

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
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**Selectmen's Meeting**  
**9:00 am – Central Fire Station**

**Monday, July 3, 2017**

**MINUTES**

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 9:00 am and proceeded with the Pledge of Allegiance. During public input, Max Ledoux shared an update regarding the paving of Durgin Road and increased speed levels.

Selectman Albee moved to approve the June 26, 2017 meeting minutes as corrected, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the June 26, 2017 non-public meeting minutes as written, seconded by Selectman Albee with all in favor.

The Selectmen signed a form provided by the Department of Revenue to confirm that the Town will not require the PA-28 form in 2018. Selectman Marcussen moved to approve a yield tax levy for PID 41-3-16, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a notice of appointment for Michael Phelps to the Conservation Commission for another term, seconded by Selectman Albee with all in favor. Chairman Wood moved to approve a corrected notice of appointment for Mark Howard to the Lakes Region Planning Commission TAC as an alternate member, seconded by Selectman Marcussen with all in favor. Selectman Albee moved to approve a letter addressed to the Carroll County Commissioners regarding semi-annual payments of county taxes, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve a yield tax levy for PID 65-3-2, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 65-3-2, seconded by Selectman Albee with all in favor.

In regards to the Hurlbert Trust, Selectman Albee shared that he retrieved annual reports for the last ten years and requested a meeting for further clarification regarding the Trust. He was able to confirm that a member of the Tuftonboro Selectmen does need to be a member of the Trust's committee. He will come back to the Board with further information.

After some discussion, Selectman Marcussen moved to approve a full year agreement with Carroll County Oil, effective today, for oil at a fixed price of \$1.799 and diesel at \$0.15 over cost, seconded by Selectman Albee with all in favor. Karen Koch will clarify taxation reimbursement in regards to diesel.

HEB provided the Selectmen with revised bridge aid applications to clarify that funds for the Sodom Road and Tuftonboro Neck Road bridges have been listed in the CIP Report (rather than raised or appropriated). These applications would officially put the Town on the State bridge aid list. The Selectmen shared experiences and opinions regarding HEB. It was agreed that engineering of the bridges would need to be put out to bid when the project dates come closer. Selectman Marcussen moved to approve these revised applications for state bridge aid for the Sodom Road and Tuftonboro Neck Road bridges, seconded by Selectman Albee with all in favor.

Selectman Marcussen shared that the Milfoil contractor started harvesting milfoil last week at 19 Mile Bay and the Basin off of Winter Harbor. Melvin Village Marina will be completed after July 4<sup>th</sup>. The Selectmen briefly discussed legislation passed that requires boats to be dried completely before reentering the water.

Chairman Wood will provide further information at the next Selectmen's meeting regarding the River Reach Boat Club meeting that took place regarding dock rebuilding. Selectman Marcussen suggested that there be a sign stating that one half of the first dock is a public dock. Chairman Wood will attend the Mirror Lake Watershed Committee meeting Wednesday at 5:30 pm and asked that Karen Koch confirm if Jim Bean is able to attend. Chairman Wood shared that he asked Chief Shagoury to develop a sample no parking ordinance for Union Wharf. Chairman Wood shared that Carol Miller made contact with people at Time Warner and is making some progress with internet connectivity for the Transfer Station.

Chairman Wood proposed that the Selectmen have a work session with the Road Agent regarding his budget. It was agreed to instead address this at next week's meeting, starting with budget review and then deciding how to proceed going forward.

Chairman Wood shared that Jack Parsons and a contractor repaired the guardrails and fences at 19 Mile Bay Beach. He also shared that Mr. Parsons and Chief Shagoury are working together to address household trash being left at the beach. As there are concerns at the Transfer Station as well, the Selectmen agreed that they would like Chief Shagoury to work with Mr. Parsons and Clay Gallagher to consider surveillance equipment that could be used for more than one location.

The following correspondence was also reviewed: NH Energy webinar information; PA-34s for PID 60-1-26; rescue truck bid response letters; River Reach Association abutter letter; May police officer hours; wetlands permit by notification for PID 39-1-3; Spectrum business technology review email; APWA Resiliency Workshop information; Concrete for refabricated bridge element connections webinar information; NHWWC Report and meeting information; Energy Star July training opportunities; building permits for PIDs 14-3-38, 15-2-28, and 40-1-7; letter regarding PID 38-1-61; various emails and other correspondence.

In response to Elissa Paquette, the Selectmen shared that the Federal Government voter fraud investigation is a request of the State, not a request of municipalities. Selectmen confirmed oil and diesel prices for Max Ledoux and Ms. Paquette. The Selectmen responded to Ms. Paquette in regards to potential bridge repairs that may be needed before the dates that are scheduled.

At approximately 9:55 am, Selectman Marcussen moved to enter non-public session per RSA 91-A: 3 II (a) to discuss a personnel issue, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. As Karen Koch was still in attendance to take minutes, Selectman Marcussen changed the RSA for the first non-public to RSA 91-A: 3 II (c), seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 10:00 am, Selectman Marcussen moved to exit the first non-public session and enter a second non-public session per RSA 91-A: 3 II (l) **for legal issues**, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 10:10 am, Selectman Marcussen moved to exit this non-public session and enter non-public session per RSA 91-A: 3 II (a) to discuss a personnel issue, seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. Karen Koch exited the meeting. At approximately 10:24 am, Selectman Marcussen moved to return to public session, seconded by Selectman Albee with all in favor. During public session, Selectman Marcussen moved to seal the non-public minutes, seconded by Selectman Albee with all in favor. At approximately 10:25 am, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary