

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town House
Corrections in bold and italics.

Monday May 20, 2019

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am.

PUBLIC HEARING PER RSA 41:14-a

Chairman Albee opened the public hearing to discuss granting property easements to Lakes Region Conservation Trust for property located in the Great Meadow (Tax Map lots 31-1-1, 31-1-2, 31-1-5 and 17-1-2). Mr. Wingate recapped the historical planning for these easements and the recent grants received for two of the properties noted (Tax Maps 31-1-1 and 31-1-2). The core reason for these easements is to conserve the properties and restrict any future development. They can be managed for forest products, wildlife and elimination of invasive weeds. Mr. Wingate responded to Dwight Pennell that there are no restrictions for hunting, fishing, and trapping. According to RSA 41:14-a a second public hearing will be held on June 3, 2019, with a vote by the Selectmen on June 10, 2019.

REVIEW AND APPROVAL OF MINUTES

Selectman Marcussen moved to approve the 5/6/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 5/6/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve the 5/10/19 meeting minutes as amended, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the 5/10/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Chairman Albee moved to unseal the 5/10/19 non-public minutes, seconded by Selectman Marcussen with all in favor.

APPOINTMENTS

A large audience was in attendance for the swap shop discussion. Before Bonnie Pennell met with the Selectmen, Chairman Albee recapped the reasoning behind the closing of the swap shop and highlighted that most reasons were of an economical nature. Chairman Albee emphasized to the public that this discussion needed to remain cordial. Ms. Pennell then summarized her recent experience with trying to drop off items at the swap shop after its closure and presented a petition with 160 signatures to reopen the swap shop. Chairman Albee responded to Jackie Rollins regarding the costs incurred to keep the swap shop open. He explained that many items left in the swap shop end up in construction debris and results in an estimated cost to the Town of \$20,000-\$30,000 annually. He also spoke about the expense of having the additional man power necessary to keep the operation running smoothly including avoiding any liability that may fall on the Town as a result of any faulty items being left at the swap shop. Selectman Wood added that he asked 12 people and 4 civic organizations to volunteer to man the swap shop and they declined. ***Those four civic organizations also make other contributions to the Town that we appreciate.*** John Levesque offered to provide free signs to delineate the rules of what can and can't be left at the swap shop to help avoid confusion. There was further discussion that involved outside residents use of the swap shop, managing the limited amount of space available, relocating the swap shop into the Transfer Station building for better monitoring, the public's perception that the cost

quoted to run the swap shop is unrealistic, origin of the swap shop and whether or not manning the swap shop is part of the Transfer Station employees' job descriptions, use of volunteers to man the swap shop, abuse of the swap shop, creating a mission statement for the swap shop/Transfer Station, Transfer Station revenue, revenue in relation to the current Transfer Station business model, the importance of recycling, the anticipated increased cost to the Town now that items are going directly into the regular waste bins instead of the swap shop, items not being left in the swap shop long enough before being cleaned out by Transfer Station employees, concern for the lack of public input sought prior to closure of the swap shop as well as discussion about creating a committee to come up with a solution to keep the swap shop open and to resolve other Transfer Station concerns. There was also discussion about the responsibility of trash pickup around the facility, enforcement of the Transfer Station sticker requirement, and better management of employees' time. Selectman Marcussen asked who would be willing to start an ad hoc committee to present a set of recommendations to the Board to help make the swap shop work. A sign-up sheet was passed around. Items to be worked on in this committee include a volunteer list, time of operation, rules, mission statement, and signage. Timing for reopening of the swap shop was discussed. The Selectmen agreed that if everything is put in place correctly the swap shop could be reopened again soon. The goal of the committee is to come forward with a solution by July 1st. It was agreed that Clay Gallagher and one of the Selectmen should be part of the committee. Selectman Marcussen agreed to serve on the committee.

Steve Wingate met with the Selectmen to discuss cyanobacteria detection and reporting. He lives on Winter Harbor and last fall noticed Cyanobacteria floating to the surface. This led him to become a volunteer of the bacteria action committee. Cyanobacteria are natural and one of the oldest life forms to generate on the planet. They are unusual because they can conduct photosynthesis. A lot of cyanobacteria are toxic after they die and can affect neuro functions. Scientists know that warmer water and phosphorus are part of the reasoning for this latest concern but there seems to be an unknown missing component. The State of NH is holding a training session on 6/26/19 from 9:30-11:00 at the Brewster Academy Boat House. Training is limited to 50 people but additional training sessions will be offered if necessary. The Selectmen agreed with Mr. Wingate's suggestion that lifeguards and first responders should attend this training.

Jim Bean gave the Highway Department update. Line striping is done. Mr. Bean confirmed for Chairman Albee that during their previous discussion they agreed to pave 3600 feet on Dame Road, a top coat on Brown Road, and a bottom and top coat on Sawyer Road. Mr. Bean considers the treatment comparison spreadsheet that was sent by All States Paving as a price guide for next year. His crew has started working on Dame Road and are almost ready to meet with Boyd Smith regarding drainage. Selectman Wood revisited the catch basin study. Mr. Bean confirmed for Selectman Wood that the catch basin on Dame Road (#114) should be done this year. As paving plans *varied* from what Lakes Region Planning Commission (LRPC) presented in their paving study, Chairman Albee would like a 2020 paving plan presented to the Budget Committee this fall. It was agreed that it was important to have LRPC and FR Carroll/All States Paving meet together with the Selectmen to review the most valuable approach for paving. Posts have been installed for the radar signs. There was discussion about the importance of having items charged to the appropriate budget line to help plan in future years. Street sweeping has been completed. Potential reuse of the material was discussed. Catch basin cleaning is almost done. Weight limit signs were removed and put away. Selectman Marcussen asked that some worn out signage be replaced. Mr. Bean responded to the Selectmen regarding the reasoning for our weight limit variation from other towns. Some road washouts were repaired at the end of April. The catch basin at the corner of Route 171 and Durgin Road should be repaired by the end of the week. Per Selectman Wood's request Mr. Bean will work with a citizen regarding Durgin Road swale tapering. Chairman Albee asked that Mr. Bean keep track of how much tree removal money is needed in preparation of paving next year. Mr. Bean responded that removal of old trees (unrelated to paving) is typically charged to the Tree Removal budget line. Tree removal for paving has typically been charged to Road Construction. Dirt road grading will begin tomorrow. Selectman Wood has a contact that has offered use of his roller to smooth roads. The Highway budget is approximately 60% expended. It was agreed to set up a meeting with FR Carroll in June/July to plan 2020 paving projects. It was also agreed that planning for the Tuftonboro Neck Road Bridge should be planned for in the near future.

Mr. Bean agreed to meet with Selectman Wood to work on apron paving and planning next year's budget. Mr. Bean also responded to Selectman Wood regarding the following:

- Brush cutting: Some brush cutting is included with roadside mowing.
- Mowing: Mowing for the season has been scheduled.
- Japanese Knotweed: Permitting is in process for areas that have been done historically, including the Transfer Station. The Great Meadow Conservation land will not be included within the Highway budget this year.
- Troublesome granite mail post on Durgin Road: Selectman Marcussen responded to Selectman Wood that their past discussions involved including all issues with mail posts, not just focusing on this one particular post.
- Winter operations and plowing across town roads ordinances: These items will be revisited in June.
- Shirley Way resident concerns: Mr. Bean's crew has never done ditch lines there. He is aware of the roads paving needs.
- Federal Corner Road-From Burleigh Road: Selectman Wood would like to use leftover SB38 Funding to do an engineering study for the troublesome section of Federal Corner Road. Selectman Marcussen agreed that improvement needs should be reviewed but is not in favor of using SB38 Funding for an engineering study.

SIGNATURE FILE

Chairman Albee moved to approve an abatement recommendation for PID 32-2-5, seconded by Selectman Wood with all in favor. Chairman Albee moved to approve a NH DRA Auditor Option and Schedule to appoint Roberts and Greene PLC as the Town's Auditor with a completion date of 5/31/19, seconded by Selectman Marcussen with all in favor. It was agreed that RFPs should be put out for this service next year. Selectman Marcussen moved to approve a notice of appointment for Geoff Blackett to move from an alternate to a member of the Agricultural Commission for the remainder of his term (June 2021), seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Sue Wingate for another term to the Agricultural Commission, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Joan Magrauth for another term to the Agricultural Commission, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Ron Sundquist for another term to the Agricultural Commission, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Kate Nesbit for another term to the Conservation Commission, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Thomas Swift for another term to the Board of Adjustment, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to appoint Matthew Young for another term to the Planning Board, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

Chairman Albee shared that he attended the recent Parks and Recreation Commission meeting. The new Parks and Recreation Director, Dennis Zilembo, is getting a lot done. He has lifeguards set up for the summer and is coordinating to get the swim lines and swim docks set up. Chairman Albee reported that he and Selectman Marcussen attended the presentation given in Wolfeboro regarding State school tax. It seemed apparent to him that the Board needs to be involved with the coalition out of Portsmouth to defend their position of not being a donor town unless the tax structure changes.

Selectman Wood shared a quote from Building and Grounds Supply to clean four tiled floors in town buildings (entrance to Piper House, office and bathroom floor at the Transfer Station and two other floors near the Transfer Station compactors). The cost is \$200 per floor for a total cost of \$800. Four floor mats were offered to be donated by an individual to go under the office chairs. This topic will be revisited on 6/3/19.

CORRESPONDENCE

The Carroll County Coalition for Public Health Workgroup will be held on 5/22/19. The 19 Mile Bay Beach project bidding process yielded no results by the original deadline. Jim Rines at White Mountain Survey agreed that this project not be done until the fall due to the high water level. Several people are working on submitting a proposal for consideration. Chairman Albee moved to leave bids open through 7/1/19, seconded by Selectman Marcussen with all in favor. Chief Shagoury reported that all three vehicles left at Town owned property at 107 Union Wharf Road are

considered abandoned. The Town of Albany is researching the potential of bringing affordable, high speed, fiber internet service to the rural Mt. Washington Valley communities and perhaps other rural communities in Carroll County as well. Chairman Albee spoke with Rick Hillard, Albany Selectmen, regarding this. The Town of Albany is looking to create a coalition to bring broadband internet to rural areas. Chairman Albee will attend their meetings regarding this and report back to the Board. LRPC will be holding a capped Landfill Maintenance 5/30/19 Roundtable meeting in Meredith. The US Department of Commerce's request for the Town of Tuftonboro to participate in the 2020 Census New Construction Program will be revisited 6/3/19. In preparation for the tax deeded property auction, an open house will be held at 107 Union Wharf Road by St. Jean Auctioneers on 5/31/19. A police activity statistical report was provided in response to this topic coming up during Chief Shagoury's review.

The following correspondence was also reviewed: Driveway Permit for PID 15-2-16; Building Permit Applications for PIDs 54-1-43, 12-1-2 and 59-1-8; Junk Vehicle letter for PID 41-1-14; CDFA Application Workshop information; Councilor Cryans 5/16/19 Report; PA-34s for PIDs 51-17, 55-1-6-41, 14-3-18, 38-1-74, 65-2-17, 28-3-5, 42-1-1, 14-4-11, 28-1-12, 50-1-17, 44-2-25, 41-2-21, 45-1-3, 51-3-27, and 59-1-8; Library financial report; NewsLink 5/8/19; LRHHW 5/8/19 Meeting information; Latest Court Order on Conval; CENH 5/23/19 Spring Educational Event; BET Course Schedule; NH Lakes Annual Lakes Congress information; Solid Earth Technologies email advertisement; NHMA 5/10/19 Legislative Bulletin; May LES Newsletter; LRPC 5/20/19 meeting information; property auction abutter notice; ZBA Notice of Decision for Dossett and Marsh; 6/13/19 Local Welfare Workshop information; NH Healthy Homes newsletter; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT:

Joe Kowalksi shared that Jack Parsons is finishing his term on the Planning Board in case there is someone interested in volunteering. Chairman Albee added that volunteers are always needed. In particular, the Parks and Recreation Commission and the Planning Board are in need of members at this time.

NON-PUBLIC SESSION

At approximately 11:13 am, Selectman Marcussen moved to enter non-public session per RSA 91-A: 3 II (I) to review legal correspondence, seconded by Selectman Wood. Roll call vote: Albee - Yes; Marcussen – Yes; Wood – Yes. At approximately 11:27 am, Chairman Albee moved to come out of non-public session and back into public session, seconded by Selectman Marcussen with all in favor. Selectman Wood moved that these non-public minutes be sealed, seconded by Selectman Marcussen with all in favor.

ADJOURNMENT

At approximately 11:28 am, Selectman Wood moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary