

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town Offices

Monday February 25, 2019

Correction in bold and italics.

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Bill Marcussen, Selectman Lloyd Wood, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Marcussen called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

19 MILE BAY BEACH PROJECT BID OPENING

None received.

PUBLIC INPUT

The Selectmen responded to Fran Laase about the 19 Mile Bay Beach project. Even though no bids were received, a contractor will be hired to do the work after Town meeting approval. In response to Mr. Laase's suggestion that a Clerk of the Works be assigned, the Selectmen shared that one of the permit requirements is that the work be verified to make sure that is in accordance with the permit terms.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 2/11/19 meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the first 2/11/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Chairman Marcussen moved to unseal these first non-public minutes, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the second 2/11/19 non-public meeting minutes as written, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve the 2/19/19 meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Due to a family emergency, FR Carroll Paving was unable to meet with the Selectmen.

Chief Shagoury gave the Police Department update. Please see attached. He gave an update regarding his meeting with the architects for the police facility study. They did a rough footage, which very close to what was proposed with the last study. He will confirm when they will return with additional information. The new officer has been doing training in house until she goes to the Academy. Chief Shagoury responded to Selectman Wood regarding the speed trailer and sign. The trailer needs a new charge controller and the sign posts need to be put in. He reached out to other chiefs in the county regarding a plowing ordinance. He confirmed that he submits a NIBRS report to the State monthly. Selectman Wood requested that Chief Shagoury provide written updates for the Selectmen when a case is settled.

SIGNATURE FILE

Selectman Albee moved to approve Shoreland and Wetlands Permits for the 19 Mile Bay Beach project, seconded by Selectman Wood with all in favor. Selectman Wood moved to approve an Ambulance Service Agreement for 2019 with Stewart's Ambulance, seconded by Selectman Albee with all in favor. Selectman Wood moved to approve Notices of

Appointment for Laurel **Podsen** as an Alternate Member and Kathleen Murphy as a Member of the Conservation Commission, seconded by Selectman Albee with all in favor. Selectman Albee moved to approve standard Veteran's Exemptions for PIDs 55-1-6-22 and 58-1-23, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a Yield Tax Levy for PID 44-2-20, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a Notice of Appointment for Gary Qua as an Alternate Member of the Planning Board, seconded by Selectman Wood with all in favor. Selectman Albee moved to approve a Notice of Lien for PID 66-1-1, seconded by Selectman Wood. Chairman Marcussen confirmed that the amount of the lien is not listed as it is an ongoing situation. Motion passed with all in favor.

SELECTMEN'S UPDATE

Selectman Wood suggested incorporating a work session for meeting with Jim Bean and Gina Lessard. No determinations were made. Chairman Marcussen confirmed for Selectman Wood that cell phone mapping with Lakes Region Planning Commission (LRPC) is ongoing and agreed to Selectman Wood contacting LRPC for a status regarding the Master Plan update. Chairman Marcussen confirmed for Selectman Wood that the procurement policy and the status of the Transfer Station swap shop are a work in progress. Selectman Wood shared concern regarding a leak in a light at the Transfer Station. Jack Parsons confirmed that it will be looked at again when it is leaking to try to better diagnose the problem. Two replacement windows have been installed at the Transfer Station (as follow up to the December sand truck incident).

Chairman Marcussen will attend the mediation session with NHEC Thursday morning.

Jack Parsons will present quotes for cleaning out the property at 107 Union Wharf Rd. at the next Selectmen's meeting.

CORRESPONDENCE

James R. St. Jean Auctioneers, Inc. confirmed that advertising for the property auction won't begin until May (after Town Meeting approval). Karen Koch will follow up with Dave Allwine of Stantec regarding his recommendations for Sanborn Head and Associates' second opinion regarding the closed landfill. The Selectmen reviewed updates on HB 709. The Selectmen reviewed a proposal letter from LRPC in regards to performing the Hazard Mitigation Plan update for Tuftonboro. (Chief Thompson put funds in his budget to accommodate for outside assistance with the Hazard Mitigation Plan if deemed necessary.) There was notification received from Families in Transition that there is a room open for any families in need. The Selectmen agreed to the revisions made to the procurement policy. This will be revisited for approval at their 3/4/19 meeting after town counsel has had time to review it. The Selectmen reviewed an estimate of timber tax revenue based on outstanding intents to cut.

The following correspondence was also reviewed: revised plans for the Wetlands and Shoreland permits for the 19 Mile Bay Beach project; building permit application for PID 14-1-17B; NHMA 2/22/19 Legislative Bulletin; NE ADA 2/21/19 Updates; Councilor Cryans 2/21/19 Report; 4/19/19 Clean Water Workshop information; HealthTrust 3/7/19 Public Hearing Notice; Wetlands Permit Application for PID 38-1-24; BET February 2019 Newsletter; 2/13/19 NewsLink; 2019 NH Water & Watershed Conference information; LES February 2019 Newsletter; NH Lakes February 2019 newsletter; NHMA 2/15/19 Legislative Bulletin; Shorelines January 2019 Newsletter; LES Webinar information; 2019 UNH T2 Road Scholar Directory; 2018 Annual Transfer Station Facility Report; thank you letter from My Breast Cancer Support; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

The Selectmen responded to Joe Kowalski about putting a new officer through the Academy without the guarantee of a commitment. Chairman Marcussen confirmed for him that the Planning Board will have a continuation of their last meeting on 3/21/19.

ADJOURNMENT

At approximately 9:58 am, Selectman Wood moved to adjourn, seconded by Selectman Albee with all in favor. Respectfully submitted, Karen Koch, Administrative Secretary

Memo

To: Selectmen
From: Chief Shagoury
Date: 02/26/18
Re: 2018 Statistics (to January 31)

Call-outs: 01/06 Accident
01/18 Assist Citizen
01/21 Alarm
01/25 Accident

Arrests: 01/02, Nicole Goodwin, 19, Tuftonboro, Theft by Unauthorized Taking
01/07, Danielle McKinnon, 40, Tuftonboro, Bench Warrant

Training: Right to Know Law for Law Enforcement, Leadership for the Future

Activity from January 1 to the end of January:

Category	2018	2019
Motor Vehicle Stops	3	0
Summons	0	0
Accidents	5	6
Arrests	2	2
Felonies	0	2
Offenses	6	5
Incidents	8	11