

**TOWN OF TUFTONBORO  
PLANNING BOARD  
June 1, 2017  
MINUTES**

**Members Present:** Chris Sawyer, Chairman, Bill Marcussen, Selectmen’s Representative, Matt Young, Fenton Varney, Tony Triolo, Steve Brinser, Members.

**Members Absent:** Jack Parsons, Vice-Chairman, John Cameron, John Lapolla, Members, Ed Meier, Alternate.

**Staff Present:** Lee Ann Hendrickson, Administrative Secretary.

Chairman Sawyer opened the meeting at 7:00 PM.

**I. Consideration of Minutes  
May 18, 2017**

**It was moved by Steve Brinser and seconded by Matt Young to approve the May 18, 2017 Tuftonboro Planning Board minutes as submitted. Chris Sawyer, Bill Marcussen, Matt Young, Fenton Varney, Steve Brinser voted in favor. Tony Triolo abstained. The motion passed.**

**II. Discussion Items**

**a. Letter to Excavation Operators**

The Board reviewed a draft letter to be sent to those individuals that filed an Intent to Excavate two years prior to March 14, 2017; noting the letter would include a Site Plan Review application and a copy of the revised Zoning Ordinance, specifically Section XI. Local Regulation of Excavation.

The Board agreed to the following revisions;

- o 3<sup>rd</sup> paragraph; strike “the submittal of a” & replace with “an approved”
- o 3<sup>rd</sup> paragraph; add new 2<sup>nd</sup> sentence to read as follows; “The Planning Board recommends submitting a Site Plan Review application six months, at minimum, prior to March 14, 2019.”

The Board requested Staff to mail the letters certified.

**b. Master Plan Chapter Updates**

The Board reviewed outstanding chapters and sections of such that require review and potential updates. The Board agreed to the following assignments;

- o Chapter 1; Chris Sawyer
- o Chapter 2, Population & Economy; Steve Brinser
- o Chapter 2, Housing; Jack Parsons
- o Chapter 5, Sections 5.5 Land Use Regulations & 5.6.2 Future Land Use Plan; Fenton Varney
- o Chapter 5, Sections 5.6 & 5.6.1 and Villages and Growth Areas; Tony Triolo

**III. Informational Items**

The Board received the following informational items; letters to NH Electric Coop and Merrimack Valley Development Corporation.

**IV. Public Comment**

None.

V. **Other Business**

**Planning Board Meetings**

The Board scheduled the following upcoming meetings; 6/29/17, 7/6/17 and 7/27/17.

**It was moved by Bill Marcussen and seconded by Steve Brinser to adjourn the June 1, 2017 Tuftonboro Planning Board meeting. All members voted in favor.**

*There being no further business before the Board, the meeting adjourned at 7:59 PM.*

Respectfully Submitted,

*Lee Ann Hendrickson*

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