

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
8:15 am - Town Offices**

Monday, July 2, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the meeting to order at approximately 8:20 am.

Selectman Wood moved to enter non-public session per RSA 91-A: 3 II (c) reputation, seconded by Selectman Albee. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 8:35 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Albee moved to seal the non-public minutes, seconded by Selectman Wood with all in favor.

At approximately 8:35 am, Selectman Albee moved to enter non-public session per RSA 91-A: 3 II (e) to review legal correspondence, seconded by Selectman Wood. Roll call vote: Marcussen – Yes; Albee – Yes; Wood – Yes. At approximately 9:00 am, Selectman Wood moved to end the non-public session and move back into public session, seconded by Selectman Albee with all in favor. Selectman Wood moved to seal the non-public minutes, seconded by Selectman Albee with all in favor.

After a brief recess, the public meeting reconvened and Chairman Marcussen led the pledge of allegiance.

PUBLIC HEARING FOR FEMA REIMBURSEMENT PER RSA 31:95-b (IIIa)

Chairman Marcussen opened the public hearing. The Town endured additional expense due to the cleanup of Storm Stella in 2017. This expense was eligible for reimbursement from the Federal Emergency Management Agency. This public hearing is to accept \$11,634.37 in reimbursement funds. Chief Thompson confirmed that most of the reimbursement was for Highway Department expenses along with a small portion for generator use, Police Department overtime and emergency vehicle use. The Selectmen responded to Steve Hunter regarding the acceptance of federal funds in relation to town road weight limit postings. Chairman Marcussen closed the hearing. Selectman Albee moved to accept FEMA funds for the Town of Tuftonboro, seconded by Selectman Wood with all in favor.

PUBLIC HEARING FOR DOCKING AND PARKING ORDINANCE

Chairman Marcussen opened the public hearing. Chief Shagoury shared that the new ordinance is an update and replacement of previous parking ordinances. He shared some of the revisions made. Public input was received from Steve Hunter, Dennis Gauvin, Philip Hunter and Fran Laase. It was clarified that you don't have to be an island resident to get an overnight parking pass for the 19 Mile Bay parking lot and that passes can be given out by the Police Department on weekends. Chief Shagoury will speak to the Simms regarding two bushes on their property that are restricting visibility. There was discussion regarding parking restrictions around Union Wharf, parking of trailers on the side of the road outside of the 19 Mile Bay parking lot, increasing the size of the parking lot and improving boat parking on the opposite side of the wharf as it is shallow and unusable. Chief Thompson will make contact with Fish and Game about parking their boat beside Tuftonboro's fire boat to open up parking availability. Chairman Marcussen declared

the hearing closed. Chairman Marcussen asked Chief Shagoury if any revisions needed to be made before the ordinance was voted upon. There was discussion regarding the Mirror Lake Boat launch, parking on Lang Pond Road, and parking at the Fire Station. Selectman Wood moved to accept the Docking and Parking Ordinance as presented. Karen Koch explained that Attorney Sager confirmed that the ordinance can be revised at the public hearing and then adopted if the Selectmen wished to. This led to further discussion regarding the Mirror Lake Boat Launch. No changes were made. Motion seconded by Selectman Albee. Selectman Wood reiterated his motion per Chairman Marcussen's request. Chairman Marcussen moved the question. Motion passed with all in favor.

PUBLIC INPUT

The Selectmen responded to Elissa Paquette that they will discuss the Town of Ossipee's letter at today's meeting in regards to creating a multi-town budget committee.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 6/18/18 meeting minutes as corrected, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the 6/18/18 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS/DEPARTMENT UPDATES

Chief Thompson gave the Fire Department update. Please see attached. Tuftonboro did not receive the solar array grant. Doug Smithwood sent Chief Thompson his recommendations regarding the future potential for a solar array at the Fire Department. Chief Thompson responded to Selectman Albee that he will provide tally information regarding funds received for use of the Town's ambulance as well as usage by Stewart's Ambulance. Chief Thompson will look into grant money to be used for generators. There was discussion regarding the upcoming Sodom Road Bridge closure and means to access houses on either end of the street. Per Selectman Wood's request, Chief Thompson will provide this information to Elissa Paquette to put in Granite State News.

Steve Wingate met with the Selectmen regarding the Conservation Commission and ideas for Cow Island. The Conservation Commission would like to incorporate numerous ideas for Cow Island into one project, including a no development easement and management plan. The Conservation Commission drafted a letter to abutters to collect feedback regarding the projects. Information will be collected during the summer and will be used to work on the easement during the fall and winter. There was discussion regarding ways to fund Conservation projects through private funds as well as alternate uses of the land. This topic will be revisited at next week's Selectmen's meeting. Separately, Mr. Wingate responded to Selectman Wood regarding the creation of a Watershed Plan Committee (a multi-town committee) in relation to the Tuftonboro Mirror Lake Watershed Committee. Mr. Wingate responded to Chairman Marcussen regarding the Mirror Lake water level.

SIGNATURE FILE

Selectman Albee moved to approve notices of appointment for Laureen Hadley and Kate Nesbit to the Planning Board as members for a three year term and Russell Steensma as an alternate member for a one year term with an understanding that the statutes will be reviewed, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve a revised member of appointment for Raymond Everest to the Conservation Commission for a two year term (to complete Nancy Bird's term), seconded by Selectman Albee with all in favor. Selectman Wood moved to approve a response to the NH Department of Revenue Administration stating that Tuftonboro will not be using the PA-28 Form in 2019, seconded by Selectman Albee with all in favor. Selectman Wood moved to sign request for change in employee compensation forms for Parks and Recreation employees for the 2018 season, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve a Yield Tax Levy for PID 30-3-9, seconded by Selectman Wood with all in favor. Selectman Albee moved to have the Chairman sign a 2017 Post-Closure Report for the closed landfill to be submitted to the Department of Environmental Services, seconded by Selectman Wood with all in favor. The Selectmen agreed to Selectman Wood's request to address Stantec's late billing with Mr. Allwine at next week's meeting. Selectman Wood moved to approve a Special Limited Power of Attorney with Durable Clause to allow Attorney Sager to act on behalf of the Selectmen to close the sales of the auctioned properties, seconded by Selectman Albee with all in

favor. Discussion followed regarding the property auction. Selectman Albee moved to appoint Ben Ladd, Steve Wingate, Jeff Moody, Larry Gil, Faye Friedrich, John Lapolla and Dusty Davies as members of the Mirror Lake Watershed Study Committee (MLWC) for a one year term and Gene Kelley as an alternate member also for a one year term, seconded by Chairman Marcussen. Selectman Wood was resistant to signing one of the appointments. Discussion followed regarding the purpose of the MLWC. Chairman Marcussen moved to table the appointments, seconded by Selectman Wood with all in favor.

CORRESPONDENCE

Lakes Region Planning Commission (LRPC) sent out oil and propane proposals on behalf of multiple municipalities. The low bidder for propane and oil was Pemi River. The Town's current oil vendor, Carroll County Oil, quoted \$2.58 and was not able to reduce their rate to meet Pemi River's oil price of \$2.449. Eastern Propane was able to meet Pemi River's propane price of \$1.499. Selectman Wood moved to award our business to Pemi River for heating oil and diesel fuel and to Eastern Propane for propane for the 2018-2019 season. Eastern Propane's agreement is effective immediately through 6/30/19 and Pemi River's is effective 9/1/18 through 8/31/19. Seconded by Selectman Albee. Selectman Albee added that the approval is contingent upon LRPC pricing availability (as multiple towns were involved in the RFP but all may not agree to the proposal). Vote passed with all in favor. Both vendors will honor a 12 month contract and will honor employee pricing. Eastern will match propane pricing for employees and Pemi River will honor oil pricing plus \$.10 for employees. This led to discussion regarding the LRPC electricity purchase power agreement. There will not be a power purchase agreement done this year as there was not a savings.

The Selectmen reviewed correspondence regarding transfer of the telephone service at the Transfer Station from Consolidated Communications to Spectrum. There was a pre-construction meeting regarding the Sodom Road bridge repair work. The Sodom Road Bridge will close for repair work 7/9/18 through approximately 7/20/18. A detour route will be posted while the bridge is closed. It was agreed to put Carolyn Sundquist in touch with the Parks and Recreation Commission regarding her request to hang a banner on the Davis Field fence advertising All Saint's Church upcoming Circus Smirkus event on August 12th and 13th. The Selectmen agreed to the Town of Washington, NH's proposed amendment to RSA 231:79 Highways to summer cottages which added the following language: ***By a majority vote of the legislative body, a town may extend the exemption period in RSA 231:79 for all highways to summer cottages within the town, but in no event may the period begin earlier than November 15 or end later than April 30. The extended period shall remain in effect until amended or rescinded by majority vote of the legislative body.***

The Selectmen discussed the Morton Salt Contract for Road Salt supplied by LRPC. Chairman Marcussen provided them with our usage information to see if there are any potential savings for Tuftonboro. Selectman Albee will attend the Carroll County Coalition for Public Health Continuum of Care Workgroup meeting on August 7, 2018. Correspondence from Jason Walsh requesting the Town to pave the small section of Sawyer Road that is located in Tuftonboro was read into the record. Karen Koch will draft a response letter that this information was shared with the Selectmen and will be revisited during road paving discussions for 2019. The Selectmen reviewed the Old Home Days Schedule of Events for 8/24-8/26. In light of the impact of the local education tax, the Selectmen discussed a proposal from the Town of Ossipee to create a budget committee with a representative from each town within the school district to provide financial oversight and review of the proposed budgets. (The letter from the Town of Ossipee was read into the record as well as a response from School Board Member and Town Treasurer Jack Widmer.) The Selectmen agreed that the best way to start discussions would be to attend a meeting that the School Board Finance Committee will be putting together with their budget committee and members of their towns to discuss the budget process as well as the existing cooperative funding formula. Karen Koch will draft a response letter stating such. NHEC and its contractor consultant, Vegetation Control Service, Inc., will be applying herbicides to undesirable vegetation growing with the power line rights of way corridors within Tuftonboro. Selectman Wood shared an estimate from David Wentworth for painting the Highway Department buildings (\$7,450). Mr. Wentworth will also submit suggestions and estimate for painting the County Road Bridge. Mr. Wentworth recently painted the Quonset Hut. Clay Gallagher provided before and after pictures for the Selectmen showing the improvement. Selectman Wood shared information regarding a NRRP program for book recycling that has been shared with the Library and Transfer Station. Material from Hope House's, a transitional homing facility, open house was reviewed and discussed. Selectman Wood moved to approve a \$100

donation to the Nick in memory of Anne Hunt, seconded by Selectman Albee with all in favor. The Board offers condolences to the entire family. The Selectmen discussed an update and requests from the Park and Recreation Commission. Karen Koch will ask Cory Hunter to include mowing and trimming around the playground at Davis Field. It was agreed that Selectman Albee will work with the Parks and Recreation Commission to find a solution that works for everyone in regards to on-call pay and rain days for lifeguards. The Selectmen will not present the Boston Post Cane to Irene Ivester as she declined to accept the award and requested that the award be given to the second oldest resident. This information is being researched. The Selectmen will reschedule their 8/6/18 meeting to 7/30/18. Marcia Piper suggested that the Town purchase the Hersey cottage near the Mirror Lake Beach for a Parks and Recreation building. Although Selectman Wood is not in favor of purchasing the cottage, the Board agreed with Selectman Wood's request to investigate the Town purchasing the turnaround area on Lang Pond Road.

The following items were also reviewed: Building Permit Applications for PIDs 15-1-25, 63-2-30, 52-3-36, and 14-2-41; PA-34s for PIDs 41-1-7, 28-2-3/28-2-18, 60-3-6 and 40-4-01-D28; NH Division of Public Health Services Healthy Homes newsletter; Hazard Mitigation Grant Program information for DR 4370 and DR 4371; For the Love of Dogs/Vermont Dog Rescue thank you card; NH DOT May 2018 Focus on Research; Chief Shagoury training certification; BET July 2018 issue; Wetlands Permits by Notification for PIDs 40-5-18 and 37-1-235; ZBA Notice of Decision for Bienvenu; NewsLink 6/20/18; Councilor Kenney's 6/21/18 Report; LRHHPF 6/16/18 report; letter regarding CivicPlus acquisition of Virtual Towns and Schools; NHDOT Focus on Research May 2018; NHDES Municipal EcoLink June 2018; HealthTrust 9/13/18 Health Summit information; Library financial statistics; June 2018 Shorelines newsletter; Funding Opportunity for NH Coastal Resilience Grants; various meeting minutes; various emails and other correspondence.

SELECTMEN'S UPDATE

Selectman Wood shared an update on the Lakes Region Planning Commission annual meeting. Nancy Piper was presented An Award of Excellence for managing the Well Water Testing Program for the past 6 years. The Selectmen agreed to Selectman Wood's request to meet with LRPC guest speaker George Bald to discuss businesses for sale in Town. There was discussion regarding what budget line the 19 Mile Bay swim rope installation bill should come out of, Parks and Recreation fundraising money versus budget money, as well as police coverage for concerts. Selectman Wood will craft an ad to put the chain link fence repair at 19 Mile Bay out to bid. There was also discussion regarding submitting a claim to the State for reimbursement. Selectman Wood shared NHMA conference information, Town of Effingham procurement policy and HSA information.

PUBLIC COMMENT

Selectman Wood responded to Joe Kowalski regarding pictures of former Boston Post Cane recipients.

ADJOURNMENT

At approximately 12:05 pm, Selectman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

July 2, 2018

Fire Calls 92	Gas Furnace Inspections	8
EMS Calls 93	Oil Burner Inspections	5
Service Calls 10	Wood /Pellet Stove Inspections	5
SPD 6	Life Safety	13
Total 201	Total	31

The paperwork needed to secure the spot on the Toyne Manufacturing line out of Breda IA has been completed. Estimated time of completion is 365 days.

The proper paperwork for the lease purchase with Municipal Leasing Credit Corporation out of Overland Park KS is complete and Toyne Manufacturing and the lease company are working out the payment information and performance bond.

All life safety inspection for the children's camps in town have been completed. Northwood boys camp, Pleasant Valley Girls Camp, Camp YMCA Camp Belknap, Camp Sentinel, Camp William Lawrence, and Camp Merrow vista.

All of the camps were found to be in good shape as they have been working with us on a yearly basis in the past for inspection. Any deficiencies found during the inspections were sent to the camps in a letter listing what need to be corrected all the camps have been very easy to work with and safety continues.

Sandy Island is the last camp on the list to be inspected but it is a family camp VS a children's Camp. We will give the select board the time it took to inspect the camps.

The three class A fire trucks have had there spring maintance and have been inspected when the maintance was completed this month instead of March.

All SCBA's have been inspected and maintained with some minor repairs needed. All SCBA bottles have been hydrotested on sight. Which takes place every 5 years all past testing and were refilled and put back into service.

The large 4500 PSI storage bottles for the cascade system are due for testing but need to be picked up and shipped out for testing. The compressor for that system has been serviced. The Jaws of Life has been serviced at the same time.

We received a quotation for putting new Polymer on the underside of the air boat. This was from Kimble and Dube of Gray Maine. They are the company that has been performing all the maintence on the air boat the price was \$15,000

This would be a budget item for 2019 as a warrant article. To replace the Polymer is a major job as you need to remove all the interior of the boat which includes the engine. All the bolts that currently hold the Polymer in place which is hundreds need to be removed or cut off.

Central Station has had its heating and AC system spring maintenance all looks good.

Captain Caleb Pike and FF Medic Skip Galvin conducted a stop the bleed training for Camp Sentinel and some of the towns life guards on 06/28/2018 there were approximately 30 people in the class.

Bike Safety at Tuftonboro Central School was successful again this year. The police and fire department worked with the school to get the students through there rides safely. Over 100 bikes were checked and some minor adjustments made. Bikes with issue that could not be repaired were marked and the students used a loner bike which were brought in by school officials or a parent.