

**TOWN OF TUFTONBORO**  
**BOARD OF SELECTMEN**  
240 MIDDLE ROAD, P.O. BOX 98  
CENTER TUFTONBORO, NH 03816  
Telephone: (603) 569-4539      Fax: (603) 569-4328  
[www.tuftonboro.org](http://www.tuftonboro.org)

**Selectmen's Meeting**  
**4:00 pm - Town Offices**

**Monday, April 4, 2016**

**MINUTES**

Present: Chairman Carolyn Sundquist, Selectman Bill Marcussen, Selectman Lloyd Wood, and Administrative Secretary Karen Koch

Chairman Sundquist called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance.

Chairman Sundquist made a motion to approve the regular meeting minutes of 3/28/16 with corrections, seconded by Selectman Wood. Vote unanimous.

Chairman Sundquist made a motion to approve the non-public minutes of 3/25/16 as written, Selectman Wood seconded. Vote unanimous.

Chairman Sundquist made a motion to approve the non-public minutes of 4/1/16 as written, Selectman Wood seconded. Vote unanimous.

The Selectmen were running ahead of schedule and moved forward with items for signature while waiting for their appointment.

Chairman Sundquist made a motion to approve a Discretionary Preservation Easement application for Map 55-2-18, with an easement amount of 75% of the value of the barn (\$31,776), seconded by Selectman Marcussen. Vote unanimous.

Chairman Sundquist made a motion to approve the Town of Tuftonboro Equipment Lease/Purchase Agreement for the rescue truck and ambulance, seconded by Selectman Wood. Vote unanimous. The signature pages of the document need to have revisions made before signing by the Selectmen.

Bill Stockman met with the Selectmen regarding the Agriculture Commission. Discussion ensued regarding the lack of membership in this organization for the last few years, as well as the requirements involved with an Agriculture Commission. The Selectmen and Mr. Stockman welcome people with an interest in Agriculture to become members of the Commission. There was also discussion about the Community Garden, which was noted as just a small function of the Agriculture Commission. Chairman Sundquist shared that the Town Offices will be handling the Community Garden Applications this year.

The Selectmen returned to the items for signature. Chairman Sundquist signed a registration form for receipt of blue litter bags from NRRA for the Town Wide Road Cleanup.

Chairman Sundquist made a motion to approve the Yield Tax Levy for Philip Hunter, seconded by Selectman Wood. Vote unanimous.

Chairman Sundquist made a motion to approve the Intent to Excavate for Stephen Hunter, seconded by Selectman Wood. Vote unanimous.

A memo from Chief Shagoury was reviewed in regards to obtaining e-mail addresses for each of the Police Department officers.

A memo from Jack Parsons was reviewed stating the receipt of three bids for removal of the Dearborn House. Mr. Parsons requested a date as to when the Selectmen would like to have the house removed. As Friends of the Library have books stored in the garage, Selectmen agreed to speak with the Library at their Trustees meeting on April 14, 2016 to see when the books can be removed. The Fire Department is also planning to do training at the property and the Selectmen need more information as to when the training will be held.

The Selectmen reviewed a memo from Karen Koch stating that, according to the DRA, the Town does not have to collect Gravel Tax for excavations less than 1,000 cubic yards. The Selectmen reversed their approval at their March 28, 2016 meeting of two Gravel Tax levies for Varney Map 3-1-24 and Thompson 17-1-6. It was confirmed that the bills will not be sent.

The Employee Volunteer Recognition Event is confirmed for May 18, 2016 at 5:30 pm at Camp Belknap.

An email from Lee Ann Keathley to Chris Sawyer regarding a Salary Budget Expenditure was reviewed.

The Selectmen reviewed a crosswalk proposal for Plymouth State University that was sent by Bill Lambert, of the NHDOT, as an example for the Pier 19 Crosswalk project. Selectman Marcussen shared his concern for safety in the proposed Pier 19 crosswalk area and feels that the proposal example is not similar in nature to the Pier 19 project as the crosswalk in the example is a much more open and visible area. Chairman Sundquist will send the proposal example to Tom Hall, sharing Selectman Marcussen's safety concerns. Chairman Sundquist also suggested that it would be helpful if Mr. Hall met with the members of the board at one time for discussion rather than just email correspondence.

Chairman Sundquist reviewed a memo sent by Karen Koch to the Conservation Commission and Planning Board asking their opinions regarding the sale of eight town owned properties (3 on Union Wharf Rd., 2 on Mountain Rd., 1 on Old Woods Rd., 1 on Lang Pond Rd and 1 on Sandy Knoll Rd.). She also mentioned that Rick Sager is an auctioneer and that is something that we should consider for sale of town owned properties, as it has a greater return than bidding and there is no additional cost to the town in doing so.

Selectmen Wood shared that he toured the Dore Property on Old Woods Road with Clay Gallagher and Mr. Gallagher shared his recommendations for cleanup of this property. Chairman Sundquist stated that this property and the questions involving the cleanup be considered when they do their ride along with Jim Bean.

Chairman Sundquist reviewed a quarterly invoice from the Lakes Region Humane Society Quarterly for Animal Control.

Chairman Sundquist read aloud a letter from Northway Bank thanking the Police Department for their help regarding the robbery that occurred in their West Ossipee location on March 28, 2016.

The following items were received for the Selectmen's review: Compensation Survey Results for the Town of New London from Thornton & Associates, Draft Minutes for the Conservation Commission 3-21-16 meeting, a letter from NH Electric Coop regarding Public Utilities Commission Order #25,873,

granting a license for an electrical submarine power line in Tuftonboro, the 2015 Carroll County Commissioners' Report, and various emails regarding training and other information.

A work session is scheduled for April 29, 2016 at 10 am for two performance reviews that are due in May.

Selectman Wood shared that he spoke with Ben Ladd and Jack Parsons about Lang Pond Road. The next step is to prepare the bid proposal information. There was discussion as to what vendors should be preparing the paperwork, monitoring the project and where the funding for these processes should come from.

Chairman Sundquist reiterated her preference for public input at the end of the meeting.

Selectman Wood referenced House Bill 1198 and asked if Karen Koch should approach Chris Boldt about this utility Bill to see how it affects Tuftonboro. Chairman Sundquist responded that this bill doesn't **eliminate** the **pending** lawsuits.

Selectman Marcussen shared that he met with Jim Bean about the Highway Garage heat. He spoke of propane costs and the possibility of an outdoor wood boiler to cut the costs of propane. There are also several general maintenance issues that need to be addressed.

At the end of the meeting, some members of the public asked questions. Guy Pike asked about the funding for Lang Pond Road and asked if there is a timeline as to when the funding needs to be used. Chairman Sundquist confirmed that the funding can be encumbered if not used this year.

Susan Weeks mentioned that another engineer can review the HEB proposal for Lang Pond Road to see if their price is reasonable. She is also curious about some road conditions and was wondering if others could attend the ride along with Jim Bean. After some discussion, it was suggested that she take pictures about the roads in question and speak directly with Jim Bean regarding them, while keeping the Selectmen informed.

Ms. Weeks also asked if there is a reason why the Town can't list town owned properties with realtors. Chairman Sundquist responded that it takes too long and the auction seems to take in more profit.

At approximately 5:08 pm, Selectman Wood made a motion to adjourn, seconded by Chairman Sundquist. Vote unanimous.

Respectfully submitted,

Karen Koch  
Administrative Secretary