

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am – Town Offices

Monday January 27, 2020

Correction in bold & italics.

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

MINUTES

Present: Chairman Chip Albee, Selectman Lloyd Wood, Selectman Bill Marcussen, and Administrative Secretary Karen Koch.

CALL TO ORDER

Chairman Albee called the Selectmen's meeting to order at 9:00 am and led the pledge of allegiance.

PUBLIC INPUT

None.

MINUTES

Selectman Marcussen moved to approve the 1/13/20 meeting minutes as written, seconded by Selectman Wood with all in favor.

APPOINTMENTS

Steve Wingate updated the Selectmen regarding the warrant article for a property easement on Mirror Lake. He presented a letter of intent on behalf of the sellers and would like to have the Selectmen endorse the Budget Committee's recommendation of \$12,000 for this article, rather than the \$3000 previously approved by the Selectmen. He explained the differences between the WRE grants offered by NRCS (consultant fees not refundable) versus ARM and LCHIP funds (offer refunds for consultant fees). There was discussion regarding presentation at Town Meeting, a finalized letter of intent, and surveying. The \$12,000 investment is approximately 10% of the easement cost itself (\$120,000-\$180,000) that grant funding would cover. **Motion:** Chairman Albee moved to increase the amount of this warrant article from \$3,000 to \$12,000, seconded by Selectman Wood with all in favor.

Separately, Selectman Wood spoke with Mr. Wingate regarding Ray Everest's involvement with the Conservation Commission's Facebook page.

Tyler Phillips of Horizons Engineering presented his report regarding reconstruction of Union Wharf. The Department of Environmental Services (DES) seems to appreciate Horizons effort to accomplish the project with the least amount of environmental impact and approved option 3 which essentially allows all options presented by Horizons. Mr. Phillips received a call after the report was published that DES is not going to require a Grant in Write or mitigation for any of the proposed options.

Mr. Phillips shared that initially minor repairs to the Wharf were considered but he no longer supports this solution. He proposed three options that were more comparable in functionality and longevity (Full Rebuild \$310,000; Soldier Pile Wall \$245,000-6 weeks for completion; and a Sheet Pile Wall \$210,000/\$230,000 with a timber façade-3 weeks for completion without aesthetics). After discussion it was agreed that extending the sheet piles out would be a good option for appearance sake and that additional aesthetics weren't necessary. Mr. Phillips will obtain a price for extending the sheet piles. This led to discussion regarding inclusion of dredging on the right hand side at the same time that wharf repairs are done. Chairman Albee feels that it would be beneficial to still obtain a grant in write even though it is not being required for this project. Insulation of a canopy, per the Fire Department's request, will be included with

the permitting as well. Mr. Phillips will see if there is a savings to incorporate Lake Road Wharf. Mr. Phillips responded to Fran Laase that he would expect this project to be scheduled to take place in Spring or late Fall. The launch would be closed during construction. The Selectmen encumbered funds from 2019 for Horizons Engineering's design and permitting work to be done in 2020 but not the permitting application fees. Mr. Phillips will research the application fees for the Union Wharf project (including extending the repair to cover the existing concrete portion of the Wharf) and for dredging on the north side of the Wharf and report back to the Selectmen. Although the project itself will not be on the 2020 warrant, the Selectmen will decide whether or not it's necessary to put an article on the warrant for the application fees.

Chief Thompson gave the Fire Department update. Please see attached. The Tuftonboro Firefighters Association will purchase new jaws of life for the Department (cost of \$32,710). This gift would need to be accepted by the Town. Selectman Marcussen moved to schedule a public hearing to accept this gift, seconded by Selectman Wood with all in favor.

Verizon Wireless would like to move forward with installation of a tower at the Central Fire Station. This would improve cellular coverage and give the Fire Station a place to put the County's radio communications equipment instead of on their low height tower. Chairman Albee would like a more comprehensive overview of how this tower would improve coverage before the Board approves this installation. Chief Thompson will have Mr. Yee meet with the Selectmen again.

Chief Shagoury gave the Police Department update. Please see attached. Calls for service were added to the summary. This number includes all offices, not just Tuftonboro. The Department has spent most of their investigation budget and has over 80 hours into an investigation for car break-ins that occurred in January. Due to this, the investigation budget line is expected to be overspent in 2020. There was discussion regarding the Budget Committee's conflicting views to the new cruiser warrant article and keeping the old cruiser as a spare. Selectman Wood requested September, October and December officer hours as well as outstanding job performance reviews. The Selectmen will schedule a non-public on 2/3/20 to discuss the completion of Officer Gillis' probation period.

Dennis Zilembo gave the Parks and Recreation Department update. Snowshoes are available at the Library for public use. Tuftonboro has combined with Ossipee and Wolfeboro to do basketball clinics at Kingswood. A Valentine's Day Event will take place on 2/8/20 at the Town Offices from 10:00 am-12:00 pm. A paint class with Doodlin Di will be held 3/4/20 at the Town House at 6:00 pm. A CPR Class will be held 4/7/20 at 6:00 pm at the Fire Station. More information is to come in regards to bringing NFL Flag Football to this area. Summer concert contracts are in progress. There is an Old Home Days Meeting on 1/29/20 at 6:30 pm at the Town Offices. New people are welcome. The Easter Egg event will be held on 4/11/20. The Parks and Recreation Commission sponsored \$1000 towards the school's children's ski program. Unfortunately Meredith Village Savings Bank denied their sponsorship request for a gaga pit and lower basketball hoops. He has had a lot of interest for lifeguarding and the swim program from Kingswood students.

4195 CEMETERIES

The Town's liability insurance company paid the Town \$2111.00 in 2019 to repair damages to the French Cemetery that occurred last fall. However the repairs won't be done until 2020. Since the Town received the reimbursement in 2019 and can only expend the money in 2020, the auditors suggested increasing the Cemetery budget by \$2111.00. The Budget Committee voted in favor of this increase at their 1/21/2020 meeting. The Selectmen didn't add this increase to their suggested budget.

SIGNATURE FILE

Selectman Marcussen moved to approve a 2020 contract for Animal Shelter Service with the Lakes Region Humane Society, seconded by Selectman Wood with all in favor. Selectman Marcussen moved to approve 2020 Initial Boundary Validation Program from the US Census Bureau, seconded by Selectman Wood with all in favor.

SELECTMEN'S UPDATE

The Board agreed to Selectman Wood's request for permission to ask the Lakes Region Planning Commission the status of the Master Plan when he attends the 2/5/20 TAC meeting. Chairman Albee gave an update on the Budget Committee meeting last week. There is no agreement within the Committee as far as what needs to be done with regard to next year's healthcare budget. Some are concerned with the overall budget number. Others are concerned with requiring employee contribution.

CORRESPONDENCE

The next Carroll County Broadband Meeting will be 2/13/20 at 10:00 am at the Mt. Washington Valley Economic Council. The Selectmen reviewed a letter from the State of NH stating that there will be a requirement in the near future to provide an electronic ballot for disabled voters at Town elections. Alba Architects will discuss the Police Facility project at the 2/11/20 meeting at the Town House. The estimate for repair of the school generator was less than anticipated (\$9,950 versus \$15,000). After discussion regarding the snowmobile crossing permit for 19 Mile Bay, it was agreed to invite the Snowmobile Association to meet with the Selectmen in April to discuss snowmobiles traveling down Old Rt. 109. Normandeau Associates will present their 19 Mile Brook baseline study at the 2/3/20 meeting at the Fire Station. The Selectmen had no changes to the CDBG application for North Country Village.

Other correspondence reviewed included: BET January 2020 Course Calendar; The Collins Center Report; Standard Dredge and Fill Wetlands Permit Application for PID 38-1-244; NHMBB 2020 Series A Bond Sale Results; LRPC 1/21/20 PaintCare Webinar information; Flood Lines Winter 2020 newsletter; NHMA 1/15/20 NewsLink; Short Term Rentals proposed bill; NHMA 1/10/20, 1/17/20 and 1/24/20 Legislative Bulletins; Watermark Marine Construction letter regarding PID 38-1-244; Councilor Cryans 1/9/20 and 1/23/20 Reports; ZBA Notice of Decision for Carleton; Primex Training information; NH Lakes 1/17/20 Advocacy Alert; Councilor Cryans 2019 Year End Report; UNH T2 Weekly Updates; Building Permits for PIDs 58-1-13, 37-1-16, 63-1-7 and 40-3-39; NH HB 1494 information; NH DHHS Novel Coronavirus Health Alert; ADA 1/21/20 updates; NH Lakes Lakeside Winter 2020 newsletter; LRPC 2/6/20 Roundtable meeting information; various emails; various minutes and other various correspondence.

2020 WARRANT ARTICLES

Article 11: SCBA Equipment

Motion: Chairman Albee moved to change this article to read as follows: *"To see if the Town will vote to raise and appropriate the sum of Twenty-Seven Thousand Dollars (\$27,000.00) to be added to the previously established Fire/Rescue Department SCBA (Self Contained Breathing Apparatus) Equipment Capital Reserve Fund."*

(This motion removes the language that states that funding will come from the unassigned fund balance.) Seconded by Selectman Marcussen for discussion. Selectman Wood shared that he won't vote for the **article if the language regarding the fund balance was removed**. This led to further discussion. Vote passed 2-1 Selectman Wood against.

Article 19: 19 Mile Brook

Chairman Albee revisited this article to change the wording. Selectman Marcussen moved to change this article to read: *"To see if the Town will vote to establish a 19 Mile Brook Expendable Trust Fund per RSA 31:19-a, for the purpose of monitoring water quality in the 19 Mile Brook Watershed with its terminus at 19 Mile Bay and to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to put in the fund; further to name the Board of Selectmen as agents to expend from said fund."* Seconded by Selectman Wood with all in favor.

Article 22 (by petition): Willand Road Reclassification

The Selectman discussed moving this article up in the sequence on the warrant per Guy Pike's suggestion. No decisions were made as far as article placement at this meeting. Other topics of discussion included Selectman Wood's suggestion to bring Willand Road and Federal Corner Road up to standard over a long period of time, the Selectmen creating their own article and adding language that requires bringing the road up to specification, some of Mr. Bean's concerns with town maintenance of Willand Road, as well as the possibility of allowing interested property owners to invest in the road in order for the Town to reclassify more length of the road. The Board agreed to see if the petitioned warrant article can be withdrawn by the petitioner (so as to not cause conflicting votes on two separate articles at Town Meeting) before any further decisions are made.

NON-PUBLIC SESSION

At approximately 11:27 am, Chairman Albee moved to enter non-public session per RSA 91-A:3 II (I) legal correspondence, seconded by Selectman Wood. Roll call vote: Albee – Yes; Wood – Yes; Marcussen – Yes. At approximately 11:38 am, Chairman Albee moved to end the non-public session and move back into public session, seconded by Selectman Marcussen with all in favor. Selectman Wood moved to seal these non-public minutes, seconded by Selectman Marcussen with all in favor.

ADJOURNMENT

At approximately 11:38 am, Chairman Albee moved to adjourn, seconded by Selectman Wood with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary

SELECTMENS MEETING

January 27,2020

2020

FIRE CALLS	13	GAS FURNACE INSPECTIONS	3
EMS CALLS	20	OIL BURNER INSPECTIONS	2
SERVICE CALLS	3	WOOD PELLET STOVE INSPECTIONS	0
SPD	1	LIFE SAFETY	2
TOTAL	37		7

2019

FIRE CALLS	205	GAS FURNACE INSPECTIONS	40
EMS CALLS	289	OIL BURNER INSPECTIONS	10
SERVICE CALLS	58	WOOD PELLET STOVE INSPECTIONS	5
SPD	22	LIFE SAFETY	28
TOTAL	574		83

The department is off to a busy start to the year. The departments ambulance is back in service from the paint warranty work, it arrived back at the station on 12/24/2019.

ENE systems of NH figured out what the issue was with furnace 2 at the central station. It ended up being a low water cutout and temperature sensor. The company diagnosed the problem when they were at the station doing the winter pm on the furnace control system.

The repair for the replacement of the two sensors will be \$1,350.00.

The diagnosis and repair of the EMD 75KWD generator was finally estimated at \$9,950.00 at Milton Cat in Londonderry NH the fuel pump failed the cranking and load delivery test unfortunately it is not a simple removal and replace type fuel pump. After tear down it was found the fuel pump rotor head has failed and taken out the housing internally. It is tied into the governor and has to be calibrated; the parts for the overhaul will be coming from the UK and will take about 2 weeks from January 15th. This is less then the initial estimate of \$15,000.00

This year the fire fighter's association is seeking to upgrade the department's extrication tools and some of its hydraulic equipment. Vehicle manufactures continue to focus on efforts to keep occupants safe and inside the vehicle after accidents. This presents an ever-increasing challenge for firefighters to gain access inside and provide care for trapped occupants. The high tensile strength of automotive metals resists the forces of our traditional equipment. New technologies have improved blade designs specifically for modern vehicle construction including high tensile steel.

As many power tools become cordless so will many of our tools. These cordless tools are a giant step in safety and responsiveness at an accident scene, boosting the effectiveness of crews performing time sensitive rescue techniques cordless tools greatly reduce setup time so crews can get to work faster than ever. They also remove a significant trip hazard especially at night and reduce the amount of equipment firefighters need to carry on scene. Cordless tools can also be utilized in some places that some traditional gas powered equipment can't.

During some of our current training and testing of our hydraulic jaws of life it was found that we could not cut some of the posts on cars currently on the road. Such as a 2005 Subaru forester B post.

Met with Charlotte Allen on 01/06/2020 at Central station she advised that she was traveling to Barry Ennis' on the evening of 12/09/19 by way of Mountain Road to Durgin Road.

She advised that she had an automotive bolt go through a tire on her 2016 Honda CVR.

Her thought was that she picked up the bolt from the accident scene that occurred at 10:38 am on 12/08/19.

It was explained to Ms. Allen that the fire department swept up any visible debris from the accident scene.

Memo

To: Selectmen
From: Chief Shagoury
Date: 01/27/2020
Re: Activity for 2019

Court: 12/11, 12/26

Arrest: 12/05 James Fennelly, 56, Tuftonboro, Stalking
12/08 Jacob Crandall, 20, Tuftonboro, Unlawful Possession of Alcohol
12/23 16 year old male from Ossipee, Operating without a License
12/27 Ryan Horne, 18, Tuftonboro, warrant for another agency
12/29 Alec Perkoski, 19, Parsonfield, ME, Criminal Trespass
12/29 Benjamin Foster, 22, Gorham, ME, Criminal Trespass

Training: CPR/AED, Narcan for 1st Responders, Taser, Use of Force, Field Training Officer, PBT Instructor

Activity from January 1 to end of December:

Category	2018	2019
Motor Vehicle Stops	109	275
Summons	6	21
Accidents	43	37
Arrests	14	31
Felonies	22	25
Offenses	127	135
Incidents	157	197
Calls for Service	5053	6012

IBR (incident based reporting) offense categories for 2019

Fondling	1
Aggravated Assault	1
Simple Assault	8
Intimidation	3
Burglary	6
Theft from a Building	3
All Other Larceny	5
Motor Vehicle Theft	1
False Pretenses/Swindle/Confidence	3
Credit Card/ Automatic Teller Fraud	1
Identity Theft	8
Hacking/Computer Invasion	1
Destruction/Damage/Vandalism	9
Disorderly Conduct	2
Driving Under the Influence	5
Drunkenness	3
Liquor Law Violations	3
Trespass of Real Property	14
All Other Offenses	41
Traffic, Town Bylaw Offenses	17
Total	135