.06 tons)			247	\$ 137.00
20-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
20-Jun-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
24-Jun-19	WM Glass single		180 P/U vs 132			180	
24-Jun-19	NRRA Glass At \$35 /TON		16.43 TONS			575	
25-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
25-Jun-19	WM Comp #1 & C/D		\$264 P/U vs \$360	XXXX	XXX		
26-Jun-19		OCC - \$37.50/ton	NRRA (22.65 TONS)				\$850.00
27-Jun-19	WM Comp #2 & C/D		\$264 P/U vs \$360	XXXX	XXX		
27-Jun-19	WM C/D & C/D		\$264 P/U vs \$360		XXX x2		

11 Solid Waste		WM (XXXX tons)	XXX			
16 C/D Containers		WM (xxxx tons)		XXX		
2 Plastic		WM (XXXX tons)			XXX x2	
1 Glass		WM (XXXX tons)			XXXX	
NRRA Glass drop off fee		16.43 tons @35/ton			180	
NRRA Glass At \$35 /TON		16.43 TONS			575	
	Scrap Mtl P/U \$65/ton	Berwick 16.75 tons				\$ 971.00
Freon and Propane P/U	AC & G	3 Prop 16 Freon				N/A
	OCC - \$37.50/ton	NRRA (22.65 TONS)				\$850.00
	Steel/Tin Can	NRRA (3.06 tons)			247	\$ 137.00
Resident Usage fees paid						\$11,712.00
Stickers fees collected						\$1,070.00
		Total				\$14,740.00

51,538

	Monthly Total	Prev Balance	Year to Date	Last Year to same date
Solid Waste	11 (XXXX tons)	48 (401.6 tons)	59 (XXX tons)	50 (468.11 tons)
C&D	16 (XXXX tons)	46 (289.06 tons)	62 (XXX tons)	62 (414.11 tons)
Plastic co-mingle	2 (XXXX tons)	13 (12.16 tons)	15 (XXXX tons)	14 (11.6 tons)
Glass	1 (16.43 tons)	1 (14.86 tons)	2 (31.29 tons)	3 (37.36 tons)
Paper				1 (23 tons)
Cardboard Bales	1 (22.65 tons)		1 (22.65 tons)	1 (22 tons)
Alum Bales				
Steel / Tin Cans	1 (3.06 tons)	1 (4.4 tons)	2 (7.46 tons)	1 (4.4 tons)
Electronics W/screen		1 (6000 lbs)	1 (6000 lbs)	1 (6000 lbs)
car batteries		1 (1865 lbs)	1 (1865 lbs)	
Freon	1 (16 units)	2 (52 units)	3 (68 units)	3 (59 units)
Metal Scrap	2 (16.75 tons)	3 (23.24 tons)	5 (39.99 tons)	6 (41.4 tons)
Non-Ferrous Metal - Cop				
Non-Ferrous Metal - other				
Propane	1 (3 units)	2 (12 units)	3 (15 units)	3 (23 units)
Tires		1 (6 tons)	1 (6 tons)	
Used Oil		1 (250 Gallons)	1 (250 Gallons)	2 (600 Gallons)
Call 2 Recycle		2 (98 lbs)	2 (98 lbs)	1 (50 lbs)
Bulbs		1 (2,564 Lin Feet)	1 (2,564 Lin Feet)	1 (2084 Lin Feet)