

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
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**Selectmen's Meeting**  
**4:00 pm – Town Offices**

**Monday, June 5, 2017**

**MINUTES**

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

Chairman Wood called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance. During public input, the Selectmen responded to Guy Pike that they will obtain information from Jim Bean next week regarding the Brown Road banking. The Selectmen responded to Max Ledoux that they will continue to have public input at the beginning and at the end of each meeting unless a problem arises. The Selectmen asked that Karen Koch relay Mr. Ledoux's questions regarding use of the Town's ambulance to the Fire Chief and respond to Mr. Ledoux accordingly.

David Ladd met with the Selectmen regarding River Reach boat slip #1, which is jointly owned by himself and the Town. There will be a River Reach Meeting on June 25, 2017 at 3:00 pm. At this meeting there will be a vote on repairing/replacing of boat slips. As half of boat slip #1 is owned by the Town, Mr. Ladd wanted to discuss this potential project and expense with the Selectmen. In the event that this project passes at the June 25<sup>th</sup> meeting, the Selectmen were in agreement to share the expense and will review the cost estimate prior to making a decision as to which budget year the funds should come from. It was agreed that Chairman Wood would attend the River Reach Meeting on behalf of the Selectmen. Separately, Mr. Ladd raised concern regarding missing channel markers in the water near the Lake Road boat launch. Per the Selectmen's request, Karen Koch was asked to contact Marine Patrol regarding the missing markers.

Selectman Marcussen moved to approve the May 19, 2017 meeting minutes as corrected, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve the May 22, 2017 9:00 am meeting minutes as corrected, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve the May 22, 2017 4:00 pm meeting minutes as written, seconded by Chairman Wood. Vote Passed 2-0. Selectman Marcussen abstained as he was not present at this meeting.

Selectman Marcussen moved to approve a Pottier Patrol, Inc. agreement, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to cut for PID 30-2-14, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a yield tax levy for PID 30-3-9, seconded by Selectman Albee with all in favor. The Selectmen tabled and will revisit a Primex Property and Liability Program CAP agreement for 2018-2020 and a Primex Workers' Compensation Program CAP agreement for 2018-2020. Selectman Marcussen moved to approve an intent to cut for PID 71-1-11, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a State of NH DOT Fuel Distribution User Agreement, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve an abatement for PID 44-1-26 and to deny an abatement for PID 44-1-25, seconded by Selectman Albee with all in favor. After some discussion, it was agreed to have the Assessor put each recommendation on separate abatement forms rather than on the same document. Chairman Wood moved to table the motion previously made until the abatement form is corrected, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve an intent to cut for PID 65-3-7, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve an intent to excavate for PID 65-3-7, seconded by Selectman Albee with all in favor.

Selectman Marcussen moved to approve a DRA auditor option and schedule/MS-60A confirming that the Town will continue to use an independent auditor, seconded by Selectman Albee with all in favor. It was agreed that Selectman Albee would review the length of time that the Town has worked with the current auditor as it was agreed that it is not fiscally sound to use the same auditor for numerous years.

Chairman Wood shared that the grant for the Watershed Plan has been approved by the Department of Environmental Services and will now be reviewed by the Executive Councilor's Office. Selectman Marcussen suggested that Karen Koch write to Executive Councilor Kenney's Office to show the Selectmen's support of this plan.

The Selectmen reviewed the Lake Road boat ramp bids which were unsealed at the May 22, 2017 meeting. Selectman Marcussen moved to accept the proposal from Matthew Young for \$25,000, seconded by Selectman Albee with all in favor.

The Selectmen discussed and clarified an invoice for the culvert inventory being performed by the Lakes Region Planning Commission, explaining that the inventory will be used for road maintenance planning and the Watershed Plan. Selectman Marcussen moved to pay the invoice, seconded by Selectman Albee with all in favor.

Chairman Wood read aloud a thank you letter from Mount Washington Valley Supports Recovery for the Town's donation. The donation was the result of a warrant article that was voted upon at the last Town Meeting. Chairman Wood will attend the Lakes Region Planning Commission annual meeting on June 26, 2017 at the Wolfeboro Inn. The Selectmen's meeting scheduled for that day will be changed to 3:00 pm. The Selectmen discussed the Carroll County Commissioners' request for semi-annual tax payments. The Selectmen agreed to respond in support of the concept but will not be able to look at implementing the new payment structure until next year.

The Selectmen agreed to have Jack Parson's be an authorized user for the Town Office credit card. In regards to adding sand to the Town Beach, Chairman Wood shared that Gina Lessard is looking into options that will be in compliance with Wetlands Permit #2000-02157. Chairman Wood shared that the Town's server will be installed July 11-12 so as to not interrupt collection of taxes. Karen Koch responded to Chairman Wood that the Malwarebytes software trial installed on her computer has not raised any concerns up to this point. Selectman Marcussen asked that Karen Koch look into additional advertising for the rescue truck bid. Chairman Wood shared that Carroll County Oil does not have oil contract pricing available yet for the next fuel season.

The Selectmen will be meeting with the Town's Attorney at 1:00 on Friday. This will be followed by a non-public meeting to work on performance reviews.

Selectman Albee shared that Parks and Recreation met last Thursday. All summer schedules are on track. They need to speak with the Road Agent about beach cleanup issues. The docks are set up. The summer concert information has been posted. Chairman Wood revisited outstanding Parks and Recreation items that need to be reviewed with the Road Agent.

The Selectmen shared positive remarks in regards to the NH Police Chiefs Association meeting held this past Saturday, where Chief Shagoury was inducted as the President of the Association. The Selectmen complimented Chief Shagoury for his well-spoken speech. Selectman Marcussen shared that the Planning Board met last Thursday. They continued to work on the Master Plan update. The Plan should be done by the middle of the summer.

Chairman Wood asked that the other Selectmen review current year expenditures. He shared details of the Conservation Commission meeting held May 30, 2017 regarding the Rapid Infiltration Basin (RIB). He and Clay Gallagher met with Carol Miller, State Director of Broadband Technology, regarding cable at the Transfer Station, quality of radio communications and the Town's cable franchise contract with Time Warner. Ms. Miller is working to correct these

issues for the Town. Selectman Albee shared his concern that he would rather meet directly with someone from Spectrum to establish the Town's cable franchise contract.

The following correspondence was also reviewed: NHMA Legislative Bulletin 06/02/2017; Floodplain Workshop information; NH Division of Public Health Services Health Alerts; ZBA Public Notice for Merritt; Humane Society newsletter; NewsLink 5/24/17; culvert inventory update; Wetlands Permit by Notification for PID 40-5-2; Climate Change Adaption Planning for Emergency Managers training information; PA-34s for PID 51-2-20-9 and 14-1-26-8; Charter Communications Franchise Fee information for Jan-March 2017; NRRA membership information; LES May 2017 Newsletter; ACEC-NH Partnering Meeting information; Police Dept. Tallies of Hours; DEA Drug Take Back information; Coffee & Conversations meeting information; NHDES Integrated Water Quality Assessment meeting information; Roundtable 6/6/17 meeting information; NH Lakes Association 5/27/17 newsletter; Police Department training information; NHMA Legislative Bulletin 5/26/17; Abutter notification for 291 Cow Island and PID 25-2-216; NH Healthy Homes conference information; Energy Star training information; rescue truck bid advertisement; Wetlands Permit Application for PID 2-1-4; Primex training information; LRPC Electric Supply Aggregation Program information; Building Permit Applications for PID 69-1-15 and 58-1-1; letter to PID 41-1-3; Accessory Dwelling Units 6/20/17 workshop information; Lakes Region HHW 6/7/17 meeting information; various meeting minutes; various emails and other correspondence.

During public input, Selectman Marcussen responded to Guy Pike regarding the status of the new Mirror Lake Boat Ramp. Selectman Marcussen confirmed for Joe Kowalski that the right to know court hearing is still scheduled for June 12<sup>th</sup>. Mr. Kowalski expressed his concerns regarding Spectrum/Time Warner and showed his support of the Selectmen meeting with someone high up at Spectrum to review the Town's franchise contract. Selectman Albee responded to Max Ledoux regarding the county's request for semi-annual tax payments. Mr. Ledoux shared that Durgin Road paving will start Monday.

At approximately 5:43 pm, Selectman Marcussen moved to enter non-public session per RSA 91-A: 3 II (c); seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee-Yes. At approximately 5:50 pm, after the public meeting disassembled, the non-public meeting began. At approximately 6:05 pm, Selectman Marcussen moved to leave this non-public session and enter a second non-public session per RSA 91-A: 3 II (e) to discuss a legal matter; seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee-Yes. At approximately 6:15 pm, Selectman Marcussen moved to leave this non-public session and enter a third non-public session per RSA 91-A: 3 II (a) to discuss personnel matters; seconded by Selectman Albee. Roll call vote: Wood – Yes; Marcussen – Yes; Albee-Yes. At approximately 6:25 pm, Selectman Marcussen moved to leave non-public session and return to public session; seconded by Selectman Albee with all in favor. Selectman Marcussen moved to seal these non-public minutes, seconded by Selectman Albee with all in favor.

At approximately 6:26 pm, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary