

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
9:00 am - Town House

Tuesday, March 8, 2016

MINUTES

Present: Chairman Daniel J. Duffy, Selectman Carolyn Sundquist, Selectman Lloyd Wood, and Administrative Secretary Karen Koch

Chairman Duffy called the meeting to order at 9:00 a.m. and proceeded with the Pledge of Allegiance.

REVIEW & APPROVAL OF MINUTES:

Selectman Sundquist made a motion to approve the minutes of 02/22/16 with corrections. Chairman Duffy seconded. A unanimous vote was taken.

DEPARTMENT UPDATES:

In Jack Parsons's absence, Karen Koch presented the Building Department update. Year to date there have been 7 building permits, 2 new homes and 70 inspections.

Jim Bean, Road Agent, was absent and therefore not able to present the Highway Department update.

Clay Gallagher, Transfer Station Supervisor, presented the Transfer Station update. He provided copies of an expense and cost summary report. He spoke about weight discrepancies with waste management providers. He also commented that the **NRRA** shared that Schnitzer is closing 5 or 6 of its yards as commodity prices are down; although this shouldn't affect the Town of Tuftonboro. He commented that commodities prices are down in general.

Selectman Wood stated that in the last two months, the transfer station avoided \$26,470 in costs. This does not include revenues that the transfer station generates. Auditors stated in the 5 years that Clay has been with the Town of Tuftonboro the transfer station has avoided \$401,000 in costs. Selectman Wood also complimented the transfer station team as a whole for their safety practices.

Librarian Christie Sarles presented the Library update. She provided copies of a circulation summary report and reviewed some of the details of the report. She spoke of the introduction of transparent language online, a gift from the friends of the library, which teaches more than 99 languages. As the new telescope is being built, the library has been adding to their astronomy collections to coincide with the anticipated use of the telescope. There were multiple meeting room uses last month. The Lakes Region Photography Club exhibit is up now. Librarian Sarles encourages people to come and see it. Lastly, she spoke of the library's driveway conditions and noted that when she spoke with Jack Parsons regarding it he suggested that a new driveway is something to look at soon.

APPOINTMENTS:

Mary Ann Murray read a written response to Chris Sawyer's Feb 29, 2016 letter to her. (Sawyer's letter was also in the March 3, 2016 issue of the Granite State News.) Joan Theve also responded to Ms. Sawyer's letter. Both women stated that they did not attend the past Selectmen's meeting on behalf of the Library Trustees. They were just there as citizens of Tuftonboro.

SIGNATURE FILE:

The Selectmen reviewed items for signature. Last meeting the Selectmen approved the appointment of Stephen Wingate to Lakes Region Planning Commission. They signed the appointment papers at this meeting.

Selectman Sundquist made a motion to approve the appointments of Mitchell Tufts and Priscilla Keaton to the Recycling Committee. Chairman Duffy seconded. Vote unanimous.

Selectman Sundquist made a motion to sign the title for the 2008 Chevy Impala to transfer ownership. Chairman Duffy seconded. Vote unanimous.

The following items were also signed: Notice of Lien for Lot Number 55-1-6-44, GWRSD Student Residency Letter, and a Yield Tax Warrant for Op: 15-455-22-T.

Selectman Sundquist made a motion to approve the revised Right of Burial for Trider-Gorman. Chairman Duffy seconded. Vote unanimous.

NEW BUSINESS:

The Lakes Region Tourism Association Membership request was tabled. Selectman Sundquist is not sure what benefit we would receive from it as we are not a tourism area. Selectman Wood opposed for budgetary reasons as this item was not planned for.

Submissions to the Tuftonboro Times – Spring Edition has an April 1, 2016 submission deadline. Selectman Sundquist offered to do this in the event that Bill Marcussen does not want to (assuming that he will be elected as a member of the Board of Selectmen).

Selectman Sundquist made a motion to approve the request for tax penalty reimbursement for \$107.99 for Doug Hamel Map 37 Lot 1-22 & 1-23. Selectman Wood seconded. Vote unanimous.

Selectman Sundquist made a motion to approve the request for tax penalty reimbursement for \$17.28 to Roger Trudell for Map 40 Lot 5, 9-2. Selectman Wood seconded. Vote unanimous.

Selectman Sundquist made a motion to approve participation in a questionnaire for the Town of New London, NH Benchmark Total Compensation Survey. Selectman Wood seconded. Vote unanimous.

It was approved to post a link to Onlinecolleges.net on the Board of Selectmen website.

CONTINUED BUSINESS:

Selectman Sundquist made a motion to approve the fees schedule for the Request for Access to Governmental Records-Policy & Procedures. Chairman Duffy seconded. Vote unanimous.

SELECTMEN'S UPDATE:

Selectman Sundquist stated that the auditors told her that the balance from the Central Fire Station Project not spent was \$37,941.23. We can use this for offsetting this year's bill or put it towards the appropriation for next year's bill. The Selectmen agreed to reserve a decision until after tomorrow's town meeting.

Selectman Sundquist attended the Parks and Recreation meeting last Thursday. She shared that the Easter Egg Hunt is scheduled for 3/26 at 1pm at Davis Field. Also at the meeting, there was mention to simplify the 19 Mile Town Beach sign to include the most important points only, in hopes that the public will be more likely to read it.

Selectman Sundquist expressed a Right to Know concern. Last week she requested to see the surveys for the Master Plan and was told by Planning Board Chairman, Chris Sawyer, that they were at her home and will be available for all to see once the Planning Board has completed their work. Selectman Sundquist stated that after a few days reflection, she approached **counsel** in regards to her concern of a Right to Know Law violation. **Counsel** confirmed that the Right to Know Law was violated twice. **Counsel** confirmed that records should not be removed from business premises of the town as they are official records and that every citizen, during the regular or business hours of all public bodies or agencies, has the right to inspect all governmental records.

Ms. Sawyer responded to this concern stating that the surveys will be returned back. She also commented that she also spoke with authorities about the surveys. Her understanding is that the surveys should not be reviewed by anyone other than the Planning Board until after the survey results are complete. Selectman Sundquist and Chairman Duffy expressed their concern that since the surveys have left the Town Offices citizens may question the results of the survey.

Selectman Wood shared that there will be a spaghetti dinner on March 9, 2016 at 5:30 p.m. before the Town Meeting. He also noted that four job performance reviews need to be done in March. Selectman Sundquist shared that she has one of the performance reviews ready for review.

Chairman Duffy noted that he has a letter to discuss in non-public.

Chairman Duffy asked News Reporter, Elissa Paquette, to put a correction in the paper. He clarified that Fenton Varney has a permit problem and it does not have anything to do with the town. It has to do with the state.

Selectman Sundquist read the response letter from the Northern New England District of the US Post Office regarding the request to move the postage meter from the Melvin Village Post Office to the Center Tuftonboro Central Processing Unit. The letter explained that revenues are always tied back to a Post Office, not a CPU. Therefore there would not be a benefit to the Tuftonboro General Store if the meter was moved to their location, as their revenues would go to the Wolfeboro Post Office. Selectman Sundquist thinks that the town of Tuftonboro would benefit from having the town revenue go to a Tuftonboro post office.

CORRESPONDENCE:

The following correspondence was reviewed: Northeast Resource Recovery Association Membership Acknowledgement and NH DOT letter stating that they consider all the required improvements for the Sandy Knoll Drive permit to be complete. Selectman Wood confirmed that Tuftonboro has no pending issues in regards to Sandy Knoll. Also reviewed was documentation that was circulated in opposition to the 2016 proposed budget. The pressure washer invoice was tabled in Jim Bean's absence. The following items were also reviewed: An Abutter's Notification for Map 37 Lot 1-230; Four (4) PA-34's for Map 71 Lot 1-8, Map 69 Lot 2-71, Map 30-2-7 & 30-2-8 and Map 34-2-4-; Abatement Application for

CORRESPONDENCE (con't):

Map 000001-000FPC; Abatement Application for Map 000001-000NHE; Abatement Application for Map 046-001-006; and Primex Training Opportunity: Recruiting and Hiring March 16, 2016. Information about a Field Geology Services fluvial geomorphology course hosted by NH Rivers Council April 26-17 was suggested to be forwarded to the Conservation Commission; NHMA Local Officials Workshops Email was suggested to be forwarded to Bill Marcussen in anticipation that he will be elected as a Selectmen; DRA Appropriations and Tax Collector Training Opportunities Email; NHMA Right to Know Workshop Email; Zika Virus Outbreak Email; NH Dept of Environmental Services: Environmental News March-April 2016; NH DOT SRTS Winter-Spring Newsletter which was suggested to be forwarded to the Police Department; Board of Adjustment Notice of Hearing for March 15, 2016; USPS NNED response letter in regards to the postage meter; Lakes Region Conservation Trust Winter 2016 Newsletter; NRRRA's Email re: 35th Anniversary Annual Conference, May 16-17, 2016, and the 7th Annual School Recycling Conference, May 17, 2016; Email regarding Wakefield Community Meeting March 30, 2016 at 10 a.m. which was suggested to be forwarded to Diane Falcey; Email regarding State of NH 2016 Labor Law Training Seminar; Email regarding NH Public Works Association Annual Tech Meeting March 30, 2016; and an email from the NH Department of Environmental Services regarding Merrimack Drinking Water.

OTHER BUSINESS:

None

At approximately 10:05 a.m. Selectman **Sundquist advised that there would be two** non-public **meetings** for RSA 91-A:3 II (e) and RSA 91-A:3, II (a); seconded by Chairman Duffy. Vote unanimous.

At approximately 10:10 am, Selectman Sundquist moved to enter a non-public session per RSA 91-A: 3 II (e); seconded by Selectman Wood. Vote unanimous. **Roll call vote: Duffy – Yes; Sundquist – Yes; Wood - Yes.**

At approximately 10:20 a.m. Selectman Sundquist made a motion to end the non-public session per RSA 91-A: 3 II (e) and move into a non-public session per RSA 91-A: 3 II (a); seconded by Selectman Wood; with all in favor. **Roll call vote: Duffy – Yes; Sundquist – Yes; Wood - Yes.**

At approximately 10:30 a.m. a motion was made by Chairman Duffy to end non-public session per RSA 91-A: 3 II (a) and enter an additional non-public session per RSA 91-A: 3 II (e); seconded by Selectman Sundquist; with all in favor. **Roll call vote: Duffy – Yes; Sundquist – Yes; Wood - Yes.**

At approximately 10:35 a.m. a motion was made by Chairman Duffy to end the second non-public session per RSA 91-A: 3 II (e) and move back into public session **and** seal the first non-public meeting minutes for RSA 91-A:3 II (e); seconded by Selectman Sundquist; with all in favor.

At approximately 10:36 a.m. a motion was made by Chairman Duffy to adjourn the public session; seconded by Selectman Sundquist. Vote unanimous.

Respectfully submitted,

Karen Koch
Administrative Secretary

	Monthly Total	Prev Balance	Year to Date
Solid Waste	5 (53.78 tons)	6 (61.95 tons)	11 (115.73 tons)
C&D	4 (21.26 tons)	4 (25.62 tons)	8 (46.88 tons)
Plastic co-mingle	1 (1.55 tons)	2 (1.66 tons)	3 (3.21 tons)
Paper	0 (xxx tons)	0 (xxx tons)	0 (xxx tons)
Glass			
Cardboard Bales			
Alum Bales			
Steel Bales			
Electronics W/screen			
car batteries			
Freon			
Metal Scrap		1 (9.1 tons)	1 (9.1 tons)
Non-Ferrous Metal- Alum			
Non-Ferrous Metal- Cord			
Non-Ferrous Metal- Other			
Non-Ferrous Metal- Other			
Propane			
Tires			
Used Oil			
Vegetable Oil			
Call 2 Recycle batteries			
Brush Removal			

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TFL STATISTICS

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