

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town Offices

Monday July 1, 2019

Correction is in bold and italics.

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

REVIEW AND APPROVAL OF MINUTES

Selectman Marcussen moved to approve the 6/24/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 6/42/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

The Selectmen met with Chief Shagoury regarding Alba Architects proposal to develop soft construction costs for the proposed Police Facility. The full cost of the proposal is \$60,550. The Selectmen agreed that this construction project should wait until 2021 so the Library addition and the new Police Facility are not built at the same time. However, Chairman Albee expressed that he would like to propose a warrant article for 2020 to continue raising funds for the project. The Selectmen responded to Chief Shagoury that since the original architectural proposal was put out to bid, it is not necessary that this soft cost proposal be put out to bid as it is all part of the architectural process. It was agreed that Chief Shagoury would speak to Alba Architects to see if just the schematic design and design development phases of the proposal would provide enough information to bring to the 2020 Town Meeting, with the other phases of the proposal being considered as the project moves along. The cost for these two items is \$23,050. It will be confirmed if this expense can come out of Police Facility Capital Reserve Fund. Chief Shagoury will also confirm further details regarding certain aspects of the proposal such as additional options, etc. Selectman Wood asked that Chief Shagoury also discuss the anticipated schedule in section 2 of the proposal with the architects now that this project is being postponed until 2021. Selectman Marcussen noted that it is important to investigate the process for potential grant money for an **EOC** Center. In response to Elissa Paquette, Chairman Albee recapped the steps completed so far for the new Police Facility. The Selectmen selected an architect to do a site plan review. The Selectmen selected the Dearborn property based on that report. The next step is to create a physical model and provide a general idea of the budget for the 2020 Town Meeting. There was some discussion regarding recent police calls and lack of record keeping between states in regards to license suspensions, etc. Police coverage will be provided at the summer concerts. Elissa Paquette shared that Chief Shagoury spoke at the Wolfeboro's Selectmen's meeting in support of a parking ban that will run from Mill Street to Glendon Street from 7:30 am-1:00 pm on 7/4/19 to deal with safety and emergency response concerns during the 4th of July parade. Discussion followed.

SIGNATURE FILE

Selectman Marcussen moved to approve a letter for Timothy Goodwin of Wolfeboro Community Television to act on Tuftonboro's behalf with Spectrum/Charter Communications in regards to collecting the information necessary to develop a PEG access channel in Tuftonboro, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve a notice of intent to cut for PID 30-3-2 and 30-3-7, seconded by Selectman Wood with all in favor.

Selectman Marcussen moved to approve a State of NH reimbursement request for the 19 Mile Bay Beach repair, seconded by Selectman Wood with all in favor.

CORRESPONDENCE

Chairman Albee moved to allow the Board to sign the Trustees of the Trust Funds reimbursement requests with weekly check signing, seconded by Selectman Marcussen with all in favor. There was discussion regarding the change in the statutes noted in the NHMA 6/28/19 Legislative Bulletin, including Planning and Zoning Board procedures (HB 245 and HB 136) that will take effect on 7/9/19. Selectman Marcussen noted that HB 370 only applies to city planning board members, not towns. In regards to the Spectrum/Charter Communications cable franchise renewal, the Selectmen received input regarding lack of cable service coverage on Tuftonboro Neck. Chairman Albee may attend an educational workshop being held by the Planning Board on 7/11/19 at 7:00 pm at the Town House. (Selectman Wood and Selectman Marcussen are unavailable.) Nelly Moffet, who will be 102 years old on 7/2/19, is the oldest living Tuftonboro resident. The Selectmen will present her with the Boston Post Cane today at 1:00 pm at Applegate Gardens. The Selectmen reviewed an update on an education funding budget that will be going to the Governor for signature. The proposal will reduce the amount of aid that Tuftonboro receives by \$14,000. The following correspondence was also reviewed: Tamworth Recycling Committee letter regarding site visit; Plymouth Village Water & Sewer District fixed rate information; Melvin Village Town Pier Water Testing Results; NH DHHS PFAS update; Varney Engineering letter re: PID 40-5-3; Building Permit Applications for PIDs 41-1-21, 42-3-2 and 57-2-9; UNH T2 Road to Business newsletter; Selectmen's submission to the Tuftonboro Times; Tri-County Community Action Programs, Inc. 2018 Annual Report; Transfer Station cardboard shipment information; Wetlands Permit by Notification for PID 27-2-11; various meeting minutes; various emails and other correspondence.

SELECTMEN'S UPDATE

Chairman Albee reviewed the property that Betsy Hafemann proposed to the Town for a land swap on lower Mirror Lake. He feels that the proposed property doesn't enhance the Town's access to the lake. He restated that all 5 heirs would need to come to the Selectmen with an agreed upon proposal before this is considered further. Selectman Marcussen has not had a chance yet to review the property. Chairman Albee visited the Libby Park access road and saw the brush piled by the abutting Wolfeboro landowner and believes that the property owner's cordwood is stacked on Town property as well. He feels that this property is going to have to be surveyed. He authorized the Library to transplant plants, shrubs, etc. temporarily to the Dearborn property in order to salvage them during the construction process. Chairman Albee and Selectman Wood attended the Lakes Region Planning Commission's annual meeting in Tamworth. Gina Lessard, former Parks and Recreation Director, was given an award for public service. Chairman Albee was impressed with an award given to the Tamworth Visiting Nurses. They have a program that provides medical services to every Tamworth resident for free. This is a Town operated program. He thinks that it would be interesting to take a look at doing this in Tuftonboro.

PUBLIC INPUT

The Selectmen responded to Joe Kowalski regarding the upcoming Planning Board presentation and recent Conservation Commission presentation. The Selectmen confirmed for Elissa Paquette that tree cutting began at the Library.

NON-PUBLIC

At approximately 9:57 am, Chairman Albee moved to enter non-public session per RSA 91-A: 3 II (c) reputation, seconded by Selectman Marcussen. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 10:14 am, Chairman Albee moved to end the non-public session and move back into public session, seconded by Selectman Wood with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

ADJOURNMENT

At approximately 10:15 am, Selectman Wood moved to adjourn, seconded by Selectman Marcussen with all in favor. The Selectmen will be presenting the Boston Post Cane at 1:00 pm today at Applegate Gardens.

Respectfully submitted, Karen Koch, Administrative Secretary