

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
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Selectmen's Meeting
4:00 pm – Town Office

Monday, November 14, 2016

MINUTES

Present: Chairman Carolyn Sundquist, Selectman Lloyd Wood, Selectman Bill Marcussen and Administrative Secretary Karen Koch.

Chairman Sundquist called the meeting to order at 4:00 pm and proceeded with the Pledge of Allegiance.

Mr. Dennis Ostermaier met with the Selectmen to repurchase his tax deeded property. Mr. Ostermaier expressed his disappointment with the Selectmen's decision to not waive the penalty to repurchase his property. The penalty was paid for in cash and Mr. Ostermaier insisted that the Selectmen count the money immediately. Selectman Wood asked for a point of order in regards to whether or not the cash should be counted now. The Selectmen agreed that they did not want to count the cash at this time. Mr. Ostermaier continued to insist that the Selectmen count the money in his presence. Selectman Wood called for another point of order that the discussion end, seconded by Selectman Marcussen with all in favor. The Selectmen accepted the payment withholding verification of the payment amount. Mr. Ostermaier did not want to release the funds without the Selectmen counting it first. It was agreed that Selectman Marcussen and Jackie Rollins, Tax Collector, would meet Mr. Ostermaier at 9:00 am Tuesday morning at the Wolfeboro location of Meredith Village Savings Bank to have the funds counted.

Chairman Sundquist made a motion to approve the 11/8/2016 meeting minutes as corrected, seconded by Selectman Marcussen with all in favor.

Heather Cubbedu met with the Selectmen to review budget 4140 Election, Registration, Vital. Budget is reduced from a four election year to a one election year. E-registration and online registration will be in place as of January 1, 2017. Selectman Wood moved to approve budget 4140 Election, Registration, Vital for \$78,973, seconded by Selectman Marcussen with all in favor.

Chris Sawyer met with the Selectmen to review budget 4191 Planning. An additional line was added to this budget entitled Master Plan Review for \$5,000 to cover costs associated with the Master Plan update that were not included in the services contracted with Lakes Region Planning Commission. The Master Plan is on target to be completed next year. Selectman Marcussen moved to approve budget 4191 Planning & Zoning for \$23,222, seconded by Chairman Sundquist with all in favor.

The number that was approved last week for the Fire Department was incorrect, as it was totaled incorrectly. Chairman Sundquist moved to approve a revised total for budget 4220 Fire Department of \$433,001, seconded by Selectman Wood with all in favor.

The Selectmen met with Ben Ladd to review a proposal to repair the Mirror Lake Boat Launch in the amount of \$9206, much less than was quoted in the past. Mr. Ladd shared that Jeff Moody volunteered his labor for the construction. The Mirror Lake Watershed Committee would like to see this project as a warrant article. It was agreed that the Selectmen would put this project forward as a warrant article.

The conversation turned to the review of a punch list of outstanding items in regards to the Lang Pond Road Reconstruction project. Some things were noticed after the original site walk. Jim Bean took care of a lot of the punch

list items but some remain. Mr. Ladd compliment LA Drew, sharing that they did a good job and he wouldn't hesitate to recommend them. It was agreed to contact LA Drew to see if they would come back to fix the items before hiring out for additional help. Mr. Ladd was noted that beavers continue to be a nuisance clogging up the dams and this will need to be addressed by the Town. Mr. Ladd also shared that the north end inlet to the lake (on the Route 109 side) needs to be opened up and will be covered under the permit that we have. This followed by discussion of the responsibilities of the Tuftonboro Watershed Committee. Selectman Wood later suggested sending thank you letters to the individuals involved with these projects.

Selectman Wood moved to approve a Yield Tax Levy for PID 45-1-4, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist moved to approve a proposal from Folsom Design Group to furnish materials and labor necessary for the preparation of a NH Wetland Permit for the Lake Road boat ramp, seconded by Selectman Marcussen with all in favor.

Chairman Sundquist asked Karen Koch that Notice of Appointments be made for Steve Brinser and John Ratcliffe to the Energy Committee. She also shared that the Boston Post Cane will be presented to Phoebe Willey at 10:30 am on December 2, 2016 at her residence.

Selectman Marcussen revisited the recent Right to Know Requests for emails. He suggested having a third party that specializes in this area handle these projects. Chairman Sundquist shared that the payment of redacted emails has not been agreed to by the individuals so we are unsure if these will be provided. The Selectmen agreed to ask NHMA for advice in regards to using a third party as well as obtain a cost proposal from town counsel to handle these requests.

Selectman Marcussen revisited the Library sidewalk repair. The estimate is \$3980 for the front and back walkways. The Library reviewed their budget and has \$500 left in carpet cleaning that could go towards this expense. Selectman Marcussen suggested doing both of the walks using Other Town Property Maintenance and Library Outside Maintenance to pay for this expense.

Selectman Wood moved to authorize \$3980 to move ahead with this project, seconded by Selectman Marcussen with all in favor.

Selectman Marcussen shared that he is pleased with the removal of most political signs within Tuftonboro now that the election is over and overall was pleased with sign posting within Tuftonboro; although he was disappointed with illegal placement of political signs, even though the RSA is posted on our website.

Selectman Marcussen shared that a member of the public was upset that a committee was grouped together on his property without his knowledge. Selectman Marcussen advised them to contact the owner before going on someone's property.

Selectman Marcussen shared that CIP is in the homestretch for this year. Their presentation of the CIP report to the Selectmen and the Budget Committee will be on December 6, 2016 at the next Budget Committee meeting.

Selectman Marcussen shared that the new Meredith Village Savings Bank Melvin Village branch is open as of this morning and complimented the modernization of the branch. Selectman Marcussen will be attending the NHMA annual conference on Wednesday and Thursday. He will also be attending the Energy Master Planning Workshop second session.

Chairman Sundquist responded to Selectman Marcussen that she will follow up regarding Brown Road.

Selectman Wood shared that NHEC has been granted an overall bill increase of 15% as the result of higher winter wholesale power costs. He suggested that Diane Falcey reviews the budget and makes sure that we have enough in our electric accounts to cover this cost.

Selectman Wood shared that he asked the Road Agent, Transfer Station Supervisor and Code Officer to see if a global approach could be used in regards to the air filtration system that was suggested for the town garage and in regards to painting of buildings.

Selectman Wood asked to put money in the budget to clean the Town Office, Police Station and Town House once a year. He suggested that Karen Koch contact ServPro for an estimate. Chairman Sundquist also shared that the groups that use the Town House should be approached to better organize after use. Selectman Wood asked that Karen Koch create a list of groups that use the building.

Selectman Wood complimented the great turnout of voters on electionday as well as thanked the volunteers that stayed until 2:15 am the following morning.

Chairman Sundquist shared that the \$6694 being held from the payment to LA Drew for the Lang Pond Road project needs to be encumbered. Selectman Marcussen proposed, and the other Selectmen agreed, to wait on the amount of money to be encumbered for the Lang Pond Road project until all the bills are in.

Chairman Sundquist responded to Guy Pike's inquiry last week that all that are transported in the Town's ambulance need to be billed as it is regulated by government and medicare.

The following correspondence was also reviewed: PA-34s for PID 43-2-60, 13-1-2, 4-1-20, and 14-3-42; Building Permit Application PID 58-1-29; Primex Emerging Leaders brochure; ZBA Public Notice-Zimmerman; ZBA Notice of Decision for Nicholl; NewsLink 11/9/16; NH Energy LES November newsletter; various emails and other correspondence.

During public input, Elissa Paquette asked about the Cemetery Abandonment article. It was explained that after the public hearing, the Cemetery Trustees will be given the same rights as the descendants to maintain the cemeteries. This was followed by a discussion about cemetery maintenance.

Carla Lootens mentioned that when someone asked her why the Town was paying for maintenance of cemeteries, she told them that she believed that it was something that was decided years ago and wanted to verify this with the Selectmen. There was some discussion regarding this and it was agreed that it was something that was decided in the past. She also shared that Steve Brinser emailed an ambulance study that was done by Bob McWhirter and Mark Howard and asked that the Budget Committee hold off on voting for the ambulance until the Selectmen can review the study. There was a discussion regarding how the terms of Tuftonboro's contract are much different than other towns' contracts. The Selectmen did not feel that they needed to review the ambulance budget again and therefore the Budget Committee didn't need to wait to vote.

Chairman Sundquist responded to Joe Kowalski, that the Zimmerman appeal will be on November 22, 2016 at the Town House and that the Fire Department is being set up to bill Medicare. Selectman Marcussen clarified that billing will be done just as Stewart's ambulance currently bills individuals and insurance companies and only occurs if the person is transported.

Chairman Sundquist responded to Elissa Paquette that the Town took Mr. Ostermaier's property by tax deeding.

At approximately 5:38 pm, Chairman Sundquist made a motion to adjourn, seconded by Selectman Marcussen with all in favor.

Respectfully submitted, Karen Koch, Administrative Secretary