

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting
9:00 am – Town Offices**

Monday March 2, 2020

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

Joe Kowalski shared that Town Meeting will be held at Tuftonboro Central School, not the Town House (as mistakenly mentioned in the Granite State News).

MINUTES

Selectman Marcussen moved to approve the 2/24/20 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 2/28/20 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve the 2/28/20 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to unseal the 2/28/20 non-public meeting minutes, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Jack Parsons gave the Building Department update. To date there have been 14 building permits, 3 new homes, and 67 inspections. The new pellet hopper at the Town House works great and just one more exterior light needs to be installed. Mr. Parsons and Selectman Marcussen updated Chairman Albee regarding the appeal of the Farm Island subdivision approval. Mr. Parsons will attend a meeting with Chief Shagoury regarding the Coronavirus on 3/24/20. He reassured the Board that there is a pandemic plan in place for Tuftonboro. The Selectmen discussed Selectman Wood's suggestion of having a vendor thoroughly clean Town buildings as several employees have been absent from work due to illness. For the time being, it was agreed that a memo will be sent to employees including guidelines in the DHHS Health alert and that department heads should be responsible for cleaning/disinfecting of their own areas. The Selectmen reiterated that employees should stay home if sick. The Selectmen discussed Governor Sununu's letter in regards to supporting net metering-House Bill 1402. This is not something that Mr. Parsons is involved with as it is an agreement between the resident and utility. Mr. Parsons will be on vacation next week.

SIGNATURE FILE

Selectman Wood moved to approve an agreement with Lakes Region Planning Commission to assist with the Natural Hazards Mitigation Plan Update, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve a tax map maintenance proposal with CAI Technologies for \$3,000 for 4/1/20 through 3/31/21, seconded by Selectman Wood with all in favor. Selectman Wood moved to appoint David Ladd as Boat Permit Agent through 12/31/20, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to appoint Matt Young as Boat Permit Agent through 12/31/20, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to sign a thank you letter to Kate Nesbit for the conservation easement that she donated to the Town, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

The Selectmen agreed with Selectman Marcussen's suggestion to schedule a shredder truck at the Town Offices, preferably by the end of March, in order to clean out old records that no longer need to be kept. Karen Koch will arrange this and relay the schedule information to the Police Department, Fire Department and committees so they can utilize the service.

Selectman Wood will attend the 3/3/20 LRPC TAC meeting and the 3/5/20 Police Station meeting. He asked that Karen Koch look into who is logging on Sandy Knoll Road and relay the information to Jim Bean so he can check the condition of the road to see if the logger should repair it.

Chairman Albee will attend the Planning Board meeting on 3/5/20 regarding short term rentals/Airbnb. The Selectmen will hold their next meeting on 3/10/20 during elections.

CORRESPONDENCE

The Selectmen reviewed the NHMA 2/26/20 NewsLink issue, which brought up the succeeding discussion points. Chairman Albee recommended that Diane Falcey attend the welfare webinar. The public is reminded of the importance of their participation in the upcoming 2020 Census. The FCC voted to approve a \$20.4 billion subsidy in internet efforts in rural America. There is a hearing on a Senate Bill on 3/11/20 that directly addresses the ability for communities to form coalitions. There is also wage survey information available that may help with employee compensation questions that arose at the budget hearing. Chairman Albee may attend the 5/8/20 NHMA Local Officials workshop.

Selectman Marcussen agreed to address the cellular towers warrant article at Town Meeting. Moderator Dan Barnard provided the appropriate process that needs to be followed to move the Police Facility articles to the beginning of Town Meeting. A contractor consulted Chief Shagoury in regards to archiving social media. Selectman Marcussen believes that social media is transitory in nature and not something that needs to be kept. Karen Koch will confirm this with the NH Municipal Association. Chairman Albee shared that he spoke with Clay Gallagher regarding the unwarranted need to conduct performance reviews for per diem personnel and the need to include Mr. Gallagher more in discussions that pertain to the Transfer Station. Mr. Gallagher will be asked to provide his input for the landfill monitoring bids but not be required to attend meetings. The Selectmen previously mentioned scheduling a staff meeting for 3/23/20. They will discuss whether or not this is necessary at their 3/10/20 meeting. Other correspondence reviewed included: East Central Vermont Telecommunications District formation information; Building permit for PID 54-2-3; NHDES February 2020 Municipal EcoLink; NH Lakes February 2020 Shorelines; NHDOL Labor Law Training information; Standard Dredge and Fill Wetlands Permit Application for PID 14-1-1; PA-34s for PIDs 25-1-39, 3-1-1 & 3-1-2, 51-1-36, 59-3-6, 29-3-26, 25-1-37, 41-3-11, 44-2-23, 40-4-1-1, 25-2-22, 60-1-15, 56-1-24, 51-2-4, 51-1-9-1A, 2-3-1, 13-1-6, 51-3-8, 16-2-21, 52-3-96 & 53-1-6 & 53-1-10 & 53-1-13; various emails; various minutes and other various correspondence.

PUBLIC INPUT

The Selectmen responded to Joe Kowalski regarding Mr. Cordelli's presence at Candidates Night, line striping, tree removal, police drawings, employee healthcare discussions, and the swap shop.

NON-PUBLIC SESSION

At approximately 10:07 am, Chairman Albee moved to enter non-public session per RSA 91-A:3 II (a) to work on job performance reviews, seconded by Selectman Wood. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 10:28 am, Chairman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

ADJOURNMENT

At approximately 10:28 am, Chairman Albee moved to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted,
Karen Koch, Administrative Secretary