

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am - Town Offices

Monday, February 12, 2018

The official video of this meeting can be found on the Town of Tuftonboro's YouTube at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Wood called the Selectmen's meeting to order at 9:00 am and proceeded with the Pledge of Allegiance.

PUBLIC INPUT

None.

DEPARTMENT UPDATES

Christie Sarles gave the Library update. Please see attached. The Library had issues with their service provider previously and Ms. Sarles is still unsure that their database usage is being reported correctly. The State Interlibrary Loan service (ILL) server couldn't be repaired and a new system purchase is in the works; therefore ILL information is currently being gathered manually. The Library received a thank you for loaning snow shoes to Moose Mountain Regional Greenways First Children's Snowshoe Shuffle. This was possible thanks to the Parks and Recreation Department providing the snowshoes. Ms. Sarles shared a nice story regarding the first graders weekly field trip. The Library had their first public meeting regarding the building addition on Saturday. Library Trustees Chairman Gordon Hunt will look into a concern raised regarding wetlands. There will be two more open forums about the library expansion on 2/24/18 and 3/10/18 both at 10:00 am. The Friends of the Library will be sponsoring a Laughter is the Best Medicine Lunch on 3/3/18.

Jack Parsons gave the Building update. To date there have been 3 building permits and 44 inspections. An estimate has not been received yet by a new company that he met with regarding cleaning of the Town Offices. A \$2850 rebate was received for the new heating/air conditioning units.

Clay Gallagher gave the Transfer Station update. Please see attached. Price of commodities is still going down. He updated the Selectmen regarding an avoided cost presentation that he gave to the Budget Committee last week. 2017 avoided costs total \$33,987 and revenue totals \$101,690, for a grand total of \$135,677.

NEW BUSINESS

Moderator Dan Barnard and Budget Committee Chairman Carla Lootens were included in a conversation regarding the following petition warrant article:

Article 19 (by Petition): To see if the Town Meeting will vote to establish a Capital Reserve Fund for the purpose of purchasing or leasing vehicles and equipment for use in the Fire Department, Police Department, Code Enforcement Department, Transfer Station Department, and Highway Department, and further to appropriate the sum of \$50,000 to be deposited into said fund. The full amount (\$50,000) will come from the previously raised unused funds in the Unassigned Fund Balance and not from additional taxation in 2018. No purchase or lease utilizing these funds will be made without express approval by Warrant Article submitted by the Select Board or by Petition.

The Selectmen agreed that the idea of the warrant article is good but they have been advised not to recommend the article. The Department of Revenue Administration (DRA) informed the Town that a Capital Reserve Fund can't include lease payments. The only time that Capital Reserve Funds can be used for a lease payment is for the final payment of the lease. Therefore the Selectmen have been advised that they should not recommend the warrant article as written. This can't be amended before Town Meeting as the deadline to submit a petition warrant article has passed. However, it can be modified on the floor at Town Meeting. It was agreed to notify the petitioner of the required amendment. It was also suggested that the words "and equipment" be changed to "and equip" so there is clarification to the purpose of the funds.

Motion: Selectman Marcussen moved the petition warrant article for inclusion on the Town Warrant and also moved to recommend the petition warrant article by the Board of Selectmen, seconded by Chairman Wood for discussion. It was clarified that the Selectmen need to vote against this motion for the reasons mentioned earlier. Vote did not pass 0-3. It was clarified that the votes taken were meant to approve inclusion of the article on the warrant but the article itself is not recommended by the Selectmen.

Jim Bean gave the Highway update. Since the first of the year, his crew has been out to either plow, treat or both plow and treat the roads 26 times. They have been pushing back snow banks as needed, opening up drainage areas, picking up storm debris, hauling in sand, etc. Constant little things have come up with the Town equipment but nothing serious. There was a brief discussion regarding the Sodom Road Bridge repair, culvert study, etc. Christie Sarles thanked Jim Bean and his crew for their upkeep of the Library grounds during these winter months.

REVIEW AND APPROVAL OF MINUTES

Selectman Albee moved to approve the 2/5/18 meeting minutes as written, seconded by Selectman Marcussen with all in favor. Selectman Marcussen moved to approve the 2/5/18 non-public meeting minutes as written, seconded by Selectman Albee with all in favor.

SIGNATURE FILE

Selectman Marcussen moved to approve a notice of appointment for Robert Spurr as an alternate member to the Board of Adjustment, seconded by Selectman Albee with all in favor. Selectman Marcussen moved to approve a revised abatement recommendation for PID 65-3-7, seconded by Selectman Albee with all in favor.

SELECTMEN'S UPDATE

Selectman Marcussen shared a reminder that campaign signage shouldn't be on public property and asked Karen Koch to put a reminder up on the website. Selectman Marcussen also spoke of the proposal to put in a solar array to supply power to the Fire Station. Proceeds from the solar array can help low and moderate income electric customers in Town. Doug Smithwood and some other individuals are working on this. Anyone interested in moving this project forward is welcome. Public input was allowed. The Selectmen responded to questions from Dan Barnard and Elissa Paquette.

Selectman Albee spoke about The Town of Wolfeboro having an issue with their Rapid Infiltration System that has caused contamination to 5 acres of an adjacent Tuftonboro property. If they are unable to buy the lot to rectify the issue, they plan to take the Tuftonboro property by eminent domain. Wolfeboro is going to have a hearing in late March regarding this. Public input was allowed. The Selectmen responded to Carla Lootens and Elissa Paquette.

CORRESPONDENCE

The Selectmen revisited membership in the Coalition Communities. Members have been asked to reach out to the Ways and Means Committee in regards to HB1802. Currently a portion of the Statewide education tax goes to the State and a portion to the School district. HB1802 would take the piece that normally goes to the school and send it back to the State for redistribution. Discussion followed. Selectman Marcussen will draft a letter to send from the Board to the Ways and Means Committee.

The Board briefly discussed the new parking and docking ordinance. They will revisit this with Chief Shagoury.

The following correspondence was also reviewed: HEB Bidding Agreement; NHWWC information; NH Lakes 2/10/18; DES Target Fish Communities; NHMA Legislative bulletin 2/9/18; Councilor Kenney 2/9/18 report; culvert study maps; James R. St. Jean Auctioneers information; January Officer Hours; NEAB Conference information; Wetlands Permit Application for PID 63-1-7; Tuftonboro v. Brousseau Notice of Bench Trial; Eversource third party attachers notification; various meeting minutes; various emails and other correspondence.

PUBLIC INPUT

Dan Barnard and the Selectmen responded to Joe Kowalski in regards to unattended campaign signs at the polling place. Elissa Paquette spoke about Lakes Region Technology Center's Tech Week.

Due to concerns raised at the last Budget Committee meeting, Selectman Albee feels that it is important to find out the status of the Master Plan. Budget Committee Chairman Carla Lootens was included in the conversation.

At approximately 10:36 am, Chairman Wood moved to enter non-public session per RSA 91-A:3 II (a) to work on performance reviews, seconded by Selectman Marcussen. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes. At approximately 10:45 am, Selectman Albee moved to end the non-public session and move back into public session, seconded by Chairman Wood with all in favor.

ADJOURNMENT

At approximately 10:47 am, Selectman Marcussen moved to adjourn, seconded by Selectman Albee with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

TFL STATISTICS

[illegible]

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[illegible]

Date	Expense Action	Revenue Action	Notes	Cost SW	Cost C/D	Cost	Revenue
2-Jan-18	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
5-Jan-17	WM Comp #1 & Plastic		\$245 P/U vs \$334	XXX		XXXX	
9-Jan-18	WM Comp #2 - (single)		\$245 P/U vs \$334	XXX			
12-Jan-17	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXX		
16-Jan-18	WM Comp #2 & Plastic		\$245 P/U vs \$334	XXX		XXXX	
19-Jan-17	WM Comp #1 & C/D		\$245 P/U vs \$334	XXX	XXX		
23-Jan-18	WM Comp #2 & CD		\$245 P/U vs \$334	XXX	XXX		
24-Jan-18		OCC - \$112.50/ton	NRRA (22 TONS)				\$ 2,519.00
30-Jan-18	WM Comp #1 & CD		\$245 P/U vs \$334	XXX	XXX		

8 Solid Waste		WM (XXXX tons)	XXX			
5 C/D Containers		WM (xxxx tons)		XXX		
2 Plastic		WM (XXXX tons)			XXX	
	used oil 300 Gal	Wentworth Oil				Free
	OCC - \$112.50/ton	NRRA (22 TONS)				\$ 2,519.00
Resident Usage fees paid						\$1,462.00
Stickers fees collected						\$115.00
		Total				\$4,096.00

4,096

	Monthly Total	Prev Balance	Year to Date
Solid Waste	8 (XXXX tons)		
C&D	5 (XXXX tons)		
Plastic co-mingle	2 (XXX tons)		
Paper			
Glass			
Cardboard Bales	1 (22 tons)		
Alum Bales			
Steel Bales			
Electronics W/screen			
Electronics W/O screen			
car batteries			
Metal Freon Pump out			
Metal Scrap n			
Non-Ferrous Metal Scrap			
Non-Ferrous Metal			
Non-Ferrous Metal			
Propane			
Tires			
Used Oil	1 (300 Gallons)		
Vegetable Oil			