

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539 Fax: (603) 569-4328  
[www.tuftonboro.org](http://www.tuftonboro.org)**

Selectmen's Meeting  
9:00 am – Town House

Monday March 23, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

**MINUTES**

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

**CALL TO ORDER**

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

**ELECTION OF OFFICERS**

Chairman Albee moved to appoint Selectman Wood as Chairman, seconded by Selectman Marcussen with all in favor. Chairman Wood offered to lead the next meeting and have Selectman Albee finish this meeting.

**PUBLIC INPUT**

None.

**MINUTES**

Selectman Marcussen moved to approve the 3/10/20 meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to approve the first 3/10/20 non-public meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to unseal these 3/10/20 non-public meeting minutes, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to approve the second 3/10/20 non-public meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to approve the third 3/10/20 non-public meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to approve the fourth 3/10/20 non-public meeting minutes as written, seconded by Chairman Wood with all in favor. Selectman Marcussen moved to unseal these 3/10/20 non-public meeting minutes, seconded by Chairman Wood with all in favor.

**APPOINTMENTS**

Clay Gallagher met with the Selectmen in regards to temporarily changing the operations at the Transfer Station due to Covid-19. He would like to only allow disposal of regular household solid waste. He would like this change to be in effect starting on Saturday, 3/28/2020, in order to allow time to communicate these changes to the public in advance. He noted that numerous facilities are following the same protocol. After discussion it was agreed to put this change into effect on Wednesday, 3/25/2020, and to continue glass recycling outside. Other recycling can be disposed of with regular household trash or it can held by residents until recycling is back in effect. Construction debris disposal will not be permitted in order to allow for extra compactor space. This change in operations will be reviewed every few weeks. The NH Department of Environmental Services (DES) asks for notification of any operational changes. No permit changes are required. Mr. Gallagher will consider Chairman Wood's suggested changes to days and hours of operation if he sees the need for additional pickup by Waste Management during the week and/or the need for additional time for cleaning. He would like to keep the amount of changes to a minimum for clarity and would rather not reduce operation hours as it would increase the amount of people in one area at the same time. Mr. Gallagher may also consider allowing town contractors that do household waste pickup to dispose on off hours.

The group discussed Chairman Wood's suggestion to move recycling compactors to the outside of the building in order to continue recycling of other products besides glass. In order to keep changes to a minimum, it was agreed to only allow for

glass recycling at this time. Chairman Wood moved to accept Mr. Gallagher's recommendations and to make the change effective Wednesday 3/25/2020, seconded by Selectman Albee for discussion. Glass recycling will be continued. The Selectmen responded to Chief Thompson that construction debris containers will be available for additional household waste expected from summer residents. Vote passed with all in favor. Mr. Gallagher agreed to Chairman Wood's request that all containers (such as TVs, etc) be emptied to lessen the risk of infection and to generate revenue, that areas of the building be thoroughly cleaned, that Mr. Gallagher collect from contractors with outstanding accounts, and put a message on the telephone recording regarding these Covid-19 changes. Chairman Wood suggested that notification regarding the changes be posted on the website, in the newspaper and that the proposed signage be enlarged and laminated.

Dennis Zilembo met with the Selectmen to provide his Parks and Recreation Department update. He feels that Parks and Recreation will become even more important once this virus pandemic is over. Tuftonboro Central School Principal Gilpatrick notified him that all parks, fields and playgrounds are closed. CPR training and the Easter Egg Hunt are cancelled. Paint nights are scheduled for 5/20/2020 and 6/17/2020. The Town Wide Yard sale is scheduled for 6/6/2020. Kickoff Day, concerts, and yoga on the beach will be scheduled. Minuteman Press has agreed to do all of the Town's banners in lieu of a monetary donation. Mr. Zilembo ordered three new grills, benches and umbrellas for the Town beach. He plans to install two horseshoe pits, a volleyball court, and a cement pad (with a basketball hoop) off of the edge of the pavilion to allow for dancing during concerts. The Lake Host application has been submitted. Wolfeboro voted to limit use of Albee and Carry beaches only to Wolfeboro residents. As Tuftonboro pays \$18,000 annually for use of Wolfeboro parks and recreation programs, Mr. Zilembo shared his disagreement with continuation of this annual payment if Tuftonboro is not allowed to use Wolfeboro's beaches. He will draft a letter to the Town of Wolfeboro, for the Selectmen's review, stating where Tuftonboro stands with this limitation. He recapped events that are to take place during the 8/21-8/23 Old Home Days. Chairman Wood will continue to work with Mr. Zilembo to arrange for additional trash bins and daily trash pickup at beach locations. The Selectmen will discuss damage to the ramp at 19 Mile Bay Beach with GW Brooks when they come back in to meet with them. Per Chairman Wood's suggestion, Mr. Zilembo will work with the Road Agent regarding no parking signs at 19 Mile Bay Beach.

Chief Thompson gave the Fire Department update. Please see attached. He shared that worker's compensation originally stated that they wouldn't cover fire or EMS personnel if they were in quarantine and didn't have the virus. They changed this coverage limitation and will now cover personnel in this circumstance. Chief Thompson will continue to keep the Selectmen informed about high importance concerns and events. He has been supplying items to department heads to keep them protected from exposure to Covid-19. Chairman Wood questioned if Tibbets Road was a private road as it was recently posted. Chief Thompson confirmed that it was. The Selectmen will review the personnel policy in regards to incorporating compensation for part-time employees (with a normal fixed schedule) in regards to the Coronavirus.

The Selectmen reviewed the proposed cell tower design plans with Chief Thompson. He questioned the right of way through the Central Fire Station parking lot. This will be reviewed with Mr. Yee when he comes in to discuss this project. The Selectmen will also request that the Planning Board review the plans for their advice. Selectman Marcussen suggested involving DTC in regards to any proposed leasing agreement. Chairman Wood will review other sites where Mr. Yee has done this type of work. Weather is affecting progress on the County mutual radio updates and cell towers that are being put in place for the first response project (too soft of ground for cement trucks). There was discussion regarding Chairman Wood's suggestion to incorporate a community alert phone system.

Jim Bean and Chief Shagoury were unavailable to provide their department updates.

#### **SIGNATURE FILE**

Selectman Marcussen moved to approve a Right of Burial for plots CR 1-4 and 1-5, seconded by Chairman Wood with all in favor. Selectman Albee moved to approve a student residency letter addressed to the Governor Wentworth Regional School District, seconded by Chairman Wood with all in favor. The Selectmen will sign all request for change in employee compensation forms.

## **SELECTMEN'S UPDATE**

Chairman Wood feels that the Police Station and Transfer Station should be cleaned as soon as possible, particularly in light of recent departmental illnesses. The Selectmen agreed to these department heads using their budget to do so. Chairman Wood also read allowed a statement about the delay in finalizing the Master Plan. He will communicate with Jeff Hayes and Matt Young regarding this. The Board agreed that junkyard property cleanups should not be delayed in light of the virus. The Selectmen agreed to Chairman Wood's suggestion to put correspondence before selectmen's update on future meeting agendas.

Selectman Albee asked that establishment of a 19 Mile Brook Committee be added to the next meeting's agenda.

## **CORRESPONDENCE**

Chairman Wood shared a thank you response letter to the Selectmen from Ray Everest. The Town of Moultonborough will hold a public hearing on 4/15/20 at the Moultonborough Town Hall for a special exception application for a recreational use outdoor-high impact in order to utilize Shooting Platforms. Selectman Albee shared that he watched the NH State Senate Committee testimony on broadband access. Selectman Marcussen shared that the Planning Board is planning on putting something on the ballot next year in regards to Airbnbs. Tyler Phillips shared an estimate from a sheetpile contractor to extend sheeting further out on Pier 19. However DES is only willing to allow sheetpiling around the earthen portion of the pier, not the concrete. Selectman Albee agreed to speak further with Mr. Phillips to find out the reasoning for these limitations. The NH Municipal Bond Bank provided interest rate information and offered to provide estimated payment schedules to help with planning 2021 projects. Karen Koch confirmed to NH DOT that the Sodom Road bridge has been posted as E2. The Selectmen discussed the sale of town owned property and agreed not to schedule an auction at this time. Karen Koch will attend Primex's Cybersecurity Summit on 9/1/2020. The Selectmen agreed to pursue following up with NH DOT in regards to potentially installing a crosswalk on NH Route 109 at Pier 19. It was agreed to send Lakes Region Planning Commission volunteer awards information to Steve Wingate for his nomination suggestions. The Selectmen's meeting with Dave Allwine of Stantec is postponed in light of Covid-19. However, Stantec is conducting landfill gas monitoring this week. Carroll County Broadband Initiative asked for support for SB457, SB559 and SB459 particularly in light of the Covid-19 pandemic and the need for online learning. Chairman Wood will follow up with Sergeant Hathcock regarding his time slip. NH Electric Coop's online ballot petition will be made available on the Town website. Separately, in light of Covid-19, NHEC is suspending late payment charges and service disconnections for nonpayment. Members who are having difficulty paying their bills are encouraged to contact NHEC through their website, [www.nhec.com](http://www.nhec.com), or by calling (800) 698-2007, to learn about bill assistance programs, special payment arrangements, and community support services that are available. The Selectmen revised the public notice regarding the Town Offices closure. Appointments will be available for any transaction that requires personal interaction, not just emergencies. The public will also be reminded that transactions can be done online or by mail. Selectman Marcussen will write the Selectmen's Spring submission to the Tuftonboro Times. GW Brooks is researching plant material prices for phase 2 of the 19 Mile Bay Beach project. They will be invited to meet with the Selectmen prior to beginning work. The first public hearing for the police station will be held 4/6/20 at 9:00 am at the Town House. It was agreed to check references for NCT, who offers cleaning services that protect areas from viruses for 90 days after treatment.

Other correspondence reviewed included: NewsLink 3/11/2020; NH Flood Awareness Week information; NH Energy LES March 2020 Newsletter; ZBA 3/24/20 Simpson Hearing Notice; Energy Star Webinar information; NH DHHS Health Alert updates; NHMA 3/13/20 Legislative update; various emails; various minutes and other various correspondence.

## **PUBLIC INPUT**

Selectman Marcussen responded to Joe Kowalski regarding the recent Planning Board meeting cancellation, Airbnb presentation and the delay in the Master Plan. Selectman Marcussen encourages committees and boards to hold meetings at the Town House in order to allow social distancing.

## **ADJOURNMENT**

At approximately 11:36 am, Selectman Albee moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

## SELECTMENS MEETING

March 20, 2020

### **2020**

FIRE CALLS	37	GAS FURNACE INSPECTIONS	7
EMS CALLS	50	OIL BURNER INSPECTIONS	3
SERVICE CALLS	9	WOOD PELLET STOVE INSPECTIONS	2
SPD	2	LIFE SAFETY	4
<b>TOTAL</b>	<b>98</b>		<b>16</b>

The new Jaws of Life were delivered and placed in service on 03/19/2020.

Thank you for signing and returning the paperwork that secures LRPC to update the towns All Hazard Plan. The paperwork also secures a 75%/25% Federal grant which is \$7500.00 with the town portion being \$2500 for a total of \$10,000.

The members of the Fire Rescue Department responded to a third alarm structure fire in Ossipee Corner on March 5. The department responded with Engine 2, Car 1, Ambulance 1 along with 7 Personnel. The fire was very serious and had a multiple agency from all over the county. There were multiple residents that were injured and displaced.

One of our highway departments employees was traveling to Ossipee Aggregates when he noticed smoke coming from the apartment building. This gentleman stopped his 10-wheeler and assisted occupants that were trapped on the upper floors. Occupants were dropping younger children out of the 4<sup>th</sup> floor windows to the subjects below. People were also jumping from the upper 4<sup>th</sup> floor windows. No fire fighters were injured in this incident.

The EMD, Fire and Police departments are dealing with daily operations and challenges that the COVID 19 virus has caused. Each department has been following new guidelines and protocols that are being put in place daily, that in the line with the CDC, State and Federal Guidelines. This pandemic is going to be a huge challenge to everyone as it is making daily situations that have never been seen by most of todays society.