

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
4:00 pm - Town House

Monday, March 14, 2016

MINUTES

Present: Selectman Bill Marcussen, Selectman Carolyn Sundquist, Selectman Lloyd Wood, and Administrative Secretary Karen Koch

Selectman Sundquist called the meeting to order at 4:00 p.m. and proceeded with the Pledge of Allegiance.

Selectman Wood made a motion to appoint Selectman Sundquist as Chairman of the Board, Selectman Marcussen seconded. Vote unanimous.

DEPARTMENT UPDATES:

None

APPOINTMENTS:

Ben Ladd met with the Selectmen regarding the Lang Pond Road bid package and to volunteer to help in any way he can. Selectman Wood suggested, and it was agreed, that he and Mr. Ladd continue to be spokesmen for each of their respective sides in terms of negotiations.

Chairman Sundquist suggested that the agenda items be completed, leaving public input for the end of the meeting. Selectman Wood and Selectman Marcussen agreed.

The following members of the Carroll County Commissioner's Office attended the meeting: Vice-Chairman David Babson, Board Clerk Christopher Ahlgren and the new county administrator, Ken Robichaud, to explain the budget process and hear any concerns the Selectmen might have. The Commissioners explained the county budget process to the Selectmen. They explained some of the potential budget reductions and additions that are being considered.

A short discussion also ensued regarding delegation still looking at the forensic audit.

Selectman Wood raised concern regarding the delay of the Commissioner's Office budget submission to the Department of Revenue Administration, specifically twice in the last four years. This causes the Town of Tuftonboro to be delayed in sending out their tax bills. The Commissioners assured the Selectmen that it will no longer be an issue.

Selectman Marcussen spoke of the problems with the emergency radio communications. The commissioners stated that the county will be updating all the consoles and some communications this year, hopefully resulting in an improvement. Selectman Wood suggested that the Commissioner's office speak with Fire Chief Thompson and Police Chief Shagoury for help with this issue. The Commissioners agreed to do so. The Selectmen and Commissioners thanked each other for their time and agreed to have the Commissioners revisit in 6-7 months.

The Selectmen discussed what committees and boards they would be representatives of. It was agreed as follows: Selectman Marcussen-Planning, Milfoil and CIP, Chairman Sundquist-Budget and Parks and Recreation, Selectman Wood- Conservation, Lang Pond and Recycling.

Making a time adjustment to the Board of Selectmen meetings was also discussed. Suggestions were made and the discussion will be revisited.

REVIEW & APPROVAL OF MINUTES:

Chairman Sundquist made a motion to approve the minutes of 3/8/16 with corrections, Selectman Wood seconded. Selectman Marcussen abstained. Vote passed **2-0-1**.

Selectman Wood made a motion to approve the non-public minutes of 3/8/16 beginning at approximately 10:10 am with corrections, Chairman Sundquist seconded. Selectman Marcussen abstained. Vote passed 2-1.

Selectman Wood made a motion to approve the non-public minutes of 3/8/16 beginning at approximately 10:20 am as written, Chairman Sundquist seconded. Selectman Marcussen abstained. Vote passed 2-1.

SIGNATURE FILE:

The Selectmen reviewed items for signature. They signed an Administrative Refund for Map 40 Lot 5-9-2 and Administrative Abatement for Map 37 Lot 1-22 & 1-23. Motions to approve these items were made during the last meeting.

Chairman Sundquist made a motion to approve Yield Tax Levy for OP 15-455-26-T, seconded by Selectman Wood. Vote unanimous.

NEW BUSINESS:

The Selectmen reviewed the Recycling Committee Agenda for 3-22-16, as well as the recycling brochure which was found to be informative and accepted by the Selectmen.

CONTINUED BUSINESS:

The Selectmen approved the revised fees for the Requests for Access to Governmental Records Policy.

Tom Hall submitted an Application for the Crosswalk on Rt. 109 at Pier 19 for their review. He is willing to do fundraising and inquired to know how much of a contribution the town would be willing to provide. It was confirmed amongst the Selectmen that money from the town was not allotted for in the budget. This discussion will need to be revisited.

SELECTMEN'S UPDATE:

Chairman Sundquist mentioned that the performance review for Clay Gallagher needed to be scheduled. It was agreed to have the performance review at the transfer station Tuesday, March 22, 2016 at 1:30pm.

A non-public work session will be held Friday, March 25, 2016 at 10am to work on performance reviews for Fire Chief Thompson and Police Chief Shagoury.

Chairman Sundquist revisited discussion about the funds that are left over from the Central Fire Station Project (\$37,941.23). Selectman Wood made a motion to put the funds (\$37,941.23) towards this year's payment, Selectman Marcussen seconded. Vote unanimous.

Chairman Sundquist shared that this week is Sunshine week, a government proclamation about the right to know (March 13th through the 19th).

Chairman Sundquist also spoke about the New Hampshire Municipal Association's Right to Know webinar on April 20, 2016. The Selectmen requested that Karen Koch forward this information to department heads and committee chairmen.

Chairman Sundquist shared that she asked Diane Falcey to find out if the Planning Board surveys ever came back to the town and they did not. Discussion ensued as to the best plan of recourse for violation of the Right to Know law. Selectman Wood requested to table the discussion and it was agreed to do so.

Chairman Sundquist shared that the **tax deeded Dore** property needs to be cleaned up. Ideas were shared about the best way to complete this task.

Chairman Sundquist also revisited sale of town property. **She** suggested handling one or two a year. It was agreed that the Conservation Committee and Planning Board will need to give their opinions on these properties. This discussion will be put on the agenda for the next Board of Selectmen meeting.

Selectman Marcussen shared that the Conservation Committee has their presentation at the Town Offices on March 21 at 6:30pm. This is open to the public.

Chairman Sundquist suggested pre-planning the employee board volunteer recognition. It was suggested to do something in the spring or the fall offsite at Camp Belknap.

Chairman Sundquist reviewed expenditures and expressed concern regarding budget 4194 Highway Building heat **which** is already at 50%. **Selectman Wood also noticed this.** Selectman Marcussen will work with Jim Bean to research this. **Selectman Wood also expressed concern regarding the budget line for the Administrative Assistant to the Zoning and Planning Board being over its expenditure for this point of the year, as well as concern in regards to Town House Heat under 4194.**

A letter from Max Ledoux was reviewed. He questioned whether or not the library parking lot could be paid out of the library capital reserve. Chairman Sundquist stated that the capital reserve is only for the new library and that the parking lot is the responsibility of the town not the library.

Selectman Wood mentioned the taking down of the Dearborn house. It was suggested that Chief Thompson use it as a training session after the asbestos abatement.

Selectman Wood shared an update of the paving of Route 171 based on the last TAC meeting. When notified that Route 171 was being scheduled for repaving, he became aware of a new strategy that involves moving the fog lines in a few inches on our highway and he explained the benefits of the repositioning.

Selectman Wood shared that the state will be forwarding paperwork to verify our town road miles. He would like to request that our Road Agent work with Mark Howard to update this information. He provided a handout of this information.

Selectman Wood shared that currently RSA 261:151 VI allows towns to add on a motor vehicle fee to support transportation improvements. House Bill 1119 proposes to increase this fee from \$5 to \$10. He provided a handout of this information.

Selectman Wood presented a handout about reminders for fire burning permits as there were already some out of control outside fires in the county this spring.

Selectman Wood suggested that the Board of Selectmen have a work session with all department heads and committee chairmen for the list of many projects scheduled for this year.

CORRESPONDENCE:

The following correspondence was reviewed: Six (6) PA-34's for Map 15 Lot 2-28, Map 70 Lot 1-8, Map 71 Lot 2-2, Map 25 Lot 1-32, Map 70-Lot 2-52 and Map 29 Lot 2-7; Primex Deductible Reimbursement Check for \$1000 which will go to general fund; State of NH Dept. of Fire Safety Letter regarding inflatable bounce houses; an email regarding Lang Pond Road Project; Email regarding Third Annual Session on Solid Waste Management 4-14-16; Primex Effectively Managing Volunteers and Community Events- Training Opportunity 4-12-16; NH Flood Lines Newsletter - Winter 2016 Issue; Primex Critical Thinking Training Opportunity 3-31-16; State of NH-Executive Council Consent Calendar/Agenda; NH Department of Environmental Services email regarding grants that are available for Wetlands Restoration and a Flood Safety Email from the NH Office of Energy and Planning .

OTHER BUSINESS:

None

PUBLIC COMMENT:

Guy Pike shared that it would be helpful to have public input at the beginning of the meeting as he wished to speak about bidding to supply material for Lang Pond Road project. The Selectmen **suggested that he** speak directly with Ben Ladd regarding this.

Max **Ledoux** spoke about town meeting and inquired as to how we can promote better attendance from members of the public. Discussion ensued amongst the group as to ways to try to improve attendance.

ADJOURNMENT:

At approximately 5:35 Chairman Sundquist made a motion to adjourn, seconded by Selectman Marcussen. Vote unanimous.

Respectfully submitted,

Karen Koch
Administrative Secretary