

**TOWN OF TUFTONBORO
PLANNING BOARD
January 21, 2016
MINUTES**

Members Present: Chris Sawyer, Chairman, Jack Parsons, Vice-Chairman, Tony Triolo, Fenton Varney, Matt Young, John Lapolla, Members.

Members Absent: Dan Duffy, Selectmen's Representative, John Cameron, Member.

Staff Present: Lee Ann Keathley, Secretary.

Chairman Sawyer opened the meeting at 6:30 PM.

**I. Consideration of Minutes
January 7, 2016**

It was moved by Tony Triolo and seconded by Fenton Varney to approve the January 7, 2016 minutes as submitted. All members voted in favor. The motion passed.

II. Discussion Items

a. 2016 Planning Board Budget Amendment

Chris Sawyer stated the BOS and Budget Committee approved the Board's request to amend the 2016 budget to reflect an increase of \$5,000 for Master Plan expenses.

b. Jean P. Whitten Trust; Status Report

Referencing the 1/7/16 Planning Board minutes, Staff informed the Board that Jim Rines, White Mountain Survey Co. Inc., reported to her that at the request of both the owner of the property of 1 Sandy Knoll Road/Middle Road and Mr. Holmberg, the driveway access was not constructed.

Jack Parsons stated he went to the site to determine if any stone or retaining wall had been removed and not rebuilt however, due to snow cover he was unable to determine such.

It was moved by Tony Triolo and seconded by Fenton Varney to request the submittal of an As-Built plan for the Jean P. Whitten 1999 Trust property relative to the Site Plan Review approval that reflects the relocation of the catch basin/drywell (per the Town's consulting engineer's request as noted in the Field Report) and include a note on the plan that the driveway access was not constructed at the request of the property owner of 1 Sandy Knoll Road/Middle Road. All members voted in favor. The motion passed.

The Board requested Staff to contact the applicant's agent, Jim Rines, White Mountain Survey Co. Inc., and request the information as noted in the above stated motion and any information relative to the claim by that the stonewall was not reconstructed after being taken down.

c. Master Plan Update

The Board prepared the mailing of the survey.

III. Informational Items

None.

IV. Other Business

Emery Farm Estates; Conditional Approval Extension

Chris Sawyer stated Staff sent a letter to the applicant, Mr. & Mrs. Brennan, and applicant's agent, Scott Lawler, Norway Plains Associates, informing them of the Board's vote to approve a 12 month extension for Phases II and III of the Emery Farm Estates Subdivision approval.

It was moved by Jack Parsons and seconded by Tony Triolo to adjourn the January 21, 2016 Tuftonboro Planning Board meeting. All members voted in favor.

There being no further business before the Board, the meeting adjourned at 8:34 PM.

Respectfully Submitted,
Lee Ann Keathley
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