

**TOWN OF TUFTONBORO  
BOARD OF SELECTMEN  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539 Fax: (603) 569-4328  
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**Selectmen's Meeting Minutes  
9:00 am – Tuftonboro Town House**

**Monday, December 7, 2020**

The official video of this meeting can be found on the Town of Tuftonboro's YouTube channel at:  
<https://www.youtube.com/channel/UCCUmJqZvFTS23RMEFSDQzmw>.

Present: Chairman Lloyd Wood, Selectman Bill Marcussen, Selectman Chip Albee and Administrative Secretary Cathy Pounder

**CALL TO ORDER**

Selectman Marcussen called the Selectmen's meeting to order at 9:00 am and lead the pledge of allegiance.

**PUBLIC HEARING PER RSA 41:11**

Selectman Marcussen opened the Public Hearing for the Adoption of Comprehensive Public Right-of-Way Regulations with an explanation of the policy's purpose. Selectman Marcussen asked for public comment. After no public comments, Selectman Marcussen closed the public hearing. Selectman Albee made a motion to adopt the Town of Tuftonboro Regulations for Excavations in and Management of Towns Streets and Public Rights-of-Ways. Chairman Wood seconded. Motion carried 3-0.

**PUBLIC INPUT**

None

**MINUTES**

Selectman Albee made a motion to approve the BOS 11/23/2020 minutes as corrected. Chairman Wood seconded. Motion carried 3-0.

Selectman Albee made a motion to approve the BOS Sealed Non-Public 11/23/2020 Minutes as presented. Chairman Wood seconded. Motion carried 3-0.

**APPOINTMENTS**

Steve Wingate and Steve Scapicchio of the Conservation Commission met with Selectmen to review the 19 Mile Brook Plan and the Mt. Pleasant easement. The discussion included that the Mt. Pleasant Easement be reviewed by Town Counsel before the closing in January. This is between a certified land trust and governmental agency which means the chance of litigation issues is rare making the process a more streamline version. Tuftonboro holds the easement, Lakes Region Conservation Trust manages the easement but Tuftonboro has the right of enforcement which gives us the right to question if the easement is being managed per the easement document. Selectman Marcussen made a motion to support the Mt. Pleasant easement pending legal review, Chairman Wood seconded. Selectman Albee abstained due to conflict of interest. Motion carried 2-0.

The 19 Mile Brook Monitoring Plan was discussed. The Conservation Commission believes it will be done soon. Selectman Albee made a motion to approve the 19 Mile Brook Management Plan. Chairman Wood seconded. Motion carried 3-0.

The Cheney property was discussed. The Conservation Commission feel the owners of the Cheney property are great stewards of the land. Construction crews started jacking up the barn at the Cheney property to have the underneath repaired.

**SIGNATURE FILE**

Intent to Cut – Hersey - Selectman Albee made a motion to sign the Intent to Cut, Operation 20-455-09, map 30-3-9 & 43-3-4. Chairman Wood Seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the Wage Compensation form for Jane Lemire. Chairman Wood seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the Wage Compensation form for Lisa Herder. Chairman Wood seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the Wage Compensation forms for the Fire Department. Chairman Wood seconded. Motion carried 3-0.

Selectman Albee made a motion to sign the agreement for Joia R. Hughes to perform Grant writing services for the Town of Tuftonboro. Chairman Wood seconded. Motion carried 3-0.

### **ACTION ITEMS**

The Selectmen reviewed the 4152 budget again due to an input error. Selectman Albee made a motion to approve Budget 4152 – Revaluation of Property at \$46,980. Chairman Wood seconded the motion. Motion carried 3-0.

Budget 4153 Legal was reviewed by the Selectmen. Selectman Marcussen asked Conservation Commission Chairman Steve Wingate his thoughts on the Conservation legal line. After discussion of court cases and other department legal needs, Selectman Albee suggested the Town's legal line be reduced by \$4,000 from last year's budgeted amount. Selectman Albee moved to approve the 4153 Legal Budget at \$63,850. Chairman Wood seconded. Motion carried 3-0.

The Selectmen reviewed Budget 4155 Personnel; Medicare was omitted by mistake at the Selectmen's original vote (correct numbers were presented to the Budget committee). Selectman Albee made a motion to approve Budget 4155 Personnel at the corrected number of \$633,044. Chairman Wood seconded. Motion carried 3-0.

The Selectmen reviewed Budget 4313 Docks and Bridges and after discussing getting input from Tyler Phillip and Jim Bean decided to table this budget.

Selectman Marcussen opened 7 bids for IT services. The Selectmen will review the bids during the week and vote on a company at their December 14<sup>th</sup> meeting. The following are the companies that submitted bids in no particular order: VC3, Cybertron Tech., RMON Networks, ANS Networks, Maestro Tech., Lakes Region Computer, Stellar Networks.

### **CORRESPONDENCE**

Wetlands and Non-site Specific Permit 2020-02791 256 GWH

DES Letter referencing NHDES file # 2020-02930

Letter to Ms. LaPlume referencing DES File # 2020-02968

Town of Wolfeboro Planning Board Notice to Abutters

Certificate of Completion – Abbi Gillis – 3 day course Patrol Skill Build 1

Carroll County Commissioners Proposed 2021 Budget

Sansoucy's response to Eversource's revised PA 81 & PA 84-E's for House Bill 700 Valuations

NH DHHS Health Alert COVID 19

Governor Sununu's Emergency Order #74

LRPC 11/30/2020 reminder

Primex Guidance on Employee Travel and Return to Work Issues

Primex Covid-19 Alert for Police, Fire/EMS, (I forward this to both Police and Fire)

Jeff Hayes – LRPC Grant for Tuftonboro and Wolfeboro - \$35,000 grant awarded through EPA – email and Salmon Press Article

Newslink – NH Municipal Association

Jane Ferrini – Meetings being scheduled every Monday at 11:00 am for Former Donor Towns

State of NH Executive Council – Constant Calendar Agenda

NH DHHS Health Alert

NH Lakes Webinar Series

HealthTrust Memo on Remote Operation

### **SELECTMEN'S UPDATE**

Chairman Wood mentioned it was Pearl Harbor Day and thanked all the veterans for their service. Chairman Wood stated the Tuftonboro Fire had a busy week with a structure fire, an untimely death and motor vehicle accident to name a few. Chairman Wood brought to the Board's attention that the cement ramp at 19 Mile Bay needs attention. Selectman Albee will address this with Tyler Phillips.

Selectman Albee attended the Budget Committee meeting last Tuesday. The overall budget is remaining with a consistent 2-2% change as in past years.

Selectman Marcussen attended the Planning Board which was also the Wolfeboro RIB Hearing. They received the answers to specific questions requested at the last meeting.

A different consultant will be hired to complete the Masterplan. The cost will be the \$8,000 to \$10,000 range. The PB has monies to encumber towards the cost.

There are 2 ordinance changes being brought forward at Town Meeting from the PB.

The Selectmen reviewed Cathy's updates. Chief Shagoury is down 2 officers due to COVID exposure rules.

### **PUBLIC INPUT**

None

### **NON-PUBLIC**

At approximately 11:03, Selectman Marcussen made a motion to enter into a non-public session per RSA 91-A: 3 II (a) Personnel. Selectman Albee seconded the motion. Roll call vote: Wood – Yes; Marcussen – Yes; Albee – Yes.

At approximately 11:21 am, Selectman Albee made a motion to exit the non-public session and reconvene public session. Selectman Marcussen seconded the motion. Motion carried 3-0. Chairman Wood made a motion to seal the non-public minutes. Selectman Marcussen seconded. Motion carried 3-0.

### **ADJOURNMENT**

At approximately 11:21am, Selectman Marcussen made a motion to adjourn, seconded by Selectman Albee. Motion carried 3-0.

Respectfully submitted,  
Cathy Pounder  
Administrative Secretary