

**TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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**Selectmen's Meeting Minutes
9:00 am – Tuftonboro Town House**

Monday, April 9, 2021

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Selectman Bill Marcussen, Selectman Chip Albee, Selectman Guy Pike and Administrative Secretary Cathy Pounder.

CALL TO ORDER

Selectman Marcussen called the Selectmen's meeting to order at approximately 9:00 am and lead the pledge of allegiance.

PUBLIC INPUT

None

APPOINTMENTS

The Selectmen met with Jennifer Coulter, Town Clerk, and the Town Moderator Dan Barnard to discuss the Town Meeting on May 15th, 2021. They reviewed the following:

Notes for Town Meeting Discussion – tent or in the gym?

Executive Order #63 requires face coverings for scheduled gatherings of 100 people or more if they can't socially distance by 6 feet.

Executive Order #74 requiring masks currently extended until April 16, 2021.

NHMA Guidance on Town Meeting –

Considering the extension of Emergency Order #74, can an in-person town meeting or deliberative session have seating that is spaced less than 6 feet apart provided everyone in the "public space" is wearing a mask or cloth face covering? Emergency Order #74 requires face coverings to be worn if persons are not at least 6-feet apart. We recommend that towns follow all available CDC and DHHS guidance related to preventing the spread of Covid-19. Can we require that all persons attending an in-person annual meeting wear a mask or cloth face covering? The moderator has authority to manage the meeting place and may choose to require all those attending the meeting to wear a face covering or mask. This was confirmed in a memorandum issued by the Secretary of State and Attorney General on August 19, 2020. However, voters who refuse to wear a mask or cloth face covering must still be accommodated. This may require that non-masked voters be placed in a separate room to allow them to participate in the meeting.

Attendance for the past town meetings

- 2020 – 142 – start of pandemic
- 2019 – 303 – library passed
- 2018 – 254
- 2017 – 121
- 2016 – 301
- 2015 – 536 – library failed

- 2014 - 411 - moved to Saturday due to weather – library
- 2013 – 162
- 2012 – 397 – fire station passed
- 2011 – 375 – fire station failed, continued to Saturday – 622 votes

Requested quotes for tents,

- **Lakes Region Tent** - Concord
 - provided a quote for a tent with 400 seats (groups of 2 chairs, 3 feet apart) – 60 x 120 with a 24’ center pole – cost of \$6,025.
 - 400 chairs, additional charge of \$700
 - Without social distancing, 400 chairs could fit under a smaller tent 40’ x 80’ for a cost of \$2,200, plus delivery & pick up of \$250 and a damage waiver of \$275 – estimate of \$2,725.
- **Tents Are Us** – Center Conway
 - provided a quote for a tent 40’ x 80’ for a cost of \$1,100, plus delivery of \$160 – total of \$1,700.
 - 400 chairs would be \$800, we would need to fold and stack for pick up.
 - Other tent options quoted – up to 60’ x 90’ for \$1,700, plus delivery.
- Showcase Events – does not have availability.
- Taylor Rental Belmont – does not have availability.

Tuftonboro Central School

- Confirmed that they could set up the chairs and tables in tent, as they do in the gym.
- Would need to verify what equipment needs we would have to run power, etc. out to field.

There is \$4000.00 left from a grant Ms. Coulter applied for, that can assist with the payment.

Selectman Albee made a motion to hire Tents Are Us to provide the 60’ x 90’ tent, 400 chairs delivered and set up for the total price of \$2660. Selectman Pike seconded the motion. Motion carried 3-0.

The Selectmen met with Dennis Zilembo, Parks and Recreation Director, for an update. Mr. Zilembo was please to announce they have received two donations to the concert series of \$1000.00 each from Lovering Tree and Maxfield Realty Trust. A new and larger sand box will be put in up at the central school. Mr. Zilembo met with Jim and Kerry on the mooring application at the beach to take measurements for the application requirements. He will be meeting with Rochester Parks and Rec to review their process of swim lessons without WSI. They started building the cornhole boxes for the league. There is maintenance needed at the playground and the beaches, there are potholes, a rain garden has been runover and stumps damaged. A paint class is scheduled for April 22nd and Old Homes Day volunteer meeting will be on April 27th at 6:30pm.

The Selectmen met with Tyler Phillips to discuss the best approach towards the Union Wharf project. Mr. Phillips compared the cost to do the repair and as one project and to split the project into 2 different projects. Mobilization will be the largest additional expense. Taking into consideration mobilization at \$14,000.00, earthwork \$5000.00 and separate permitting \$5000.00, the difference between doing the project as one and separating it is around \$25,000.00. The discussion led to the Selectmen having Mr. Phillips apply for the permits and if it is denied appeal to the Governor Counsel to make the decision. The group would than see the separation of the projects is an impact on the community by losing a source of access, twice, along with public safety issues, not to mention the added cost. The total cost as one project is \$220,000.00, to separate it would be around \$245,000.00.

MINUTES

Selectman Albee made a motion to approve the 4.5.2021 BOS minutes as presented. Selectman Pike seconded. Motion carried 3-0.

Selectman Pike made a motion to approve the 4.5.2021 nonpublic minutes as presented. Selectman Albee seconded. Motion carried 3-0.

SIGNATURE FILE

Yield Tax Levy 16-2-16 OP # 20-455-14T – second page not signed at last meeting.

Selectman Albee made a motion to sign two Intents to Excavate 21-001-06E Tax Map 32-2-4 and 21-001-07E Tax Map 3-1-24. Selectmen Pike seconded. Motion carried 3-0.

Selectman Albee made a motion to sign a Forestry Plan as part of a Current Use Application for Tax Map 71-2-10 & 71-2-11. Selectman Pike seconded. Motion carried 3-0.

Selectman Albee made a motion to have the Chairman sign the Cobra Premium Relief. Selectman Pike seconded. Motion carried 3-0.

Selectman Albee made a motion to sign abatements for 3 properties owned by the Mary C. Williams Rev. Trust 52-3-34, 52-3-43 & 52-3-82. Selectman Pike seconded the motion. Motion carried 3-0. This abatement was recommended by the Town's Assessor.

ACTION ITEMS

None

Chris Ruel reported someone dumping trash at the Transfer Station while it was closed on Easter Sunday. The trash was spread all over the property and into the wood line. He was able to retrieve a credit card receipt and all information collected was forwarded to the Police Department for their follow up.

The Selectmen discussed the USDA updated plans from the architect and would like Cathy to get a timeline from both him and Cobb Hill. The Selectmen would like final numbers by May 10th.

Chief Thompson reported the engine in Engine 4 had failed. It has been sent to New England Detroit Diesel, in Portland Maine, for an estimate of the repair.

CORRESPONDENCE

Verizon Wireless Requesting to have equipment moved at the Highway Dept. – sent to Jim Bean, Road Agent

Wetlands Permit – 52-3-59 – 29 Mirror Lake Drive

DRA- Action Report – Assessing Follow up visits.

2020 DRA Ratio Study Summary Report

Tuftonboro Free Library Report

SELECTMEN'S UPDATE

The Selectmen requested Cathy have Thomas Wood, a pilot interested in having access to 19 Mile Bay for his plane to shop at the store. Selectman Marcussen does not believe it is a commercial activity or to offer rides to the public.

Selectman Albee went through the SEALED non-public minutes and separated the ones he feels should be UNSEALED and the ones that should continue to be sealed. The other Selectmen will do the same and they will then meet, discuss their choices and vote to UNSEALED the minutes if possible.

Selectman Pike commented that the updates given by department heads is working. He was questioned on the missing fire truck and he was able to answer from the update Chief Thompson presented to the Selectmen. He feels the system is working.

PUBLIC INPUT

Mr. Kowalski is in the opinion that the Town should not have special accommodations for residents that want to attend Town meeting without a mask. The Selectmen informed him that the Town can not deny a resident the right to vote and to keep all residents safe, accommodations must be made for the persons not wearing a mask. Mr. Kowalski asked if Davis field had electrical outlets, Davis field does. Mr. Kowalski also commented if the Transfer Station would get cameras with a recorder, it would assist with the issue of trash being dumped or left at the TS when they are closed.

NON-PUBLIC

At approximately 10:34 am, Selectman Albee made a motion to enter a non-public session per RSA 91-A: 3 II (b) personnel. Selectman Pike seconded the motion. Roll call vote: Marcussen – Yes; Albee – Yes; Pike - Yes.

At approximately 10:52 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Pike seconded the motion. Motion carried 3-0. Selectman Albee made a motion to seal the 4/9/2021 non-public minutes. Selectman Pike seconded the motion. Motion carried 3-0.

ADJOURNMENT

At approximately 10:53 am, Selectman Pike made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,
Cathy Pounder
Administrative Secretary